



TOWN OF CEDAR BLUFF ZONING ORDINANCE

FINAL FEBRUARY 2026



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Cedar Bluff Municipal Offices
3420 Spring St.
Cedar Bluff, Alabama 35959

The intent of this zoning ordinance is to promote and sustain proper development of the community therein protecting the value of the land and improvements, encourage development, in addition to the health, safety, and general welfare of the people of the Town of Cedar Bluff, Alabama.

ACKNOWLEDGEMENTS
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Article I – General Provisions

Section 1.01 – Authority

This Ordinance is established in pursuance of the authority conferred unto the Town of Cedar Bluff (Town) by Title 11, Chapter 52, Article 4, Sections 70 to 84 inclusive, Code of Alabama 1975, as amended, and for the general purposes of:

- promoting the value of real estate, health, safety, public peace, order, and general welfare;
- providing for the proper development of real estate;
- promoting the highest and best use of land and conserving the value of improvements;
- directing the development of real estate in the Town;
- providing guidance for applying regulations on the use of real estate
- facilitating the adequate provision of transportation, water, sewage, schools, parks, and other public requirements; and
- encouraging the highest and best use of land and improvements throughout the Town; all in accordance with the Comprehensive Plan of the Town, that does hereby ordain and enact into law this Zoning Ordinance.

Section 1.02 – Short Title

This Ordinance shall be known and may be cited as the “Cedar Bluff Zoning Ordinance.” The Zoning Map and all explanatory matter thereon are hereby adopted and made a part of this ordinance.

Section 1.03 – Interpretation

In this interpretation and application, the provisions of this Ordinance shall be considered minimum requirements adopted for promotion of the highest and best use of real estate, health, safety, convenience, order, prosperity, and general welfare of the community. The standards and requirements of this Ordinance should be applied and enforced to balance public and private interest in the development of land in a manner that promotes the market reaction to development, highest and best use along with a mutual understanding and respect with prompt and just consideration given to various interests involved in land investment, ownership, and development.

To clarify the nomenclature of the terms “single-family housing” and “manufactured housing”: both are single-family homes. As applied within this Ordinance, the term “single-family home” will refer strictly to a conventional or modular home, not a manufactured home. Within the Ordinance, the term “lot” refers to a specific and defined portion of real estate, either by lot number, pin number, or description.

Section 1.04 – Jurisdiction of Ordinance

The requirements and standards contained in this Ordinance apply only to areas within the corporate boundaries of the Town.

Section 1.05 – Districts

For the purpose of these regulations, the Town is hereby divided into the types of districts designated as follows:

§1.05.01	AG	– Agricultural District
§1.05.02	RR	– Rural Residential District
§1.05.03	R1	– Low-Density Residential District
§1.05.04	R2	– Medium-Density Residential District
§1.05.05	R3	– High-Density Residential District
§1.05.06	MHP	– Manufactured Home Park District
§1.05.07	C1	– Neighborhood Business District
§1.05.08	C2	– General Business District
§1.05.09	TC	– Town Center District
§1.05.10	LM	– Light Manufacturing
§1.05.11	FH	– Flood Hazard Area
§1.05.12	CC	– Commercial Campground

Section 1.06 – District Boundaries

The boundaries of the zoning districts are hereby established as shown on the Zoning Map of the Town. Unless otherwise shown on said Zoning Map, the boundaries of districts are lot lines, the centerlines of streets or alleys or such lines extended, railroad right-of-way lines, or the corporate limit lines as they existed at the time of enactment of these regulations. The Town Council shall decide questions concerning the exact location of district boundary lines.

Section 1.07 – Annexed Property

Following the adoption of this Ordinance, any property annexed into the Town will be assigned a zoning classification by the Town Council after a recommendation from the Planning Commission, compatible with the intent of the Comprehensive Plan, taking into consideration the existing use and zoning of adjoining land.

Article II – Definitions

Section 2.01 – General Interpretative Guidelines

- A. Generally, the prime consideration will be laws and regulations when addressing zoning; however, if the substance of those regulations or real estate is ignored, the zoning authority will fail the individual and the community. Poor regulations and enforcement issues can occur if the importance of land in defining regulations and its effect on the community is not recognized. This Ordinance emphasizes real estate as it is the very substance on which zoning is applied. This Ordinance recognizes four land classifications: Agricultural, Commercial, Residential, and Industrial.
- B. Except as otherwise stated, all words shall have the customary dictionary meaning or as defined in the “Dictionary of Real Estate Appraisal, Seventh Edition” by the Appraisal Institute if related to real estate. The word “person” includes a firm, corporation, association, organization, trust, LLC, sole proprietor, or partnership. Where references exist to homes and basements, those areas shall be defined as in ANSI Standard Z765-2021. In other instances related to real estate, the meanings or uses defined in “The Appraisal of Real Estate, 15th Edition” by the Appraisal Institute may apply. The introduction of real estate terms in the Ordinance is intended to precisely define terms utilized, as with real estate, common terms may have more than one meaning to individuals.
- C. Where any word defined explicitly in the Cedar Bluff Subdivision Regulations is used within these regulations but is not specifically defined herein, then the specific definition contained in the Cedar Bluff Subdivision Regulations shall apply. If a word used and defined in the Cedar Bluff Subdivision Regulations bears a different or conflicting definition within this Zoning Ordinance, the word shall be used and interpreted within each section following the specific definition contained therein.
- D. Any words specifically defined in a subsequent section or article of this Ordinance shall carry that meaning within the context of the specific section or article within which it is defined.
- E. Any lingering confusion or questions regarding the definition of a term used in these regulations shall be decided by the Town Council of the Town.

Section 2.02 – Specific Definitions

When used in these regulations, the following words and phrases shall have the meaning given in this section unless specifically defined in a subsequent section or article:

§2.02.01 ACCESSORY STRUCTURE OR USE: A detached structure that, by its nature, is incidental and subordinate to the principal structure on the site.

§2.02.02 ACRE: A unit of measure of a quantity of land, 43,560 square feet.

§2.02.03 ALABAMA POWER FLOOD EASEMENT: A portion of land adjacent to Weiss Lake managed by Alabama Power for water storage in the event of large rain events. In most instances, a permit from Alabama Power is required for any construction or building activity to be conducted in that area.

§2.02.04 ALLEY: A street or roadway that affords a secondary means of access to the rear or side of an abutting property and is not intended for general traffic circulation.

§2.02.05 ALTERATION AND ALTERED: The word “alteration” shall include any of the following:

- A. Any addition to the height, width, or length of an existing structure;
- B. Any change in the location of any of the exterior walls of an existing structure;
- C. Any change in the position or placement of an existing structure on a site;
- D. Any change in the interior of a structure.

§2.02.06 APPRAISAL INSTITUTE: The Institute is the world’s largest publisher of real estate valuation literature and appraisal education.

§2.02.07 AUTOMOBILE GARAGE: A type of business which conducts routine and incidental maintenance, inspection, tires, parts, and repair services for motor vehicles along with the sale of parts, motor fuels, lubricants, or fluids.

§2.02.08 BAR (tavern, lounge, etc.): A commercial enterprise whose primary activity is the sale of alcoholic beverages to be consumed on the premises. Bars include taverns, nightclubs, private clubs, lounges, bottle (Bring Your Own Bottle) clubs, and similar facilities serving alcoholic beverages.

§2.02.09 BASEMENT: An area of a house or building partially or fully below grade as defined by ANSI Standard Z765-2021.

§2.02.10 BED AND BREAKFAST INN: A lodging facility having the exterior appearance of a single unit house which provides short-term rental sleeping accommodations and food. Such structure shall contain at least two, but not more than twelve, bedrooms for rent. Kitchen facilities must be accessed through a central interior area. The facility shall also contain the primary living facilities for the resident manager/owner.

§2.02.11 BOARD OF ADJUSTMENT: An Alabama Municipal Zoning Board of Adjustment (ZBA) is a quasi-judicial body that hears appeals, grants variances for hardships, and approves special exceptions to zoning ordinances, ensuring fairness when strict rules cause practical difficulties for property owners, operating under state law but with local appointment rules, and serving as a crucial check on administrative zoning decisions.

§2.02.12 BOARDING OR ROOMING HOUSE: A building other than a hotel or motel where lodging and meals are available for rent for periods of time. Occupants should be non-institutionalized persons, meaning persons capable of independent living. The structure shall contain at least two, but not more than twelve, private rooms and shall provide either shared or common kitchen facilities and/or shared bathroom facilities. Individual lodging rooms within the building must be accessed through a central interior entrance. The rooms contained within the structure shall not constitute independent dwelling units.

§2.02.13 BODY SHOP: An automotive repair facility with a concentration on restoring the exterior and interior appearance of automobiles, in addition to minor and major vehicle repairs, including but not limited to: full vehicle restoration work, body painting or repainting, whole engine replacement, and other similar major vehicle body and restoration work and overhauls, but not including the on-site storage and salvaging of inoperable motor vehicles.

§2.02.14 BUFFER: A densely planted strip of evergreen shrubs or trees, or solid fencing, earthen berm, a natural drainage way, or a similar condition, or any combination thereof intended to serve as a physical and visual divider between different uses or lots. No buffer shall be less than fifteen feet in width at any point. Each buffer shall be improved to provide an effective year-round visual screen between adjoining uses.

§2.02.15 BUILDING: Any structure with a roof intended for the shelter, housing, or protection of persons, animals, or property.

§2.02.16 BUILDING AREA OR ENVELOPE: The interior portion of a lot located inside the required front, rear, and side yard setbacks within which the main structure, including porches, carports, and accessory buildings may be constructed.

§2.02.17 BUILDING INSPECTOR: The licensed individual appointed by the Town Council to administer and enforce the Town Building Code and applicable provisions of this Ordinance. The Town Council may assign the duties of the Building Inspector and the duties of the Enforcement Officer to the same individual.

§2.02.18 BUILDING HEIGHT: the vertical distance measured from the lowest elevation of the proposed or actual finished grade at the front of the building to the highest point of the roof for pitched roofs or, for buildings with flat roofs, to the average height level between eaves and ridges for gable, hip and gambrel roofs, and the deck line of mansard roofs. When measuring, the highest point of the roof shall include a cupola or other decorative extension of the roof, except chimneys, weathervanes, flagpoles, and antennas.

§2.02.19 BUILDING SETBACK LINE: A line establishing the minimum allowable distance between the nearest portion of any structure and the fronting right-of-way line of the abutting street. For purposes of measuring the building setback line, the exterior of the structure shall include porches, landings, bay windows, and decks, but not steps, gutters, flagpoles, awnings, and similar protruding fixtures on a building. Canopies with a greater height than fourteen feet have a minimum setback distance of four feet from adjoining streets or roadways.

§2.02.20 BUSINESS, RETAIL: A business establishment that generally sells finished products or personal services in varying quantities directly to the final consumer. These commodities or services are primarily for direct use or consumption by the purchaser.

§2.02.21 BUSINESS, WHOLESALE: A business establishment that primarily sells commodities or services in large quantities or by piece to retailers, contractors, or manufacturing establishments. These commodities are mainly for resale, for use in the fabrication of a product, or for use by a retail or personal service business.

§2.02.21.05 CAMPER: See §2.02.83 RECREATIONAL VEHICLE

§2.02.23 CHILD CARE CENTER: Any non-residential center, agency, or place, however styled, where children not related to the operator are received for custodial care, apart from their parents during the day and in full compliance with all applicable State requirements and/ or certifications. The name also includes and encompasses the term “daycare center.”

§2.02.24 CHILD CARE CENTER, IN-HOME: A custodial care business, conducted as a home occupation in a residential dwelling, where not more than six children, not related to the operator, are received for temporary care during the day in full compliance with all applicable State requirements and/or certifications.

§2.02.25 CHURCH: A place of worship.

§2.02.25.05 COMMERCIAL CAMPGROUND: An area of land divided into sites that may be improved to accommodate cabin, camper, travel trailer, recreational vehicle, or tent occupancy by transient persons primarily for temporary rental purposes and which retains an open-air or natural character. Such sites are subject to the State of Alabama along with County and Town lodging taxes.

§2.02.26 COMPREHENSIVE PLAN: A comprehensive plan (or master/general plan) is a municipality's long-term, official guiding document that outlines a vision and goals for future growth, development, and community well-being, covering key areas like land use, housing, transportation, economic development, and public facilities, serving as the foundation for zoning, capital projects, and policy decisions.

§2.02.27 CONDOMINIUM: A multi-unit residential structure where it is possible to acquire exclusive legal ownership of a unit without title to the land on which it is located or with the purchase of a partial or shared interest in the land on which it is located.

§2.02.28 CONSTRUCTION: The process of creating an improvement to the land or improvement to be placed on the land.

§2.02.29 CONVENIENCE STORE: A retail business that may or may not sell motor vehicle fuels in combination with general grocery and sundry goods.

§2.02.30 COTTAGE INDUSTRY: An incidental accessory business use or activity that is conducted within a building accessory to the permanent dwelling unit of the occupant or within the dwelling unit. All cottage industries shall comply with the relevant standards contained in §4.04 of this Ordinance.

§2.02.31 DEVELOPABLE LAND AREA: That portion of a site that is capable of being developed.

§2.02.32 DEVELOPMENT: The creation of improvements on land for the purpose of residential, industrial or commercial activity or for some agricultural activity.

§2.02.33 DWELLING: A conventional built or modular home structure designed, arranged, or used principally for residential occupancy.

§2.02.34 DUPLEX AND MULTI-FAMILY: A building containing two or more functionally independent residential dwelling units accessed exclusively by independent exterior entrances or through a shared foyer or stairwell on a commonly-shared lot, such as a duplex or apartment.

§2.02.35 DWELLING, SINGLE FAMILY (UNIT): A dwelling designed for and occupied by not more than one family or household but not including manufactured homes. Such unit may be attached or detached.

§2.02.36 ENFORCEMENT OFFICER: The Municipal Official designated by the Town to understand, administer, and enforce the provisions of this Ordinance. The Town Council may assign the duties of the Enforcement Officer and the duties of the Building Inspector to the same individual.

§2.02.37 FAMILY: One or more related persons occupying a dwelling or manufactured home, who live and function as a single housekeeping unit.

§2.02.38 FLOOD: An overflow of water onto lands not normally covered by water.

§2.02.39 FLOOD HAZARD AREA: The area designated on the FEMA Flood Hazard Rate Map as a shaded area.

§2.02.40 FLOODPLAIN: The area adjacent to a creek, stream, or river that by terrain is subject to being inundated during periods of significant rainfall.

§2.02.41 FLOODWAY: The channel of a river or other water course and the adjacent land areas required to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.

§2.02.42 FLOOR AREA, GROSS OR TOTAL: The total area contained within the interior of a building as measured by the cumulative total of the outside dimensions of the building at the base of each story, not to include: attic space, areas providing headroom of less than seven feet, crawl space, fire escapes, porches, decks, or patios.

§2.02.43 GROSS LIVING AREA: The heated and cooled area of a dwelling above grade, as defined by ANSI Standard Z765-2021.

§2.02.44 GROUP HOME: A dwelling that houses individuals who are not necessarily related by blood or marriage and who live and function as a single housekeeping unit under the supervision of one or more resident managers or resident manager teams. Group homes shall comply with the relevant standards contained in §4.03 of this Ordinance.

§2.02.45 HAZARDOUS MATERIALS: Any explosive, corrosive, flammable, toxic, or carcinogenic material, chemical, or substance that poses a threat to human health or welfare. Such substances do not include common household products and cleansers which may, by their nature, include or constitute hazardous materials, as long as they are used exclusively for their intended purpose and are not stored in quantities that are excessive for common residential use.

§2.02.46 HAZARDOUS WASTE: Any discarded or disused material, chemical, or substance which, because of its quantity, concentration, or physical, chemical, or infectious characteristics, may:

- A. cause, or significantly contribute to, an increase in mortality or an increase in serious irreversible or incapacitating reversible illness; or
- B. pose a substantial present or potential hazard to human health or the environment when improperly treated, stored, transported, disposed of, or otherwise managed.

§2.02.47 HOME OCCUPATION: A business activity for gain or support incidental to the use of the premises for residential purposes, conducted by family members and no more than one non-family member. All home occupations shall comply with the relevant standards contained in §4.04 of this Ordinance.

§2.02.47 HOMES ON STILTS: Stilt houses, (also known as pile or lake dwellings) are structures elevated on stilts above the ground. They are primarily built to protect against flooding. The shaded area beneath the house is often used for work or storage.

§2.02.48 HOTEL: A commercial lodging facility offering sleeping accommodations to the public. Such facilities shall contain not less than ten bedrooms. Individual lodging rooms within a hotel may or may not contain full kitchen facilities, accessed through a central internal lobby or office that is always supervised. Accessory uses permitted within a hotel building may include: a restaurant, conference facility, laundry facilities, meeting rooms, banquet rooms, gift shops, and recreational and exercise facilities.

§2.02.49 HOUSEHOLD: One or more related persons occupying a dwelling or manufactured home, who live and function as a single housekeeping unit.

§2.02.50 IMPERVIOUS SURFACES: Any exposed bedrock or improvement to land that substantially reduces or prevents the natural infiltration of water into the underlying soil layers.

§2.02.51 JUNKYARD: Any lot or tract of land upon which discarded or nonfunctional articles, products, and materials are kept, compacted, burned, stored, cannibalized, bought, or sold, but not actively repaired or used for their original purposes or as originally manufactured. Such articles shall include, but may not be limited to: household appliances, scrap metal (ferrous or nonferrous), demolition materials or debris, worn or used rags, used furniture, scrap paper or glass, used or flat tires, and inoperable automobile bodies and parts. Any location containing, for a period exceeding thirty consecutive days, two or more motor vehicles that are unregistered and are incapable of fully operating (start and move) under their own power shall constitute minimum prima facie evidence of a Junkyard.

§2.02.52 LAKE HOME: A dwelling constructed on a site that borders a body of water, the dwelling being close to the body of water.

§2.02.53 LAKE LOT FRONTAGE: Property fronting on a lake shore.

§2.02.54 LANDSCAPING: For the purpose of this Ordinance, this refers to any groundcover, vegetation, plant materials, trees, shrubs, perennials, annuals or rocks, walls, fences or water designed to enhance the appearance of a lot or site.

§2.02.55 LICENSE: An instrument issued by the Town for permission to operate commercial, industrial, or other activities under the terms set forth in this Ordinance.

§2.02.56 LOADING SPACE, OFF-STREET: A designated space outside a public right-of-way that is designed and used as a convenient temporary parking location for motor vehicles upon which bulk goods or materials are to be placed for shipping or from which bulk goods or materials are to be removed for delivery.

§2.02.57 LOT: An unsubdivided parcel or portion of land or legal lot of record occupied or intended to be occupied by a building or group of buildings, uses, and open spaces belonging to the same. The establishment of lease or rental lines shall not define separate lots for purposes of this Ordinance.

§2.02.58 LOT, CORNER: A lot adjoining an intersection of two street rights-of-way such that it possesses frontage along the right-of-way lines of both intersecting streets. A lot located along a curved street shall be considered a corner lot if street frontage opposes both the rear and one side yard of the lot and the interior angle formed by the intersecting front street line and the side street line is less than one hundred thirty-five degrees.

§2.02.59 LOT DEPTH: The longest distance between any point along the frontage line of a lot and the opposing rear property line.

§2.02.60 LOT, DOUBLE FRONTAGE: A lot possessing frontage on two or more streets that do not intersect at any point along the subject lot boundaries.

§2.02.61 LOT FRONTAGE: The distance along the boundary line of a lot which coincides with the public or approved private street right-of-way that provides primary vehicular access to the lot.

§2.02.62 LOT, INTERIOR: A lot other than a corner lot possessing frontage on only one street.

§2.02.63 LOT WIDTH: The longest distance between any point along the side line of a lot and the opposing side property line.

§2.02.64 MANUFACTURED HOME: A dwelling that does not require a perimeter foundation for support, made in a manufacturing facility, transportable by a set of wheels designed as part of the dwelling, and includes plumbing, heating, air conditioning, and electrical systems all contained therein. All manufactured homes shall comply with the relevant and applicable standards contained in §4.05 of this Ordinance, in addition to HUD Building Standards.

- A. “Manufactured home, Class A” means a new multi-wide manufactured home (a multi-wide manufactured home is a large residential structure built in two or more sections at a factory and then joined together on-site to create a single, spacious living unit) certified as meeting or exceeding the Construction and Safety Standards promulgated by the U.S. Department of Housing and Urban Development and the “acceptable similarity” appearance standards following §4.05.
- B. “Manufactured home, Class B” means a new manufactured home certified as meeting or exceeding the Construction and Safety Standards promulgated by the U.S. Department of Housing and Urban

Development but does not satisfy the “acceptable similarity” appearance standards in accordance with §4.05.

- C. “Manufactured home, Class C” means a used manufactured home certified as meeting the Construction and Safety Standards promulgated by the U.S. Department of Housing and Urban Development which, upon inspection, is found to be in good condition and safe and fit for human occupancy.
- D. “Manufactured home, Class D” means used manufactured homes whether or not certified as meeting the U.S. Department of Housing and Urban Development Construction and Safety Standards or prior codes, found on inspection to be in poor condition and unsafe and/or unfit for residential occupancy.

§2.02.65 MANUFACTURED HOME PARK: A tract of land having multiple spaces that are used or designed to accommodate Class A, B, and C manufactured homes on a long-term basis while meeting the regulations of this ordinance relating to manufactured homes and manufactured home parks.

§2.02.66 MARINA: A facility for storing, servicing, fueling, berthing, and securing and launching of private pleasure craft that may include the sale of fuel and incidental supplies for boat owners, crews, and guests, servicing and repair of boats, and sale and charter of boats. Dry boat storage may also be provided. A yacht club shall be considered a marina, but a hotel or similar use, where docking of boats and provision of services thereto is incidental to other activities, shall not be considered a marina, nor shall boat docks accessory to a multifamily structure where no boat related services are rendered.

§2.02.67 MINI-WAREHOUSE: A commercial building divided into individual, small, self-contained units leased primarily for the storage of personal household belongings, office equipment, or office furniture. The storage of hazardous materials, solid waste, live animals, or materials normally associated with manufacturing uses shall not be permitted within a mini-warehouse facility. The term “mini-warehouse” shall be interpreted to include and encompass “personal storage facility” and “self-storage facility.”

§2.02.68 MOBILE HOME: A structure which complies with the definition of “manufactured home” but which was manufactured prior to June 15, 1976.

§2.02.69 MODULAR HOME: A dwelling, that requires a perimeter foundation, produced in a manufacturing facility, transported in pre-manufactured sections or components to the construction site and assembled in accordance with a national building code and bearing an insignia issued by the Alabama Manufactured Housing Commission verifying compliance of the structure’s components with all applicable requirements of the 1975 Code of Alabama, as amended.

§2.02.70 MONASTERY: A place of worship, building, structure, or compound occupied by monks residing and worshipping within the structure under religious vows and in seclusion. The term “monastery” shall also include convents.

§2.02.71 MOTEL: A commercial lodging facility offering sleeping accommodations to the public. Such facilities shall contain not less than ten bedrooms. Individual lodging rooms within a motel may be accessed directly from the outdoors and may contain partial kitchen facilities. Accessory uses permitted within a motel

building may include: a restaurant, laundry facilities, meeting rooms, gift shops, and recreational and exercise facilities.

§2.02.72 NET AREA: The total area of a site minus any setback areas.

§2.02.73 NONCONFORMITY: A lot, structure, use of a lot or structure, or combination thereof, that legally existed at the time of enactment of this Ordinance or of subsequent amendment to this Ordinance, but which no longer conforms to all applicable provisions of the district in which it is located.

§2.02.74 OFFICE: A building or portion of a building dedicated to professional, administrative, clerical, or similar uses.

§2.02.75 OPEN SPACE: Space which is not occupied by a building or structure and is maintained in a natural state or has been developed to support outdoor recreational uses.

§2.02.76 PARKING SPACE, OFF-STREET: A designated space outside a public right-of-way designed and used for temporary parking of motor vehicles that complies with all applicable requirements of this Ordinance.

§2.02.77 PARSONAGE: An attached or detached dwelling used as a domicile for a church clergyman and his/her family. A parsonage also may be used as a temporary housing facility for visiting clergy. A parsonage may be an accessory structure on a church property or a principal use on an adjoining lot to a church.

§2.02.78 PERMANENT FOUNDATION: A solid masonry or wood wall which provides a load bearing support for any structure possessing sufficient strength and thickness to resist all lateral pressures from the structure it is designed to support.

§2.02.79 PLANNING COMMISSION OR COMMISSION: An Alabama municipal Planning Commission is a local government body, usually with 9 members (Mayor's rep, Council rep, admin official, 6 citizens), that advises on land use, zoning, subdivisions, and comprehensive plans, meeting monthly under the Open Meetings Act, with specific roles defined by state law (Title 11, Chapter 52).

§2.02.80 PLACE OF WORSHIP: A reference to any site or improvement used exclusively for religious worship, education, or other related ceremonies or practices.

§2.02.81 PUBLIC LAND USE: A land use operated by or through a unit or level of government, either through lease or ownership.

§2.02.82 REAL ESTATE: Property consisting of land and buildings along with those things attached to the land. Personal property would apply to those things that can be moved.

§2.02.83 RECREATIONAL VEHICLE: An **RV (Recreational Vehicle)** is an umbrella term for any self-propelled or towable unit with living quarters, while a **camper** is a specific, often smaller, type of RV (like a truck camper or travel trailer) that usually needs towing and offers simpler amenities, whereas larger RVs

(like motorhomes) are built-in, self-contained units with more space and features, but higher costs and maintenance. The main difference is that an RV has an engine (motorhome) or is towed (trailer/camper), but "camper" often implies the towed, basic model, while "RV" is the broad category.

§2.02.84 RECREATIONAL VEHICLE PARK: An RV Park is a designated area of land with individual sites for people to park their recreational vehicles (RVs) for temporary stays, offering amenities like electricity, water, sewer hookups, restrooms, showers, and laundry facilities, serving as convenient bases for vacationing, exploring nearby attractions, or extended travel.

§2.02.85 REGULAR ZONING DISTRICT: A zoning district which is delineated on the base Zoning Map.

§2.02.86 RESTAURANT: A commercial dining facility serving food prepared or cooked on the premises to patrons who will consume the prepared food on or off the premises or within the dining facility. Under the terms of this definition, a restaurant shall include delis, cafes, bakeries, coffee shops, and ice cream parlors. Alcoholic beverages may or may not be offered for sale to accompany the meal.

§2.02.86.05 SEASONAL USE DWELLING: A dwelling that is occupied on an irregular or occasional basis, typically for only one specific season (e.g., summer) and left unoccupied for the rest of the year. It is not a primary, year-round residence.

§2.02.87 SHOPPING CENTER: A retail business development consisting of a group of commercial establishments designed as a unit and having shared parking and driveway facilities.

§2.02.88 SINGLE-FAMILY HOME: A conventional type of construction or modular building for residential use by a family unit.

§2.02.89 SOLID WASTE: Any non-liquid or non-gaseous refuse materials or products generated by residential, commercial, industrial, or institutional uses for disposal.

§2.02.90 SOLID WASTE FACILITY: Any land or structure used for the long-term disposal, storage, transfer, collection, treatment, utilization, processing, incineration, or any combination thereof, of solid waste.

§2.02.91 SPECIAL ZONING DISTRICT: A zoning district that encompasses one or more regular zoning districts identified on the Zoning Map or a zone that may encompass characteristics of several zoning districts.

§2.02.92 STORY: That portion of a building included between the surface of any floor and the surface of the floor immediately above, or if there is no floor above it, then the space between such floor and the ceiling above it.

§2.02.93 STREET: A linear right-of-way within which an improved surface has been constructed to support vehicular traffic and which affords the principal means of access to abutting property. A public street is a street that has been dedicated for public use as a public right-of-way. A private street is a street that has been dedicated for public use but has not been accepted by the Town as a public street. A private street may also

be a street within a tract of land that may be part of an easement to adjacent properties, not built to Town standards or accepted by the Town nor maintained by the Town. Improvements on private streets are not subject to setback requirements or similar regulations, except in subdivisions, as provided in the Town Subdivision Regulations.

§2.02.94 STREET, ARTERIAL: A street that provides a major transportation linkage.

§2.02.95 STREET CENTERLINE: A line formed by the midpoint between the inside edges of the curbs or the drainage ditches along the roadway within a street right-of-way.

§2.02.96 STREET, COLLECTOR: A minor street that provides access to an arterial or other streets.

§2.02.97 STRUCTURE: Anything constructed or erected with a fixed location on the ground or attached to something having a fixed location on the ground.

§2.02.98 SUBSTANTIAL IMPROVEMENT: Any repair, addition, reconstruction, or improvement of a structure, the cost of which equals or exceeds fifty percent of the market value or the assessed value of the structure either before the improvement or repair is started or, if the structure has been damaged and is being restored, before the damage occurred.

§2.02.99 TINY HOME: A single-family dwelling of less than 600 square feet. Does not meet HUD Code for residential occupancy.

§2.02.100 TOWNHOUSE: A single-family dwelling in a row of at least three such units, in which each unit has its own front and rear access to the outside, no unit is located over another, and each unit is separated from any other unit by one or more vertical common fire-resistant walls. Side yards shall be required only at the end of rows of attached dwellings.

§2.02.101 USE: The purpose or activity for which land or a building or other structure is designed, arranged, or intended, or the purpose or activity for which land is or may be occupied or maintained.

§2.02.102 YARD: A space on the same lot with a principal building, open, unoccupied, and unobstructed by buildings or structures from ground to sky.

§2.02.103 YARD, FRONT: A space extending the full width of the lot and situated between the right-of-way line of the abutting street and the nearest point of the principal building. Typically, the area between the front of the improvement and the street.

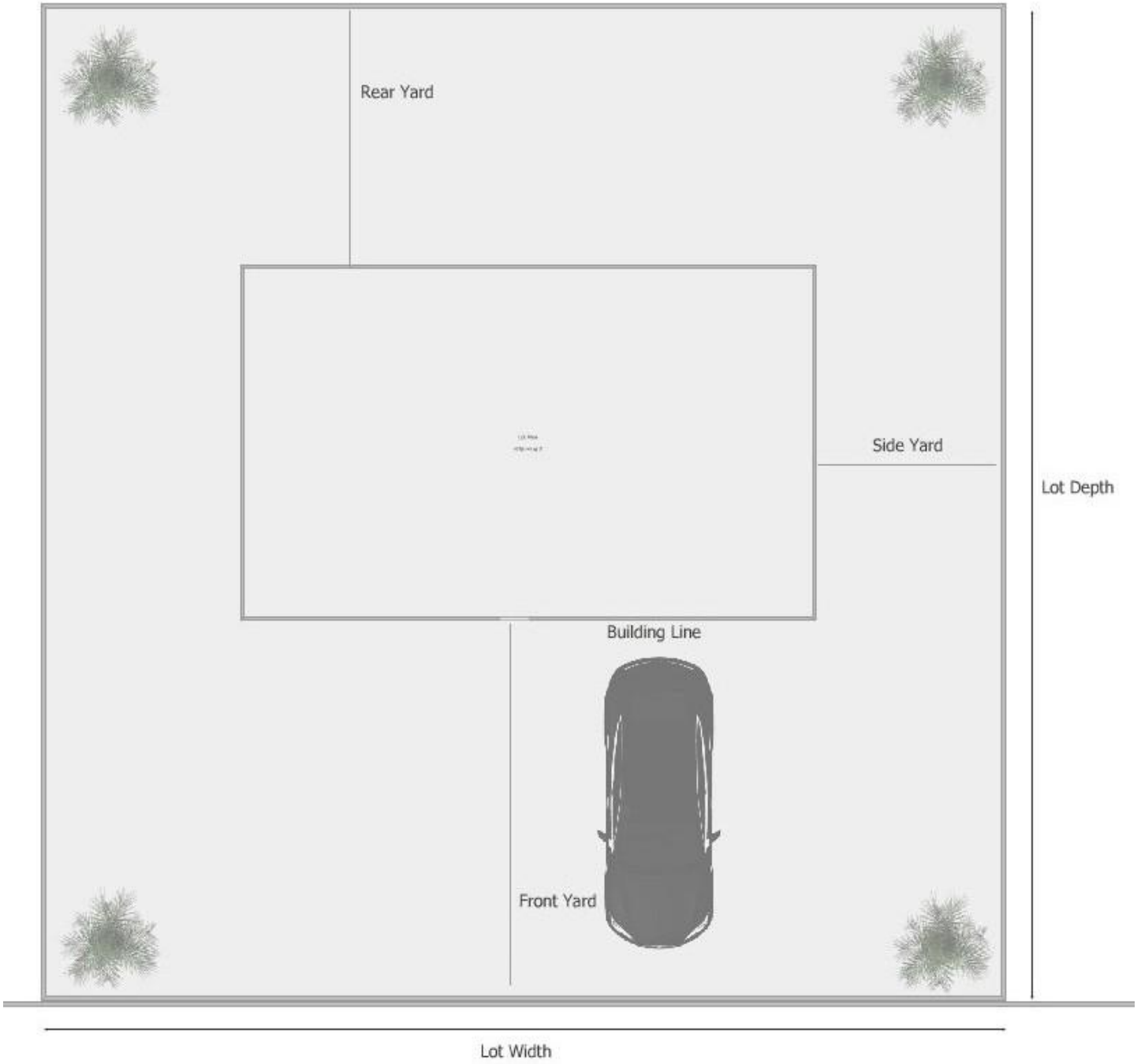
§2.02.104 YARD, REAR: A space extending the full width of the lot from the rear of the lot to the nearest point of the improvement.

§2.02.105 YARD, SIDE: A space situated between the nearest point of the principal building and any side line of the lot, generally extending from the rear line of the front yard to the front line of the rear yard.

§2.02.106 ZONING DISTRICT: A section of the Town for which the zoning regulations are uniform, as delineated on the Zoning Map.

§2.02.107 ZONING MAP: The “Official Zoning Map of the Town” which includes a base map or maps of the regular zoning districts and an overlay or overlays of the special zoning districts.

Illustration of setbacks



Article III – General Requirements

Section 3.01 – Uses

Except as hereinafter provided, no building, lot, or parcel of land shall hereafter be used or occupied and no building or part thereof shall be erected, moved, or altered except for a use permitted within the zoning district in which it is located.

Section 3.02 – Structures

It is the intent of this Ordinance that no more than one principal use structure shall be located on any single subdivision lot plus any permitted accessory structures, except as provided in this Ordinance. Accessory or detached structures may include functionally independent living quarters, as provided.

Section 3.03 – Height and Density

§3.03.01 HEIGHT OF STRUCTURES: In each district, each structure hereafter erected or altered shall not exceed the height limits specified in this Ordinance. Height limitations shall not apply to church steeples, barns, silos, farm structures, chimneys, flagpoles, public utility poles, radio, cellphone, and television towers, any structures specifically exempted from local zoning regulations by applicable federal law, cooling towers, water tanks, and similar structures not intended for human occupancy.

§3.03.02 INTENSITY OF USE: Each building and lot shall not be used or occupied hereafter by more families or for a higher intensity of use than permitted in the zoning district.

Section 3.04 – Accessory Improvements or Structures

§3.04.01 IN RESIDENTIAL DISTRICTS: Accessory structures in residential districts, or any lot used primarily for residential purposes, shall conform to the following regulations:

- A. Accessory structures shall be permitted in the rear or side yard only, except for lake homes, so as to not obstruct the view. Accessory structures shall not exceed the height of the principal structure, shall not cover more than thirty percent of the rear yard, and shall be located at least five feet from lot lines.
- B. When an accessory building is attached to the principal building by a breezeway, passageway, or similar means, it shall comply with the yard requirements of the principal building to which it is attached.
- C. On any lot adjoining along its side lot line, another lot which is in a residential district, no part of any accessory building shall be located within sixty feet of any front lot line.

§3.04.02 IN NON-RESIDENTIAL DISTRICTS: On any non-residential lot sharing a side lot line with a lot in a residential district, no part of any accessory building shall be located within fifty feet of the property line dividing the non-residential lot and the residentially zoned property. On any lot adjoining along its side lot line another lot which is in a residential district, no part of any accessory building shall be located within sixty feet of any front lot line.

§3.04.03 MINIMUM SEPARATION: Except as herein provided, no accessory building shall be located closer than five feet to a lot line, nor closer than ten feet to a principal building or to any other accessory building on the same lot.

Section 3.05 – Lots

§3.05.01 MINIMUM LOT SIZE: All lots created after the effective date of this Ordinance shall comply with the minimum lot size requirements for the zoning district within which they are located or as approved by the Planning Commission in a subdivision plan.

§3.05.02 YARD REDUCTION: Except as herein provided, no lot shall be approved that reduces in area less than the minimum area required under this Ordinance.

§3.05.03 MINIMUM FRONTAGE: All lots shall have a minimum frontage of not less than forty feet along a public street or a private street dedicated for public use and constructed in accordance with all applicable Town street standards. The minimum required frontage shall be reduced to thirty-five feet for lots fronting on the turn-about at the end of a permanent cul-de-sac unless approved by the Planning Commission. The reduction of frontage does not apply to the lot sizes or other requirements.

§3.05.04 CREATIVE DESIGN: The Planning Commission of the Town encourages distinctive, innovative, and unique designs for both residential and commercial developments. While the standards established in this section are the design criteria currently, the Planning Commission reserves the right to approve innovation and distinct designs that would represent new practices that reflect market appeal while contributing to the overall aesthetics of the community for any zoning district. This would include changes in dimensions.

§3.05.05 The Town Subdivision Regulations shall be referenced when determining whether a subdivision plan is required.

Section 3.06 – Yards and Open Space

§3.06.01 YARDS AND OPEN SPACES: In each district, each structure hereafter erected or altered shall be provided with the area specified and shall be on a lot of the area and width specified in this Ordinance.

§3.06.02 YARDS ON SUBSTANDARD LOTS: Where the owner of a lot or lots, at the time of adoption of this Ordinance, which are substandard to the requirements of the district in which they are located, such lots may be developed in the same manner as other recorded or unrecorded lots within the same district provided:

- A. Similar improvements to the proposed improvements on similar lots already exist in compliance with this Ordinance.
- B. That neither side yard shall be reduced to less than five feet.
- C. No building shall be required to setback more than the average of the setbacks of the existing residences within one hundred feet each side thereof, but in no case shall the setback of any building hereafter erected or altered be less than twenty feet.

§3.06.03 There are no requirements for open space in any development. However, developers are encouraged to provide open space as an amenity to the development. In no event may open space be considered public property, meaning Town ownership, without the express consent of the Town.

§3.06.04 Every part of a required yard must be open from its lowest point to the sky and unobstructed with the following exceptions: sills, belt courses, cornices, eaves, ornamental features, chimneys, awnings,

canopies, steps and ramps not higher than 30 inches above grade and similar features may extend into a required yard not more than 36 inches, except as may be required for accessible ramps.

Section 3.07 – Building Setback Lines

§3.07.01 PROPERTIES ABUTTING EXISTING IMPROVED PUBLIC STREETS: When any required yard abuts a street or roadway with an existing public street right-of-way of forty feet or more, the setback shall be the standard setback required in that zoning district. The setback shall be measured from the property line.

§3.07.02 PROPERTIES ABUTTING DEDICATED RIGHTS-OF-WAY: When any required yard abuts a street or roadway with a dedicated right-of-way (public or private) of less than forty feet, the setback shall be not less than twenty feet, plus any additional setback required by the minimum dimensional requirements for the applicable zoning district. The setback shall be measured from the centerline of the existing improved roadway. If no improved roadway has been constructed within the right-of-way, then the twenty-foot setback shall be measured from the centerline of the dedicated right-of-way.

Section 3.08 – Frontage on Corner Lots and Double Frontage Lots

On lots having frontage on more than one street, the side or rear yard setback along the secondary street shall not be less than the required front yard setback for the applicable zoning district.

Section 3.09 – Access to Streets

No building for human occupancy shall be erected without unrestricted vehicular access to a public street or a private street dedicated for public use and constructed in accordance with all applicable Town street standards.

Section 3.10 – Fences and Walls

§3.10.01 – FENCE ORIENTATION AND SETBACK: Any fence installation can have the “finished side” (the side that does not have the posts) facing towards the property line / public way or towards the fence owner’s yard – this is the fence owner’s decision. The fence must be set back at least 4 inches from the property line or public way / utility easement. Alternatively, if both property owners agree, the fence can be placed on the property line. In this case, property owners should agree in writing how the installation and ongoing maintenance costs will be handled prior to construction.

§3.10.02 HEIGHT ON RESIDENTIAL PROPERTIES: No fences or walls may be erected, placed, or maintained along a side or rear lot line on residentially zoned property, or adjacent thereto, to a height exceeding six feet above the ground. Eight-foot fences will be allowed in cases where the Enforcement Officer and Town Council Planning Commission Representative both agree in writing that the eight-foot fence addresses an issue and enhances the neighborhood. A copy of the decision will be given to the Planning Commission. Fences or walls located in a required front yard shall not exceed a height of three feet, and in the first twelve feet from the right-of-way, the height shall not exceed four feet.

§3.10.03 HEIGHT ON NON-RESIDENTIAL PROPERTIES: No fence or wall erected, placed, or maintained along a lot line between non-residentially zoned property shall exceed a height of eight feet (with the exception

that fences for properties zoned AG may be nine feet in height). Between non-residential land and residential land, landscaping may be placed that exceeds eight feet in height.

§3.10.04 TRAFFIC LINE OF SIGHT Other than traffic control signs, no fence, wall, landscaping, sign or other visual obstruction is permitted, between the heights of three feet and 10 ft above street level, that will obstruct a motorist's line of sight at intersections of streets, driveways or alleys, in accordance with the following or AASHTO Geometric Design of Highways and Streets, latest addition, whichever is more restrictive. Requirements are determined as follows:

- A. At the intersection of two streets: 30 feet from the intersection measured along each curb line/edge of pavement.
- B. At the intersection of a street and a driveway or alley: 20 feet from the intersection measured along the curb line/edge-of-pavement and 20 feet along the driveway pavement.
- C. At the intersection of a street and a major street or railroad: 20 feet from the intersection measured along the curb line/edge-of-pavement of the street and 70 feet along the curb line/edge-of-pavement of the major street or the railroad right-of-way, as applicable.

§3.10.05 PROHIBITED MATERIALS: Barbed wire, hog wire, chicken wire, hardware cloth, material not designed for fencing use, or metal panels shall not be used as fencing for any residential, industrial, or commercial property.

§3.10.06 PROHIBITED FENCE: No spite fence of any sort permitted. A spite fence is an unattractive and/or overly tall fence that serves no useful purpose and is maliciously constructed between adjacent lots by a property owner to injure or annoy a neighbor.

Section 3.11 – Traffic Visibility at Intersections

§3.11.01 On any corner lot, nothing shall be erected, placed, or grown in such a manner as to limit or obstruct traffic visibility at the street intersection. A clear sight triangle shall be maintained upon such lot, such sight triangle beginning at the intersection of the two lot lines along the street and running along each lot line. Within such sight triangle, nothing shall be erected, placed, or grown taller than a height of three feet above the centerline grades of the intersecting streets.

§3.11.02 No visual obstruction. See §3.10.03.

Section 3.12 – Stormwater Management

Stormwater management is the control, diversion, conveyance, detention, retention, treatment, or discharge of stormwater runoff in a manner that prevents flooding, erosion, sedimentation, property damage, obstruction of drainage systems, or other conditions that may endanger public health, safety, or welfare or create a nuisance to adjacent or downstream property. These activities can be associated with new construction projects or maintenance of existing infrastructure.

§3.12.01 EXEMPT ACTIVITIES: The following activities shall be exempt from these stormwater management requirements:

- A. Minor land-disturbing activities normally associated with single-family uses, such as home gardens, landscaping, building repairs or alterations, swimming pool installation, or other related, low-impact activities.
- B. Construction of a single-family dwelling or installation of a manufactured home.
- C. Agricultural practices or the construction of farm buildings, when conducted in compliance with applicable Best Management Practices.
- D. Private and commercial forestry activities, when conducted in compliance with all applicable Best Management Practices.

§3.12.02 CONSTRUCTION PROJECTS - ADEM PERMIT REQUIRED: Construction projects or land-disturbing activities involving one or more acres of land must be approved by the Alabama Department of Environmental Management (ADEM) prior to development, in most instances. Applicants subject to this requirement shall provide evidence that a stormwater discharge permit has been issued by ADEM prior to the issuance of a building permit by the Enforcement Officer.

§3.12.03 BASIC GUIDELINES – CONSTRUCTION PROJECTS: For construction projects, stormwater management measures shall be designed in accordance with all applicable Best Management Practices (e.g. prevent erosion at the source, control sediment before it leaves the site, protect inlets and downstream waters, stabilize disturbed areas quickly, and are inspectable and maintainable by contractors) for the proposed type of construction activity. Appropriate short-term and long-term measures shall be applied to minimize the potential run-off and erosion of disturbed soils on the development site.

§3.12.04 TIE-IN REQUIRED FOR DRAINAGE IMPROVEMENTS: All proposed drainage improvements shall tie into any existing man-made or natural drainage ways along the existing streets adjoining the development site. Under no conditions shall stormwater drainage be emptied into the sanitary sewer system.

§3.12.05 CREATIVE AND INNOVATIVE POLLUTED RUNOFF MANAGEMENT PRACTICES: Where feasible and appropriate, proposed developments may incorporate creative and innovative design to minimize the impacts of polluted runoff on the environment. Such design features may include, but are not limited to, undisturbed natural buffers between impervious surfaces and adjoining streams and drainage ways, maximum retention of existing mature trees on building lots, the use of seeded shallow “V” drainage swales (with stabilized cut slopes) rather than concrete curb and gutter, the use of porous pavement surfaces for parking lots, service roads, alleys, and cul-de-sacs, the use of crushed gravel or turf parking areas for small parking lots or spillover parking areas, and the creation of wetlands for stormwater detention and retention, and other practices as may be appropriate to address on-site stormwater drainage needs. Such creative and innovative design features should be used in the following development settings:

- A. Where they will be compatible with existing off-site stormwater management infrastructure improvements serving the drainage basin, and
- B. Where appropriate to adequately and safely accommodate the stormwater runoff that the proposed level of impervious surfaces would generate without the need for excessive perpetual maintenance.

§3.12.06 PRIVATE PLACEMENT OF STORMWATER PIPING: All private driveways that open onto a Town road must have piping installed under the driveway to facilitate the flow of water. This piping is required to have the size and material approved by the Enforcement Officer. This approval is also required for any other piping placed on the right-of-way of any public Town street or road. This approval must be based on Alabama DOT driveway pipe standards. The purpose of this requirement is to prevent the placement of undersized piping, creating street flooding.

§3.12.07 MAINTENANCE OF EXISTING DRAINAGE DITCHES, CULVERTS AND EASEMENTS:

- A. **Responsibility Split:** Municipal Public Works departments usually handle maintenance of major, town-installed drainage pipes, catch basins, and concrete channels. Routine maintenance (mowing, debris removal) of open ditches, particularly on private property or within residential easements, is typically the landowner's responsibility.
- B. **Drainage Easements:** An easement gives the city the right to access private property for repairs, but the property owner is generally responsible for keeping it clear of fences, landscaping, and debris.
- C. **Obstructing Flow:** It is unlawful to block, fill, or allow an obstruction for any ditch, pipe, or easement on public or private property as this impedes water flow.
- D. **Culvert Maintenance:** Maintenance of culverts often depends on location; town-installed culverts under public streets are maintained by the municipality, while culverts serving private drives are typically the owner's responsibility.

§3.12.08 STORMWATER MANAGEMENT ON PRIVATELY OWNED COMMON OPEN SPACE LANDS: Where any stormwater management improvements are to be constructed on common open space lands within the development, such improvements shall be subject to special maintenance provisions as required in Article V of this Ordinance. The Town shall assume no responsibility or liability for the continued maintenance, improvement, or repair of privately owned stormwater management facilities.

Section 3.13 – Landscaping

§3.13.01 INTRODUCTION: This section directs attention to the aesthetic beauty that good landscaping brings to a community. While attractive buildings and design are essential, the natural beauty of flowers and trees completes the picture and leads to a great first impression of specific land uses and the community. The use of landscaping within areas defined as buffer zones contributes to a positive assessment of the zone.

§3.13.02 PURPOSE: The purpose of this section is to provide guidance on the use of trees and flowers. The use of good landscaping provides an excellent addition to business appearances. A buffer strip between property usage and Town entrances and street intersections contributes to good landscaping.

§3.13.03 SCOPE OF THIS SECTION: This section applies to all zoning districts defined in the Ordinance with the exception of any zone that has a landscaping section. When a particular landscaping use is defined for a particular zone, that landscaping requirement will supersede this section.

§3.13.04 APPLICABLE: This portion of the Zoning Ordinance applies to all land within the Corporate Limits of the Town. In particular, the Ordinance applies to all new construction. A landscaping plan is required for all new subdivisions and commercial/manufacturing projects but not for individual home construction unless

the home is being constructed by a builder/developer to be sold (spec home). Individuals constructing their own home are encouraged to provide landscaping but are not mandated.

§3.13.05 PLAN APPROVAL: A preliminary landscaping plan shall be submitted along with the plans for any project. The Enforcement Officer or his designee may grant approval for all projects costing less than \$500,000. For projects costing over \$500,000 but less than \$1,000,000, the Enforcement Officer may grant approval with the concurrence of three members of the Planning Commission. For projects costing over \$1,000,000, approval is required by the Planning Commission.

§3.13.06 SITE DEVELOPMENT: To the highest extent possible, topsoil moved during construction should be preserved on the site for later use. Trees are an important part of a landscaping plan, so natural trees should be preserved as much as possible. The creation of steep slopes should be avoided to prevent unnecessary erosion.

- A. The selection of trees is a critical part of the landscaping plan. Planting distance should be considered for future canopy development to prevent overlapping and shading that blocks healthy growth.
- B. Water oaks are prohibited in parking areas, right-of-ways, or any other public use area. Due to their characteristics, water oaks are very adaptable to wetland areas such as nearby stream locations and should be limited to those areas.
- C. Trees or shrubs should not be planted in underground utility easements to prevent potential root damage or limit access to the utility's lines and pipes for maintenance purposes.
- D. No trees or shrubs should be planted within the right-of-way of overhead utility easements that would require pruning the utility area.
- E. The use of a wide variety of plants and shrubs is encouraged. However, species not adaptable to the climate of this location should be avoided, as well as those that are considered invasive species.
- F. Plant materials guidelines:
 - a. Planting strips, planting islands, buffers, and like areas are to be sodded, seeded, mulched, or planted with shrubs or ground cover to avoid bare ground following the installation of landscaping materials. This area must be maintained and kept free of weeds and other unintended growth.
 - b. In locations where buffer strips are required, the landscaping requirements take priority over parking lot plantings.
- G. Trash receptacles are a part of the landscaping plan. A hard surface pad shall be provided for the placement of a trash receptacle, and such pad shall be enclosed with a fence or wall of at least six feet in height and consistent with the appearance of the primary structure. Such a wall or fence must totally enclose the pad and shall have a gate that is possible to latch to the extent of meeting the trash disposal requirements. The location of the pad should be placed to provide easy access but not disruptive to landscaped areas.
- H. REDEVELOPMENT: The requirements for landscaping of an existing site depend on the extent of the redevelopment. A redevelopment of an existing development presents several issues. An existing development in which no change in the building footprint or an increase in size of less than 5,000 square feet will not require any change in the existing landscaping plan. For any change of the footprint greater than 5,000 square feet, see Section §3.13.06 J.
- I. Landscaping standards are needed for the public right-of-way. Landscaping along the streets and roads into the Town can impact the perception of the community. Not all public roads require the same standards. Lot sizes and other physical characteristics of the land influence the standards applied to these

areas. Similarly, different requirements are recognized for streets and roadways within the Town, which are major traffic carriers and secondary streets and roads. While uniformity is desired, the depth of lots and width of frontage require different standards. With lots of varying dimensions and small lots, a buffer may limit the utility of the lot. Thus, there is a need to consider the negative effect a buffer could cause on the site.

- a. The following standards are established for buffers of zones fronting on Town streets and roads:
 - i. For frontage greater than 120-200 feet a buffer of 8 feet is required.
 - ii. For frontage greater than 200 feet a buffer of 10 feet is required.
 - iii. For any lot with a depth of less than 120 feet no buffer is required.
 - b. Landscaping within the buffer zone may consist of small plants and shrubs. All plantings shall ensure visibility is maintained for safety. If land conditions exist, such as slopes or hills, that would permit taller plants or shrubs so placed not to impede the view, those species would be permitted.
- J. Perimeter standards for landscaping along property lines, as applied to commercial and industrial zones that border residential areas and between properties within those zones:
- a. For sites less than one acre, a buffer-landscaping area of a minimum of three feet.
 - b. For sites of one acre or more but less than three, a buffer-landscaping area of a minimum of five feet.
 - c. For sites three acres to five, a buffer-landscaping area of a minimum of eight feet.
 - d. For sites greater than five acres, a buffer-landscaping area of a minimum of ten feet.
 - e. The length of each buffer-landscaping area shall be determined by the activity adjoining.
 - f. For the rear of the site, the width shall match the width of the frontage area.
 - g. In some instances, terrain or other features may render the placement of landscaping unreasonable. If such conditions exist no landscaping will be required.
 - h. Within the perimeter area, fencing or hedges may be utilized. The intent is to create a screen. In adjoining residential areas, the intent is to provide a buffer to afford protection to the residential zone from trash, debris, lighting, or other negative influences. If the topography of the buffer zone is of unique physical character, landscaping may be omitted.
- K. Primary streets and roadways are those that have been identified as being the main traffic arteries of the Town. Within those primary roadways are also easements for utilities. In some instances, those overlap the existing road right-of-way to an extent greater than the road right-of-way. This, in turn, creates a potential for an extended buffer for commercial activity. In those instances, the Planning Commission may grant an exception to the requirements of this Section. The Planning Commission may permit the buffer zone to overlap the right-of-way, thus the required landscaping may remain unchanged.
- L. Special conditions: When applying landscaping and buffer requirements, irregular features (such as streams, drainage structures, limited frontage, existing streets or similar conditions) may be encountered. A special condition may also occur where there has been a sale of land in which a portion of the sale or division results in a tract of land, in dimensions, that may be less than meets the requirements described in this section. In those instances, the Planning Commission may grant an exception to the requirements to permit the use of the land. However, the requirements are not totally removed but are to be adjusted to allow as much as possible to meet the intended landscaping or buffer requirements.
- M. Fences and screening are required for some activities. These include vehicles that are visibly damaged or being repaired, off-road construction equipment under repair, or similar activities. This does not include sales lots in which vehicles are offered for sale to the public.

- N. Gas and electric utility meters, air conditioners or similar units shall not be placed fronting on streets and roadways within the Town when possible. When those conditions exist, the placement may be in the frontage area, but screening is required.
- O. Any type of wire fabric fencing material shall not be used forward of the front area of the primary structure, nor shall the fence exceed four feet in height.
- P. Landscaping in Historical Districts: when involving buildings and lots that comprised the original downtown area that lack frontage areas for the placement of landscaping and buffer zones, landscaping is not required due to the lack of space.
- Q. The owner of the property developed in accordance with an approved landscaping or buffer plan shall be responsible for maintaining the landscaping in good condition. This includes reasonable replacement of dead or damaged landscaping items, including grasses, shrubs, and canopy trees or understory trees, regardless of whether from natural or other causes. Irrigation of landscaped areas is highly recommended. Prior to the issuance of a certificate of occupancy, the landscaping, buffer, plantings, or construction approval must be obtained from the Enforcement Officer. The architect, landscape architect, engineer, surveyor, horticulture professional, or landscape contractor must certify to the Planning Commission that the landscaping/buffer has been installed to meet the minimum requirements of this article.

Section 3.14 – General Construction Requirements

It is desirable to encourage innovative, new, and special details that contribute to and enhance existing styles within the community. Defining certain levels of construction contributes to the aesthetic attractiveness of the community. To ensure compatibility, each proposed plan of development, building, or structure shall submit such plan to the Planning Commission for review and approval by the Enforcement Officer in accordance with the following:

- A. **ADHERENCE TO BUILDING STANDARDS:** All construction activities (new construction or renovations, additions or other changes which require the issuance of a building permit (see Section 8.01.01 for specific requirements) will adhere to building standards contained in the version of the International Building Code currently endorsed by the Town. Also, all construction requiring the issuance of a building permit (see Section 8.01.01 for requirements) must be done by a licensed contractor who has a Cedar Bluff business license (see Section 8.01.01 for business license exceptions).
- B. When there are major changes (e.g. new structure construction, extensive renovation / additions to existing structures, or rebuild required for septic systems), the structure is already connected to Town water, and sewer lines are available, then the structure must be connected to the sewer lines.
- C. When making significant land changes such as new construction, building expansions, gradings, multiple tree removals (15 or more mature trees with stumps pulled out of the ground) or new driveways, a Land Disturbance Permit must be issued by the Enforcement Officer prior to beginning work (See Section 8.01.02)”. The purpose of this permit is to a) ensure that piping is installed for all private driveways opening onto a town road and b) ensure that the soil is not disturbed in such a manner as to create excessive water run-off onto adjoining properties. See Section 3.12 for specific Stormwater Management Requirements.
- D. **EXTERIOR BUILDING MATERIALS:** Building cladding materials shall be described in the application. Building facades and accessory structures with some visibility to the general public shall consist of

materials such as wood, stone, metal panels, brick, stucco, vinyl, and architecturally decorative concrete block.

- E. SITE DESIGN: The site plan shall designate the location as well as illustrate the site plan. Sign materials shall be coordinated with the exterior cladding of the proposed or existing structures, in compliance with the landscaping criteria defined in §3.13.
- F. When the type of design, style, or materials to be used appear to be of such a nature as the application for a particular site, the Enforcement Officer may present the plan to the Planning Commission for approval.

Section 3.15 – Nonconforming Uses and Structures

§3.15.01 PURPOSE OF PROVISIONS: Within the zoning districts established by this Ordinance or by subsequent amendments to this Ordinance, there exist lots, structures, uses of land and structures, and characteristics of use which were lawfully created, established, or constructed before this Ordinance was adopted or amended, but which would be prohibited, regulated, or restricted under the terms of this Ordinance or of subsequent amendments. This Ordinance intends to permit these nonconformities to continue until they are removed or discontinued but not to encourage their active survival. This Ordinance further intends to ensure that nonconformities shall not be enlarged, expanded, or extended, nor be used as grounds for adding other structures or uses prohibited elsewhere in the same district. Nonconforming status runs with the land; a change in ownership or tenancy does not terminate the nonconforming status of a lot and/or a structure.

§3.15.02 INCOMPATIBILITY OF NONCONFORMING USES: To avoid undue hardship, nothing in this Ordinance shall be deemed to require a change in any existing building or use of any building upon which actual construction was lawfully initiated prior to the effective date of adoption of or amendment to this Ordinance. This Ordinance declares nonconforming uses to be incompatible with the permitted uses in the zoning districts in which they are located. A nonconforming use of land, of structure, or of land and structure in combination shall not be extended, enlarged, or otherwise intensified after the passage of this Ordinance either by additions to any existing structure of the property which would be generally prohibited in the district in which such use is located.

§3.15.03 AVOIDANCE OF UNDUCE HARDSHIP: To avoid undue hardship, nothing in this Ordinance shall be deemed to require a change in the plans, construction, or designated use of any building upon which actual construction was lawfully initiated prior to the effective date of adoption of or amendment to this Ordinance.

§3.15.04 SINGLE NONCONFORMING LOTS: A single lot that does not meet the minimum space and height requirements of the zoning district in which it is located at the effective date of adoption of or amendment to this Ordinance may be used or sold for the erection of those buildings and accessory buildings necessary to carry out the permitted uses in that district, provided:

- A. Minimum space and height requirements of the lot shall conform as closely as possible to the applicable standards for the district.
- B. Requirements for yards and setbacks, accessory buildings and uses, and off-street parking and loading spaces shall conform as closely as possible to the applicable standards for the district.
- C. Variance for area, dimensional, and other requirements shall be obtained only through action of the Board of Adjustment as authorized in §9.05.03 of this Ordinance. A variance shall only be required where the proposed structure cannot be designed to comply with the applicable dimensional requirements of the zoning district.

- D. Such lots must not have continuous frontage with other lots in the same ownership that could be combined to eliminate the nonconformity.

§3.15.05 PROCEDURE TO CURE NONCONFORMING LOTS: If two or more lots or a combination of lots are contiguous, have contiguous frontage, are in single ownership at the time of passage of or amendment to this Ordinance, and if all or part of the lots do not meet the minimum standards of this Ordinance, the land involved shall be re-platted into lots that meet the applicable minimum dimensional requirements of the zoning district where the lots are located. A plat showing the division of the lots shall be recorded with the Cherokee County Probate Court. Existing lots may not be divided in a way that would create a lot that does not comply with this Ordinance's applicable minimum area requirements.

§3.15.06 NONCONFORMING STRUCTURES: Where, at the effective date of adoption of or amendment to this Ordinance, a lawful structure exists that could not be built under the terms of this Ordinance by reason of not complying with minimum dimensional requirements or other requirements concerning the structure, such structure may be continued so long as it remains otherwise lawful, provided:

- A. Nonconforming structure may not be enlarged or altered in a way which increases its nonconformity. Such structures may be altered to decrease nonconformity.
- B. Should such nonconforming structure or nonconforming portion of structure be destroyed by any means to the extent of more than seventy-five percent of its current replacement value or assessed valuation, at the owner's discretion, it shall be reconstructed only in conformity with the provisions of this Ordinance.
- C. Should such structure be voluntarily relocated for any reason it shall thereafter conform to the requirements or standards for the district in which it is located after it is moved.

§3.15.07 NONCONFORMING USES OF LAND, STRUCTURE, OR LAND AND STRUCTURE IN COMBINATION: Where, at the time of adoption of or amendment to this Ordinance, lawful uses of land, structure, or land and structure in combination exist which, under the terms of this Ordinance, would not be permitted in the zoning district in which they are located, the uses may be continued so long as they remain otherwise lawful, provided:

- A. No such nonconforming uses, nor structures devoted to nonconforming uses, shall be enlarged or increased, nor extended to occupy a greater area of land than was occupied at the effective date of adoption of or amendment to this Ordinance.
- B. Nonconforming uses, or structures devoted to nonconforming uses shall not be moved in whole or in part to any portion of the lot or parcel other than that occupied by such uses at the effective date of adoption of or amendment to this Ordinance. If a movement of the structure eliminates nonconformity, such movement is acceptable.
- C. Additional structures may not be erected in connection with such nonconforming uses.
- D. If any such nonconforming uses are discontinued for a period of more than six months, any subsequent use of the land and/or structure formerly devoted to such nonconforming uses shall after that conform to the requirements or standards specified by this Ordinance for the zoning district in which such land and/or structure is located.
- E. If a permitted use replaces any nonconforming use, any subsequent use of the land and/ or structure formerly devoted to such nonconforming uses shall thereafter conform to the requirements or standards for the district in which it is located, and the nonconforming use may not thereafter be resumed. If any

nonconforming structure has been impacted by a natural disaster or house fire, reconstruction of the structure must begin within 6 months; otherwise, it shall conform to the requirements and standards of this Ordinance.

- F. A nonconforming use may change to a new nonconforming use, provided the new use is more consistent with the permitted uses of the district in which it is located, is less objectionable, and generates fewer external impacts on neighboring uses and properties than the previous nonconforming use. In determining whether the new use would be in greater conformity with this Ordinance, impact criteria such as, but not limited to, the following shall be evaluated:
 - a. The degree to which traffic generation and congestion, including truck, auto, and pedestrian traffic, would be reduced. Or, if the new use would create an external obsolescence to other land uses in the immediate area.
 - b. The degree to which external noise, smoke, dust, fumes, vapors, gases, heat, odor, glare, or vibration would be reduced.
 - c. The degree to which the nature of the new use or business activity is consistent with other business uses permitted in the district.
- G. Where nonconforming use status applies to land and structure in combination, removal or destruction of the structure to the extent of more than seventy-five percent of its current replacement value or assessed value shall terminate the nonconforming status of the structure but shall not terminate the nonconforming status of the land.

§3.15.08 REPAIRS AND MAINTENANCE

- A. On any structure devoted entirely or in part to a nonconforming use, work may be done on ordinary maintenance, including remodeling, or on repair or replacement of nonbearing walls, fixtures, wiring, painting, or plumbing, provided the cubic content of the structure, as it existed at the effective date of this Ordinance or subsequent amendment, shall not be increased.
- B. On any lot devoted entirely or in part to a nonconforming use, work may be performed on ordinary maintenance, repair, or replacement of parking and loading areas, signs, lighting, fences, walls, and related exterior amenities, provided the extent of those amenities shall not be increased or rearranged.
- C. Nothing in this section shall be deemed to prevent the strengthening or restoring to a safe condition of any structure or exterior amenity declared to be unsafe by any official charged with protecting the public safety, upon order of such official.

Article IV – Use Specific Requirements

Section 4.01 – Accessory Residential Units

The purpose of this section is to establish basic standards for the development of accessory residential units to provide a semi-independent living environment for family members who require special care and support from the primary household. Such a unit would provide greater privacy and personal freedom than an added bedroom within the primary dwelling but would not create an addition that would alter the character of the original single-family structure and of the surrounding neighborhood. Accessory residential units shall be allowed only for single-family dwellings and must follow requirements in §3.04.

§4.01.01 FACILITIES FOR EXCLUSIVE PERSONAL USE: The purpose of this provision is to provide opportunities for families to provide essential on-site care and support for elderly, handicapped, and ill members, not to provide opportunities for families to create independent rental units for general renting. Occupancy is intended for related family members only.

§4.01.02 MAXIMUM FLOOR AREA: Accessory residential units shall contain no more than six hundred square feet of gross living area.

§4.01.03 LEASING AGREEMENT PROHIBITED: It is not the intent of an accessory residential unit to be leased or rented to a tenant through any formal leasing agreement or contract.

§4.01.04 CONTAINED WITHOUT PRIMARY DWELLING: An accessory residential unit may not be attached to the primary dwelling unit on a property, except by a breezeway, deck, or porch.

§4.01.05 LIMIT ON NUMBER OF UNITS: Where permitted, no more than one accessory residential unit shall be allowed per primary dwelling.

§4.01.06 NO CHANGE IN CHARACTER OF STRUCTURE: An accessory residential unit shall be designed to cause no apparent change in the exterior residential character or appearance of the primary dwelling unit.

§4.01.07 DOCUMENTATION OF NEED: Accessory residential units are intended to serve specific family or household needs that would be better satisfied by the creation of a semi-independent living environment. Applicants who desire to construct an accessory residential unit shall submit a written statement to the Enforcement Officer describing the need that will be served by the accessory residential unit.

§4.01.08 BUILDING PERMIT Adding an accessory residential unit or making substantial changes to an existing unit requires a building permit (see Section 8.01.01).

Section 4.02 – Bed and Breakfast

The following standards apply to Bed and Breakfast establishments in residential districts only:

§4.02.01 Bed and Breakfasts are permitted only in detached, single-family dwellings and must be operated by the owner and resident of the dwelling.

§4.02.02 For each and every approved guest room, one parking space must be provided in addition to the spaces required for the residence. Such additional required parking spaces must be screened from adjacent properties and arranged so that each space has direct access to a driveway. Recreational vehicle parking is prohibited except on lots one acre or larger. Where allowed, recreational vehicle parking must be located away from the view of public rights-of-way and from neighboring properties to the maximum extent possible.

§4.02.03 Food service is limited to overnight Bed and Breakfast guests. No dining facilities may be open to the general public, and guest rooms may not contain cooking equipment.

§4.02.04 One freestanding sign only, and no larger than 15 square feet is permitted, regardless of whether the Bed and Breakfast is on a corner lot. Signs may not be illuminated in residential districts.

Section 4.03 – Group Homes

Group homes shall be conducted within a building consistent or compatible with the character of the district in which it is located.

§4.03.01 NO EXTERIOR CHANGES INCOMPATIBLE WITH RESIDENTIAL CHARACTER: A group home located in a single-family or medium-density residential district shall be conducted within a building that shall maintain the exterior appearance of a single-family dwelling, with no separate outside entrances to individual bedrooms.

§4.03.02 GROUP HOMES IN MULTI-FAMILY AND NONRESIDENTIAL DISTRICTS: A group home in a multi-family or business district may be conducted in a building other than a single-family dwelling, provided that the group home conforms to the characteristics described in the definition of “group home” in §2.02 of this Ordinance.

§4.03.03 COMPLIANCE WITH ALL APPLICABLE STATE LAWS: Where applicable, the group home shall provide evidence that it will operate in compliance with any State licensing requirements.

Section 4.04 – Home Occupations and Cottage Industries

§4.04.01 HOME OCCUPATIONS: A home occupation may consist of any accessory business use that fully complies with all of the standards contained in this section. No home occupation shall be allowed in any multi-family dwelling.

§4.04.02 COTTAGE INDUSTRIES: A cottage industry may consist of any accessory business use that fully complies with all of the standards contained in this section. Cottage industries may be permitted only within the Residential Zoning and Agricultural Zoning Districts.

§4.04.03 STANDARDS APPLICABLE TO BOTH HOME OCCUPATIONS AND COTTAGE INDUSTRIES: The following standards shall apply to both home occupations and cottage industries.

- A. The home occupation or cottage industry must be owned and operated by the owner of the dwelling within which or property upon which such business use is to be located or the business owner must have written approval of the owner of the premises, if the applicant is a tenant.
- B. One full time employee, not family related may be employed in relation to the cottage industry.
- C. The home occupation or cottage industry shall not involve the use of or result in the production of any hazardous materials or hazardous waste.
- D. The home occupation or cottage industry shall not generate smoke, glare, vibrations, electrical disturbance, noise, radioactivity, or other conditions that will be a nuisance to the surrounding area. The home occupation shall not involve the use of any equipment or process that creates noise or visual or audible interference.
- E. The home occupation or cottage industry shall not generate any business or customer traffic between the hours of 8:00 p.m. and 6:00 a.m.
- F. Not more than one non-illuminated accessory sign having a sign area of not more than two square feet shall be allowed to advertise any home occupation or cottage industry.
- G. The following or similar type activities are prohibited: activities involving solid or liquid waste, junk or scrap metal shops, junk yards, scrap yards, automobile or similar vehicles repair shops or garages, food processing or packing operations, or activities that generate a negative influence or adverse effect on other properties in the immediate area; in particular, activities that would cause or attract a noticeable traffic increase.
- H. Any equipment or materials used by the home occupation / cottage industry must be kept in the rear of the property. A screen (fence or landscaping) that will block the view of the items must be installed to preserve the residential nature of the property. The screen must meet requirements in this Ordinance and be approved by the Enforcement Officer.

§4.04.04 STANDARDS APPLICABLE TO HOME OCCUPATIONS: The following standards shall apply only to home occupations.

- A. All business operations, activities, and transactions associated with the home occupation shall be conducted entirely within the dwelling unit.
- B. The home occupation shall not cause or result in any change in the outside appearance and residential character of the dwelling unit.
- C. The home occupation shall not generate customers to the home that would cause parking on the public street.
- D. The home occupation shall not produce any vibrations, noises, or odors that may be discernable by the average person outside of the dwelling unit.
- E. All equipment, materials, and products of the home occupation, with the exception of one vehicle intended for business use, shall be safely and securely stored inside the dwelling unit at all times.
- F. The home occupation and dwelling unit shall comply with all applicable building and fire codes. Home occupations will not be permitted in any dwelling unit in which the primary residential use does not fully comply with the applicable requirements for the zoning district within which it is located.
- G. None of the activities shall cause any change in the exterior appearance or the residential character of the dwelling unit.

§4.04.05 STANDARDS APPLICABLE TO COTTAGE INDUSTRIES: The following standards shall apply to only cottage industries.

- A. No cottage industry shall be permitted on a lot smaller than two acres.
- B. All business operations, activities, and transactions associated with the cottage industry shall be conducted entirely within the primary dwelling unit and/or in an accessory building on the same lot. No activities associated with a cottage industry, including materials storage, shall be located or conducted within an accessory building that is less than twenty feet from an adjoining residential property line. No business operations, activities, or transactions shall be conducted in any portion of the dwelling or lot not specifically approved by the Town for cottage industry use.
- C. The cottage industry shall not generate more customers to the home at any point in time than can be accommodated in the parking area on the property, and in no instance shall the total customer traffic at the home exceed more than four vehicles at a time.
- D. The cottage industry shall not produce any vibrations, noises, or odors that may be discernable by the average person beyond the boundaries of the lot.
- E. All equipment, materials, and products of the cottage industry, except for one vehicle intended for business use, shall be safely stored inside a secured structure on the lot.
- F. The cottage industry and dwelling unit shall comply with all applicable building and fire codes. Cottage industries will not be permitted in any structure which does not fully comply with all applicable requirements for the zoning district within which it is located.
- G. The cottage industry shall not cause or result in any change in the outside appearance or character of any structure on the lot.

§4.04.06 EXPIRATION OF PERMIT: A permit for a home occupation or cottage industry shall expire under the following conditions:

- A. Whenever the applicant ceases to occupy the structure or lot for which the home occupation or cottage industry permit was issued. No subsequent occupant of such premises shall engage in any home occupation or cottage industry until a new permit has been issued for the proposed business activity. A permit to operate a home occupation or cottage industry is not transferable to a new residence or lot.
- B. Whenever the holder of a home occupation or cottage industry permit ceases operation of the permitted business activity for any period of ninety consecutive days.
- C. When the owner of a permitted home occupation or cottage industry is issued a notice of violation of this Ordinance, the owner shall cease and desist from all business operations until the Enforcement Officer has verified, through on-site inspection, that the violation has been remedied. Failure to cease and desist from all business operations, in accordance with this provision, shall constitute a separate violation. If the owner fails to comply with a cease-and-desist order, or the violation has not been remedied within fifteen days of the date that the notice of violation was issued, the home occupation or cottage industry permit and business license shall expire, and no resumption of business activities associated with such business may occur without first obtaining a new permit and business license.

Section 4.05 – Manufactured Homes

All manufactured homes shall comply with the following requirements:

§4.05.01 H.U.D. SEAL REQUIRED: Prior to installation, each manufactured home shall bear a seal certifying compliance with the Manufactured Home Construction and Safety Standards Act promulgated by the U.S. Department of Housing and Urban Development. Any existing mobile home or manufactured home not bearing such seal shall be deemed a nonconforming structure and shall be treated as a nonconforming structure and use in accordance with the regulations established in §3.15 of this ordinance.

§4.05.02 ANCHORING REQUIREMENTS: All manufactured homes shall be set up, installed, and anchored in full compliance with the requirements of the Alabama Manufactured Housing Commission. Each manufactured home site shall be properly prepared for set up and installation as may be necessary and appropriate to prevent the accumulation of standing water or the drainage of stormwater runoff beneath the manufactured home. Where a concrete pad is available, a manufactured home shall be properly anchored to it.

§4.05.03 SKIRTING REQUIRED: All manufactured homes shall be skirted by a continuous weather-resistant material that resembles a permanent foundation commonly found on a single-family dwelling. All skirting shall be adequately vented and shall be completely installed within ninety (90) days of the date that the manufactured home has been installed and anchored to the home site. Where the space beneath a manufactured home that is to be enclosed by skirting is not completely covered by a concrete pad, then a ground vapor retarder of 6 mil rated polyethylene sheeting or greater shall be installed over the entire area enclosed by skirting.

§4.05.04 SANITARY FACILITIES: Each manufactured home shall contain at least one shower or tub, a flush toilet, a lavatory, hot and cold running water, and a central heat source for the occupants.

§4.05.05 AXLES AND TOW BARS REMOVED: Once a manufactured home has been placed on an individual lot, all tow bars and axles shall be removed and stored in a location on the lot where they will not be seen from the street or neighboring homes. Where the site is greater than five acres, and the home is not visible from the roadway, the tow bar and axles may continue to be attached to the home.

§4.05.06 ACCESS TO EXTERIOR ENTRANCES: Immediately after installation and prior to occupation, steps and a landing or porch shall be constructed at each raised exterior entrance or doorway to the manufactured home. At a minimum, the front or main entrance to a manufactured home shall be served by a stairway, not less than three feet in width, leading to a landing or porch not narrower than four feet in depth nor shorter than six feet in length and containing a railing along all exterior edges of the landing and stairway. A stairway, not less than three feet in width, with exterior railings, shall be erected at all other exterior entrances to the manufactured home. All required stairways and landings/porches shall be constructed of wood, concrete, or brick materials, or some combination of both. Required railings may be constructed of wood or metal materials.

§4.05.07 COMPATIBILITY WITH ADJOINING RESIDENTIAL PROPERTIES: While the Town acknowledges and accepts its responsibility to promote a wide range of affordable housing styles for its residents, it also recognizes that manufactured homes are a distinct type of housing. Neighborhoods that consist predominantly or exclusively of site-built single-family detached dwellings that represent and reflect a specific architectural style and character or that consist of uniformly high-value dwellings relative to the value of a standard manufactured home may not be compatible with manufactured housing. In these neighborhoods, the Town’s responsibility to provide siting flexibility for manufactured homes must be reasonably tempered and balanced by the Town’s competing responsibility to maintain the character and architectural integrity of established single-family residential neighborhoods. Therefore, manufactured homes may be permitted on a vacant lot within an AG, R2, or R3 Zoning District only in full compliance with the following special conditions: the combined value of the proposed manufactured home and the site upon which it will be sited shall not be less than ninety percent of the average assessed value of all adjoining properties that have been improved for single-family residential use, according to the property value records maintained by the County Tax Assessor’s Office. A manufactured home placed within a permitted zone must not exhibit a deteriorated condition, damaged exterior walls, windows, roof, trim, exterior doors, lack of heating and cooling system, and an exterior appearance such as poorly painted or significant faded paint or any other condition that would suggest a condition other than average.

Section 4.06 – Telecommunication Towers, Antennas, and Satellite Antennas

§4.06.01 PURPOSE OF REGULATIONS: The public has a legitimate interest and concern in the placement and appearance of telecommunication towers, antennas, and satellite dishes under the Telecommunications Act of 1996, where such control does not conflict with or unreasonably constrain the legitimate right of businesses to exercise free trade. Cedar Bluff desires access to advanced technology to serve its businesses and citizens, with concern regarding the community’s overall appearance and public image. Cedar Bluff seeks to provide sensible regulations on telecommunication facilities. To that end, the Town desires to partner with telecommunications firms to ensure the expansion of the existing telecommunications infrastructure that will provide effective advanced communications services throughout the Town and surrounding environs, commensurate with local needs, with a minimal visual impact without creating impediments to free competition among wireless telecommunications providers seeking to serve the Town. The Town has developed these regulations to achieve these objectives.

§4.06.02 DEFINITIONS: The following terms, when used in this Ordinance, shall have the meanings defined by this section.

- A. ANTENNA: An electromagnetic device that conducts radio signals through an attached cable or waveguide to or from a radio transmitter or receiver. “Antenna” includes devices commonly known as “whips,” “panels,” and “parabolic dishes.” “Antenna” shall include an antenna used in conjunction with microwave, cellular, or personal communication service systems and any other type of telecommunication systems now or hereafter in use.
- B. APPLICANT: A party or parties who apply for a permit to construct a tower, to install an antenna on a proposed or existing tower, or to locate equipment on a proposed or existing tower compound.
- C. CO-LOCATION SITE: A parcel of land or another site on which the antennas and related equipment of more than one party are located.
- D. COMMUNICATION FACILITIES: Towers, antennas, and associated equipment collectively.

- E. EQUIPMENT: All equipment and facilities used in conjunction with one or more towers and/or antennas, including, but not limited to, electronic systems, generators, fuel tanks, and fuel.
- F. FAA: The U.S. Federal Aviation Administration.
- G. FCC: The U.S. Federal Communications Commission.
- H. FIBER-OPTICS: Light transmissions that transfer data, voice, or images through very fine optical fiber by internal reflection.
- I. MONOPOLE: Any self-supporting wooden, metal, or concrete pole designed to support an antenna, provided that the word “monopole” shall not include a latticed steel or metal tower, a tower that requires guy wires for support, or a tower that has more than one source of support, such as a tower with more than one leg.
- J. RESIDENTIAL PROPERTY: Any land which is located in the following Zoning District RR, R-1, R-2, R-3, or MHP.
- K. TOWER: Any structure that is designed and constructed primarily for the purpose of supporting one or more antennas, including self-supporting lattice towers, guy towers, or monopole towers. As used in this Section, “tower” shall include any telecommunication tower installed or constructed within the Town prior to the effective date of this Ordinance, regardless of whether such tower is a monopole or another type of tower.
- L. TOWER COMPOUND: A parcel of land or a building on which communication facilities are located.

§4.06.03 JURISDICTION OF REGULATIONS: All communication facilities or structures greater than one meter in size, including but not limited to those facilities known as “cellular”, “personal communication system (PCS)”, “paging services”, and similar services, shall comply with these regulations. However, the following shall be exempt from these regulations under the specified conditions:

- A. PUBLIC PROPERTY: Property owned, leased or otherwise controlled by the Town.
- B. AMATEUR RADIO OR RECEIVE-ONLY ANTENNAS: Any tower or the installation of any antenna that does not exceed the maximum height restriction of the applicable zoning district or eighty feet, whichever is less, and is operated by a federally licensed amateur radio operator or is exclusively for receive-only antennas.
- C. PRE-EXISTING COMMUNICATION FACILITIES OR TOWERS: Any communication tower or antenna which was constructed prior to the effective date of these regulations, and which complied with all applicable State, Federal and Local codes, laws, and regulations in effect at the time of construction.

§4.06.04 BASIC REQUIREMENTS AND DESIGN CONSIDERATIONS: All proposed communication facilities, towers, and antennas governed by these regulations shall comply with the following requirements and guidelines.

- A. COMPLIANCE WITH FAA REGULATIONS: All proposed communication facilities shall comply with all applicable FAA requirements, including but not limited to, Part 77 of the Federal Aviation Regulations (FAR), as amended.
- B. COMPLIANCE WITH FCC REGULATIONS: All proposed communication facilities shall comply with all applicable FCC requirements, including but not limited to the Telecommunications Act of 1996, as amended.
- C. STRUCTURAL SAFETY: All proposed communication facilities shall comply with wind loading and other applicable structural standards contained in local building and technical codes, as they may be in

effect and amended from time to time, including, without limitation, any amendments thereto or replacements thereof, as may be adopted by the Town Council.

- D. **APPEARANCE AND VIEW PROTECTION:** In the interest of providing suitable locations, the Town Council must approve the location of any tower within the Town for commercial activity.
- E. **SIGNS PROHIBITED:** No signs or other forms of advertising may be attached to a tower, to serve as a permitted freestanding sign support. This prohibition shall not apply to any required warning or private property posting signs. Contact information must be attached for emergency activity.
- F. **CONSTRUCTION MATERIALS.** Where applicable building codes or federal regulations permit flexibility in the choice of construction materials, and where the selection of alternative construction materials will not compromise the structural integrity, proposed new towers shall be constructed of materials that have a composition, texture, and color that will most closely resemble structures and natural features that exist on and adjoining the facility site when possible.
- G. **HEALTH EFFECTS:** All proposed communication facilities shall comply with all applicable FCC regulations and requirements to prevent detrimental health effects from the proposed communication facilities.
- H. **CO-LOCATION:** No new tower or monopole shall be erected on a proposed communication facility site unless the applicant can document that an existing co-location site is not available or is not technically capable of serving the specific telecommunication need in the area of the proposed site. This co-location requirement may be waived by the Town where the proposed antenna would create an excessively cluttered appearance on the available co-location site (thereby drawing greater visual attention to the existing antenna site or creating a more imposing obstruction to scenic views and vistas from the area) and the proposed new antenna would be less visible or intrusive on the surrounding area.
- I. **SETBACK REQUIREMENTS:** All proposed communication facilities and structures, including guys and accessory facilities, shall satisfy the minimum setback requirements of the zoning district in which they will be sited. However, all proposed tower compounds that will be located on a residential property may be subject to an additional setback from all property boundaries of the site equal to the height of the tower structure as measured from the finished ground level at the base or pad surface to the tallest point of the structure.
- J. **LIGHTING:** Towers may not be artificially lighted except where required to satisfy applicable FAA regulations. Lights for security and to assist in making emergency repairs may be installed on buildings within the tower compound which contain equipment essential to the operation and maintenance of the tower. Such lights shall be shielded and directed in a downward direction from a height of not more than ten feet, and no such light may exceed a maximum of one hundred fifty watts. Such lights shall be located and directed so that they do not shine, reflect, or generate excessive glare onto or toward any residential property or adjoining property upon which a residential use exists or has been approved for construction.
- K. **SECURITY FENCE:** All communication facilities to be located within a proposed tower compound shall be secured by an eight-foot security fence or wall constructed, at a minimum, using chain link fencing.
- L. **LANDSCAPING:** All proposed tower compounds must be surrounded by a landscaped buffer, which shall provide an effective year-round screen to a height of at least eight feet upon planting to screen views of the tower compound from adjacent public ways, residential properties, and properties upon which a residential use exists. The buffer shall include a landscaped strip at least three feet in depth located outside of the security fence or wall. The landscaped strip shall be planted with a combination of trees, shrubs, vines, and grown covers which can attain, at maturity, a height as high as the security fence or wall and

which will enhance and screen the outward appearance of the security fence. The use of native species of plants and trees is encouraged to the extent that they will satisfy the requirement for adequate year-round screening. Such landscaping is not required if the location of the tower site is not visible from any residence or from any public or private roadway.

M. **COMMUNICATION FACILITY SITING PRIORITIES:** When selecting sites within the Town to locate proposed communication facilities or tower compounds, priority shall be given to locations in non-residential zoning districts. Residential property sites shall be given the lowest possible consideration for new sites.

§4.06.05 LEVELS OF REVIEW AND APPROVAL: In recognition of the standards for proposed communication facilities established by this Ordinance, allowances have been made for an efficient and expedited review process, where the applicant can demonstrate that a good faith effort to embrace and comply with the spirit and intent of these guidelines has been made in the design of the proposal. The three levels of review and approval and the types of projects that can be considered within each level are as follows:

- A. **REVIEW AND APPROVAL BY ENFORCEMENT OFFICER.** The following types of communication facilities shall be reviewed and approved by the Enforcement Officer without the need for a public hearing, provided the proposed improvements comply with requirements specified in §4.06.04
 - a. Any antenna that will be co-located on an existing approved or registered pre-existing tower. In addition, the supporting equipment for the proposed antenna(s) shall not require the construction of any new freestanding structures on the tower compound.
 - b. Any antenna, and associated cables and equipment, that will be sited in an existing structure that fully conforms with all applicable requirements of this Ordinance, not a non-conforming structure, and where, after installation, the antenna and all supporting equipment will be completely enclosed by the exterior walls of the structure or completely screened from public view at any point.
- B. **REVIEW AND APPROVAL EXCLUSIVELY BY TOWN COUNCIL:** The Town Council shall have the authority to review and approve the following specific types of communication facilities and tower compounds, subject to the conduct of a public hearing, without the need for a recommendation from the Planning Commission:
 - a. Any antenna, and associated cables and equipment, that will be installed on a co-location site that does not fall within the approval authority of the Enforcement Officer, as specified in §4.06.05.A.1.
 - b. Any new monopole not greater than thirty feet in height and located in a non-residential zoning district that is camouflaged or disguised in such a way that it cannot be immediately recognized as an antenna support.
 - c. Any new antenna or tower to be located on property owned, leased, or otherwise controlled by the Town and located within a non-residential zoning district.
- C. **REVIEW AND APPROVAL BY TOWN COUNCIL UPON RECOMMENDATION FROM PLANNING COMMISSION:** All applications not subject to review and approval by the Enforcement Officer in accordance with §4.06.05. A or review and approval exclusively by the Town Council in accordance with §4.06.05. B shall be subject to review and public hearings by both the Planning Commission and the Town Council. The Planning Commission shall review the application and issue a recommendation for approval or denial to the Town Council. Final review and approval or denial of the application shall be issued exclusively by the Town Council.

§4.06.06 APPROVAL PROCEDURES. Review and approval of an application shall be conducted in accordance with the following procedures.

- A. **PRE-APPLICATION CONSULTATION:** Any applicant seeking to develop communication facilities or tower compounds that fall within the jurisdiction may request an informal consultation with the Enforcement Officer prior to the preparation and submission of a formal application. The purpose of this voluntary consultation shall be to answer specific questions about the process or applicable design requirements, discuss possible camouflaging or co-location options, or discuss application format options and/or potential supporting documentation submission needs. Any such consultation discussions should occur before a formal application is submitted to the Town, shall be non-binding on the applicant and the Town, and shall not in any way constitute or be interpreted to constitute a decision to approve or deny an application.
- B. **RECEIPT OF APPLICATION:** The applications shall be submitted to the Enforcement Officer. Upon submission, the Enforcement Officer shall determine that the application contains the requirements specified in §4.06.07. No incomplete application shall be received by the Town for review and approval. Once the Enforcement Officer determines the application is complete, the application shall be determined to have been received by the Town on that date.
- C. **ENFORCEMENT OFFICER REVIEW:** The Enforcement Officer shall review a complete application within thirty days of the date of receipt. At the end of that review, the Enforcement Officer shall issue approval or denial for those aspects of the application that fall within the approval authority of the Enforcement Officer, as specified in §4.06.05.A. If the application or any part of the application is denied, the Enforcement Officer shall provide the applicant with a written letter of denial outlining the specific findings of fact used by the Town as the basis of the denial. Such denial shall be based on the unwillingness of the applicant to comply with the requirements of the regulations and/or the failure of the application to satisfy specific basic requirements and design considerations outlined in these regulations. If the Enforcement Officer fails to render a decision on the application within the required thirty days, then aspects of the application subject to review and approval by the Enforcement Officer shall be deemed to be automatically approved without further consideration by the Town. However, the Town Council may grant an extension to the thirty-day deadline not to exceed an additional thirty days, due to extended illness or absence of the Enforcement Officer during the required review and approval period or the submission of an application that is too large or extensive to be reviewed by existing staff resources within the prescribed time frame. On the date that the Enforcement Officer's review period ends, any remaining portions of the application not subject to approval or denial by the Enforcement Officer shall be submitted to the Town Council and/or Planning Commission for action, as may be applicable. The forwarded application shall be accompanied by a written report from the Enforcement Officer regarding his/her assessment of the proposed communication facility(ies) or tower compound(s) with the applicable requirements specified in §4.06.04.
- D. **PLANNING COMMISSION AND TOWN COUNCIL REVIEW:** All applications requiring review and approval of the Town Council and/or Planning Commission in accordance with §4.06.05. B or §4.06.05.C shall follow the same general guidelines as for an amendment to this Ordinance as specified in §8.05, with the specific exception that Planning Commission review shall not be required for applications that may be approved exclusively by the Town Council, in accordance with §4.06.05. B.
- E. **PUBLIC HEARING:** The Town Council and, if necessary, the Planning Commission, shall each conduct one public hearing on the application at the earliest regular meeting date that will satisfy the public hearing

notice requirements following the date of submission by the Enforcement Officer. The required public hearing shall be noticed in the same manner prescribed in the §8.05 Ordinance (§8.05.04 for the Planning Commission and §8.05.05 for the Town Council). At the hearing, the presiding body shall entertain a report from the Enforcement Officer regarding his/her assessment of the proposed communication facility(ies) or tower compound(s) with the applicable requirements specified in §4.06.04. A written copy of the Enforcement Officer's report shall be incorporated into the minutes of the public hearing, along with a written synopsis of all public comments received and an attendance sheet identifying the names and mailing addresses of every person who attended the public hearing.

- F. **DECISION:** The Planning Commission shall render a decision on the application within thirty days from the date that the public hearing is closed. For the Planning Commission, such a decision shall be in the form of a written recommendation, along with a list of the findings of fact upon which the recommendation was based, to the Town Council for final action. If the Planning Commission fails to render a formal recommendation on the application within the required thirty days, then the application shall be transmitted to the Town Council for final decision with an automatic or implied recommendation of approval. If the Town Council fails to render a decision on the application within the required thirty days, then the application shall be deemed to be automatically approved without further consideration by the Town. If the application or any part of the application is denied, the Town Council shall provide the applicant with a written letter of denial outlining the specific findings of fact used by the Town Council as the basis of the denial. Such denial shall be based on the unwillingness of the applicant to comply with the requirements of the regulations or specific basic requirements and design considerations outlined in §4.06.04 of these regulations that the application fails to satisfy.

§4.06.07 SUBMISSION REQUIREMENTS: All applications to construct communication facilities that fall within the jurisdiction of these regulations shall provide adequate documentation to demonstrate compliance with all applicable basic requirements and design considerations specified in §4.06.04 of these regulations. A single application may include any number of proposed tower compounds that will be located within the jurisdiction of this Ordinance, even though some of the proposed tower compounds may be subject to expedited review procedures. Where an application includes tower compounds subject to different levels of review, the application may be divided into sections for each review category, within which all necessary supporting information for each proposed tower compound shall be provided. Whenever portions of an application have been approved or denied through an expedited review process, that information and any terms of said approval or denial shall be noted and considered in the subsequent review procedures for the remaining portions of the application. The Enforcement Officer shall determine the number of application copies that must be submitted by the applicant based on the number of parties who must review the application. One copy of the application shall be required for each of the following review agents, as may be required: the Enforcement Officer, Building Inspector (if such person is not the Enforcement Officer), Planning Commission, and the Town Council. At a minimum, each required application shall contain the following:

- A. A completed building permit application form, including the required application fee.
- B. A site plan of the tower compound, prepared by a surveyor, at a scale not less than one inch to fifty feet, showing the location, street address, tax parcel identification number, and dimensions of the parcel of land that will contain the tower compound, the location of all required setback lines, driveways, parking areas, buffers, fencing, landscaping, stormwater management improvements, fuel tanks (both above and below

ground), and structures that exist or will be constructed on the property. If the property upon which a proposed tower compound will be located exceeds one hundred acres in size, then the scale of the site plan shall be increased to one inch to one hundred feet, or the Enforcement Officer may grant authority to the applicant to limit the site plan coverage to a specified area around the proposed tower compound.

- C. Written proof of ownership of the proposed tower compound.
- D. A written report including a description of the proposed tower with the technical reasons for its design, a certificate from the project engineer documenting the structural integrity of the tower or antenna support for its proposed use, including any co-located communication facilities that may already exist at the site, and an affidavit signed by the owner of the proposed communication facilities and the project engineer attesting compliance of the proposed communication facilities with all applicable FCC requirements with regard to any potential detrimental health effects that could be generated by the proposed facilities.
- E. A silhouette and elevation view of the proposed tower and the tower compound, describing colors and materials to be used for the communication facilities and any security fence, decorative fence, or decorative wall. The configuration of proposed antenna arrays must be shown on the silhouette. The proposed location of future, additional antenna arrays must be shown on the silhouette by dashed lines. The elevation view shall portray the general context and compatibility of the proposed facilities with respect to surrounding structures and natural features.
- F. Copies of any proposed easements, where applicable to the project.
- G. For each new monopole or tower that is not otherwise located on a co-location site, a written report documenting the attempts made by the applicant to secure a suitable co-location site both within the Town and in the adjoining unincorporated areas and any supporting technical reasons supporting the need for a new independent site.

§4.06.08 INSPECTION/FEE: To determine whether tower compounds are in compliance with the requirements of this Ordinance, the Town may request, on its behalf, an inspection of the communication facilities on each tower compound and the walls, fences, and landscaping around each tower compound, for which an inspection fee of \$200.00 shall be imposed. The fee shall be payable by and shall be the responsibility of the owner or owners of the tower. If there is more than one owner of the tower, each owner shall be jointly and severally liable for the entire amount of the fee and any additional fees due because of delinquency in payment. Any inspection conducted in accordance with these regulations shall not be related to the safety or structural soundness of the communication facilities or tower. The purpose of the inspection shall be limited to determining whether such communication facilities and tower compound are in compliance with the provisions of this Ordinance. Any violation of the provisions of the Ordinance that is discovered through said inspection shall be processed and resolved in accordance with the procedures specified in §8.04.

§4.06.09 SATELLITE DISHES: All satellite dishes exceeding one meter in diameter shall be considered structures required to be installed in accordance with all applicable provisions of this Ordinance, the Standard Building Code, and any other applicable regulations enforced by the Town. All such dishes shall be located in the rear yard of the property, if possible, and shall be set back from all property lines at a distance equal to the height of the dish.

§4.06.10 APPEALS: All appeals from a decision by the Enforcement Officer or Town Council shall be to the Circuit Court or FCC as prescribed by the Telecommunication Act of 1996.

Section 4.07 – Temporary Use Buildings and Offices

Nothing in this ordinance shall be construed to prohibit the use of a portable office, recreational vehicle, or vehicle designed for use as a moveable office for a temporary construction office in accordance with the building code of the Town, nor shall this Ordinance be deemed to prohibit the parking of only one unoccupied recreational vehicle in an accessory building or in a rear yard of any district, so long as no living quarters are maintained and no business is practiced in such recreational vehicle while it is so stored or parked.

Section 4.08 – Open Space

Within developments where common open space will be provided by a developer, the following requirements shall apply:

§4.08.01 ACCESS TO COMMON OPEN SPACE: Open space should be distributed throughout the development so that all lots within the development shall have access from an improved public right-of-way or easement to such areas. Where common or public lakefront open space is provided within a proposed development, such lands shall be afforded convenient access.

§4.08.02 IMPROVEMENTS PROHIBITED FROM INCLUSION IN COMMON OPEN SPACE: Common open space shall not include public or private streets, driveways, private yards, patios, parking areas, or utility easements, where the utilities within the easement would interfere with reasonable active or passive recreation uses. Sidewalks, playgrounds, other outdoor recreational facilities, ponds, or lakes may be constructed within common open space lands, with adequate provisions made for continued private maintenance.

§4.08.03 MANAGEMENT AGREEMENT FOR CONTROL AND MAINTENANCE OF COMMON AREAS: The Town shall bear no responsibility or liability for the continued maintenance, repair, or improvement of privately owned common open space lands.

§4.08.04 OPEN SPACE WITHIN CERTAIN DISTRICTS: Within gated communities or those districts with special designations, such developments designed for residents of the developments such open spaces are not open to the public. Manufactured home parks or recreational vehicle parks with lake access, playgrounds, or other features designed for residents, such open space in those developments is only open to those residents.

Section 4.09 – Short-Term Rentals

The following regulations apply to the short-term rental of dwellings in residential districts only. For this section, "Short-Term Rental (STR)" means the rental of a dwelling unit for less than or equal to 30 days per rental period.

§4.09.01 LICENSING: The property owner must have a valid Short-Term Rental License from the Town before a property can be advertised or operated as a short-term rental. An individual license must be obtained for each STR property.

A. The property owner must provide with the STR License application the name and telephone number of an emergency contact that will respond within one hour to complaints about the condition/operation of the STR or the conduct of renters and/or guests. The emergency contact must be able to respond on-site within 12 hours if requested by the Town. The emergency contact must answer calls 24 hours a day, seven days

- a week, for the duration of each short-term rental period. Before changing the emergency contact, the owner must submit the revised contact information to the Town Clerk.
- B. All STR licensees must obtain and maintain vacation rental property insurance that covers the commercial lodging use of the site. Proof of insurance must be provided within 30 days of the STR License's approval. Proof of insurance must be resubmitted each year for renewal.
 - C. Each owner must, upon issuance of an STR License, provide written notice to the Town Clerk and to all owners or properties within a 500-foot radius of the STR property, which includes the following information:
 - a. The names of the owner and emergency contact (if not the owner), including telephone numbers
 - b. The Town's Code Enforcement telephone number by which members of the public may report violations
 - c. The maximum number of renters permitted to stay in the unit
 - d. The maximum number of vehicles allowed to be parked at the property
 - D. The licensee is responsible for collecting and reporting taxes from any rental arrangement not subject to an established collection agreement with the Town.

§4.09.02 STANDARDS

- A. The dwelling may only be rented for lodging use. It may not be rented for weddings, parties, concerts, or similar events during any short-term rental period.
- B. OCCUPANCY: The dwelling may not be rented to more than one guest party simultaneously. Occupancy is limited to the most restrictive of the following:
 - a. No more than two persons per bedroom plus two persons.
 - b. No more than four persons per parking space.
 - c. The Enforcement Officer determines the number of bedrooms and parking spaces as part of the STR License.
 - d. The Enforcement Officer may inspect the dwelling to verify the information submitted with the STR License application.
 - e. By written agreement with the renter, the owner must limit overnight occupancy of the STR to the maximum occupancy approved with the STR license.
- C. No on-premises signage legible from any right-of-way may advertise the STR.
- D. The short-term rental must comply with all applicable Town regulations, including but not limited to building construction, fire safety, nuisance, and garbage collection and disposal.
- E. There must be adequate off-street parking to accommodate all guest parking needs. No recreational vehicles, buses, or trailers may be stored on the street or forward of the front building line.
- F. No food may be prepared or served to rental guests by the licensee.
- G. A copy of the STR license, emergency contact information, and house rules that comply with this section must be posted in a conspicuous place in the dwelling.
- H. Upon notification that a renter or a renter's guest has violated any provisions of this Section or any nuisance, garbage, or other applicable provision of the Town Code of Ordinances, the owner or emergency contact must promptly notify the renter of the violation and take such action as is necessary to prevent a recurrence.

§4.09.03 VIOLATIONS: If, after investigation, the Enforcement Officer determines that any provisions of this Section have been violated, the Enforcement Officer will notify the owner in writing, stating the provisions violated, necessary corrective action, and a compliance due date, as applicable.

- A. FINES: In addition to the other remedies set out in this Subsection, violations will be subject to fines as follows:
 - a. Violation warning: The Enforcement Officer may, in an exercise of discretion, issue a warning to the person responsible for the violation if that person has not been previously warned or cited for violating a provision of this Section.
 - b. First violation: The first time a person is found to have violated one of the provisions of this Section, the person is subject to a fine of \$150.
 - c. Second and subsequent violations: Any second or subsequent time a person is found to have violated the provisions of this Section, the person will be subject to a fine of \$500 for each subsequent violation.
- B. If a violation of building, fire safety, or property maintenance regulations has not been corrected by the compliance date, the Enforcement Officer or Fire Official may cause the STR License to be temporarily suspended. When the violation has been corrected, the license is re-instated for the remainder of its approval period. The Enforcement Officer may approve an extension of the compliance date if substantial progress toward compliance has been made, provided that the public will not be adversely affected by the extension.
- C. RECURRING VIOLATIONS: When nuisance, occupancy, parking, or other violations concerning the conduct of the STR or its renters or their guests are found to have occurred during more than one rental period in the same license year or within any six months, the Enforcement Officer will request a hearing before the Council. Following a public hearing, the Council may revoke the STR License for the remainder of its current approval period and suspend the owner's ability to renew the license for an additional year. No STR License may be renewed unless all outstanding penalties assessed against the licensee are paid in full to the Town.

Article V – Zoning District Requirements

Section 5.01 – Establishment of Zoning Districts

For the purposes of this Ordinance, the Town is hereby divided into the following zoning districts:

§5.01.01 AGRICULTURAL DISTRICT

§5.01.02 RESIDENTIAL DISTRICTS

- RR Rural Residential
- R-1 Low-Density Residential
- R-2 Medium-Density Residential
- R-3 High-Density Residential
- MHP Manufactured Home Park

§5.01.03 NON-RESIDENTIAL DISTRICTS

- C1 Neighborhood Business
- C2 General Business
- TC Town Center

§5.01.04 INDUSTRIAL DISTRICT

- LM Light Manufacturing District

§5.01.05 SPECIAL DISTRICTS

- FH Flood Hazard Area (Overlay)
- LR Lakefront Recreational (Overlay)
- CC/RV Commercial Campground / RV Park

Section 5.02 – Zoning District Boundaries

The boundaries of the various zoning districts are hereby established as shown on the Zoning map, which identifies the districts' locations. The Zoning Map and all explanatory material thereon accompany and are hereby made a part of this Ordinance. Official copies of the Zoning Map will be on file in the Town Hall and will be made available to the public for a fee.

Section 5.03 - Interpretation of Zoning District Boundaries

Where uncertainty exists as to the boundaries of any district shown on said maps, the following rules shall apply:

§5.03.01 Where boundaries are indicated as approximately following jurisdictional limits or platted lot lines or other property lines, such lines shall be construed to be such boundaries. Where boundaries are indicated as approximately following streets, alleys, rights-of-way, or railroads, such boundaries shall be construed to follow the center lines of such streets, alleys, rights-of-way, or railroads.

§5.03.02 Where boundaries are indicated as approximately following shorelines of lakes or ponds, such boundaries shall be construed to follow full-pool water levels of such lakes or ponds.

§5.03.03 Where boundaries are indicated as approximately following streams, rivers, or other perennial water courses, such boundaries shall be construed to follow the centerline of such waterways as determined by the average watermark along opposing banks. In the event of a natural change in the location of such waterways, the district boundary shall be construed as moving with the centerline.

§5.03.04 Where boundaries are indicated as being separate from but approximately parallel to any features listed in §5.03.01 through §5.03.03 of this Section, such boundaries shall be construed as being parallel to and at such distance as indicated on the Zoning Map. If no distance is given, such dimension shall be determined by using the scale shown on the Zoning Map.

§5.03.05 On unsubdivided property or where a district boundary divides a lot, the location of such a boundary -unless the same is indicated by dimensions shown on the Zoning Map- shall be determined using the scale appearing on the Zoning Map.

§5.03.06 Where a public road, street, or alley shown on the Zoning Map is officially vacated or abandoned, the regulations applicable to the property to which the right-of-way reverts shall apply to the vacated or abandoned road, street, or alley.

§5.03.07 In case any further uncertainty exists, the Town Council shall determine the location of boundaries. The Town Council may also decide to have sectional maps of any part of the Town prepared that will interpret the exact location of the district boundaries.

Section 5.04 - Interpretation of Unclassified Uses

The following procedures to establish consistency of unclassified uses shall be observed.

§5.04.01 DETERMINATION BY THE ENFORCEMENT OFFICER: If compatible with the existing zoning district intent, the unclassified use shall be permitted unless the new use will have an adverse effect on surrounding uses.

§5.04.02 DETERMINATION BY THE TOWN COUNCIL: Where doubt exists as to whether a new or previously unclassified use is similar in nature to the permitted uses identified in this Ordinance, the Town Council shall approve or deny the unclassified use in question. In making such a determination, the Town Council shall consider the extent to which the proposed use is consistent with the intent of the zoning district and determine the specific permitted use within the zoning district that is most similar in impact and characteristics to the proposed new use. However, in no instance shall the Town Council interpret a proposed use as being permitted in one district when the use is more similar in impact and characteristics to a use that is permitted exclusively in another district.

§5.04.03 REZONING REQUIRED: If the unclassified use is deemed incompatible with the existing zoning district intent, the Planning Commission shall recommend the most appropriate district classification, or the applicant may seek rezoning of the property in question before the proposed use may be conducted on the property.

§5.04.04 AMENDMENT OF PERMITTED USES: Following the final action on the unclassified use, the Planning Commission may initiate an amendment to this Ordinance to add the newly permitted use to the list of permitted uses in the appropriate zoning district(s).

Section 5.05 – Agricultural District

§5.05.01 AG: AGRICULTURAL DISTRICT

A. **DISTRICT INTENT:** The purpose of this district shall be to provide opportunities for commercial agriculture, forestry, and other land-intensive, natural resource-based industries to continue as the Town grows and expands. The district also provides for a mix of low-intensity residential and limited commercial uses that contribute to the rural economy and maintain the mix of uses that are characteristic of rural areas and newly developing suburban neighborhoods. When annexing into the Town, AG district will be assigned as the default zoning district. If dimensional requirements are met, all permitted uses are allowed. If not, the appropriate zoning district will be assigned.

B. **PERMITTED USES:** The following table identifies the uses permitted in the AG– Agricultural Zoning District, subject to standards established in this Ordinance.

Table 5.1- Uses Permitted in Agricultural District	
P-The use is permitted by right SE -Special Exception Use, requires approval by the Board of Adjustment C-Conditional use, requires approval by the Planning Commission A blank cell indicates the use is not permitted	
USES	AG
Conventional single-family dwellings, including manufactured homes (only Class A, B, and C) and any accessory structures incidental to the dwelling or agricultural use	P
Accessory residential dwelling units subject to §4.01	P
Duplex residential dwellings	P
Accessory uses and buildings, including accessory signs subject to §3.04	P
Home occupations subject to §4.04	P
Cottage industries subject to §4.04	P
Agricultural, dairying, and livestock raising (subject to §5.10)	P
Sale of products and commodities raised on the premises only	P
Non-commercial poultry, swine, and livestock raising (subject to §5.10)	P
Commercial harvesting of timber	P
Riding stables and academies	P
Public or private schools, including pre-schools, day nurseries, and kindergartens	P
Publicly owned and operated community structures and lands, including parks	P
Public utilities, structures, and lands	P
Public or private fishing clubs, indoor gun clubs, and other similar outdoor recreational activities	P
Public or private golf courses	P
Places of worship	P
Cemeteries	P
Boat docks and boat houses, as accessory uses to a residential use	P
Bed and Breakfast Inns	P

Residential Care Homes, Domiciliary Care Facilities, or Board and Care Homes	P
Greenhouses and nurseries	P
Temporary or portable sawmills for the cutting of timber on the surrounding land	P
Veterinary clinics, commercial kennels, and the raising of other domestic animals for sale	P
Lodges, summer camps, and public or private clubs, including fishing clubs, and other similar outdoor recreational activities	P
Specifically prohibited are the following commercial activities: poultry houses and facilities for raising swine of any type	
Athletic fields or stadiums and other recreational areas for public use, including golf driving ranges, swimming pools, fishing lakes, and similar recreational uses	SE

C. SPECIAL EXCEPTION USES: The following uses may be permitted in AG District subject to approval by the Board of Adjustment:

- a. Athletic fields, stadiums, and other recreational areas for public use, including golf driving ranges, swimming pools, fishing lakes, and similar recreational uses, provided that all activities are located at least two hundred feet from any residential property line.

D. DIMENSIONAL REQUIREMENTS:

	Min Lot Size	Min Lot Width	Min Required Setbacks			Max Height	Max Building Area
			Front	Rear	Side		
AG	5 acres	300 ft for 5 acres	40 ft	45 ft	15 ft	50 ft	25%

E. MINIMUM STANDARDS FOR ALL DWELLINGS.

- a. **MINIMUM DWELLING UNIT GROSS FLOOR AREA:** Nine hundred square feet.
- b. **MINIMUM REQUIRED ROOF PITCH:** 3:12, not applicable to manufactured housing.
- c. **LANDSCAPING:** All dwelling sites shall be landscaped in a manner consistent with other adjoining residential home sites in the area or neighborhood.
- d. **UTILITY INSTALLATION:** All electrical service meters shall be attached to the exterior wall of the dwelling. No temporary service poles shall be used for permanent residential utility service except as approved by the utility provider.
- e. **WATER SERVICE:** Water service should be installed as approved by the Town’s water services or other providers.

Section 5.06 – Residential Districts

§5.06.01 RR: RURAL RESIDENTIAL DISTRICT

A. DISTRICT INTENT. The purpose of this district shall be to encourage very low-density single-family residential development in outlying areas of the community that are just beginning to be developed, that lack full access to municipal infrastructure, or that are located upon or near sensitive natural resources.

This zoning district is intended to provide limited density, open space, and privacy for single-family housing free from other uses except for those compatible with the district's intent.

B. MINIMUM STANDARDS FOR ALL DWELLINGS.

- a. **MINIMUM DWELLING UNIT GROSS FLOOR AREA:** One thousand square feet for a single-family dwelling.
- b. **MINIMUM REQUIRED ROOF PITCH:** 3:12
- c. **LANDSCAPING:** All dwelling sites shall be landscaped in a manner consistent with other adjoining residential home sites in the area or neighborhood.
- d. **UTILITY INSTALLATION:** All electrical service meters shall be attached to the exterior wall of the dwelling. No temporary service poles shall be used for permanent residential utility service except as approved by the utility provider.

C. PERMITTED USES: The following table identifies the uses permitted in the RR: Rural Residential District.

Table 5.3- Uses Permitted in Rural Residential District	
P-The use is permitted by right SE -Special Exception Use, requires approval by the Board of Adjustment C-Conditional use, requires approval by the Planning Commission A blank cell indicates the use is not permitted.	
USES	RR
Single-family dwellings	P
Accessory residential dwelling units subject to §4.01	P
Single-family group homes subject to §4.03	C
Accessory uses and buildings, subject to §3.04	P
Home occupations subject to §4.04	P
Cottage industries ¹ subject to §4.04	P
Agricultural, dairying, and livestock raising ²	P
Sale of products and commodities raised on the premises only	P
Non-commercial agriculture, poultry, horse, and livestock raising as an accessory use to a one-family dwelling for the principal benefit of the occupant thereof ²	P
Harvesting of timber	P
Riding stables and academies	P
Public or private schools, including pre-schools, day nurseries, and kindergartens	P
Publicly owned and operated community structures and lands, including parks	P
Public utility structures and lands	P
Public or private fishing clubs, indoor gun clubs, and other similar outdoor recreational activities	P
Athletic fields or stadiums and other recreational areas for public use, including golf driving ranges, swimming pools, fishing lakes, and similar recreational uses	SE
Public or private golf courses, driving ranges	P
Churches and other similar places of worship	P
Cemeteries	P
Boat docks and boat houses, as accessory uses to a residential use	P
Bed and Breakfast Inns	P

Residential Care Homes, Domiciliary Care Facilities, or Board and Care Homes	SE
1.Cottage industries only on 2+ acres 2.One horse/livestock animal equivalent unit per acre (subject to §5.10)	

D. DIMENSIONAL REQUIREMENTS:

Table 5.4 – Area and Dimensional Requirements for Rural Residential District						
	Min Lot Size	Min Lot Width	Min Required Setbacks			Max Height
			Front	Rear	Side	
RR	0.5acre ^{1,2}	100 ft	35 t	15 ft	10 ft	50 ft
1. Areas served by sewer 2. Lots not served by municipal sewer shall contain at least 1 acre, plus any additional area deemed necessary by the Cherokee County Health Department						

§5.06.02 R-1: LOW-DENSITY RESIDENTIAL DISTRICT

A. **DISTRICT INTENT.** This zoning district is intended to provide limited density, open-space, and privacy for single-family housing free from other uses except for those that are compatible with the intent of the district.

B. MINIMUM STANDARDS FOR ALL DWELLINGS.

- a. **MINIMUM DWELLING UNIT GROSS FLOOR AREA:** One thousand square feet
- b. **MINIMUM EXTERIOR WIDTH OF DWELLING:** Fourteen feet.
- c. **MINIMUM REQUIRED ROOF PITCH:** 3:12
- d. **LANDSCAPING:** All dwelling sites shall be landscaped in a manner consistent with other adjoining residential home sites in the area or neighborhood.
- e. **UTILITY INSTALLATION:** All electrical service meters shall be attached to the exterior wall of the dwelling. No temporary service poles shall be used for permanent residential utility service except as approved by the utility provider. Water service as approved by the Water Department of the Town or other providers.
- f. **PARKING:** Off-street parking for residential single family provided two vehicle spaces per unit.

C. **PERMITTED USES:** The following table identifies the uses permitted in the R-1: Low-Density Residential Zoning District.

Table 5.5 – Uses Permitted in Low-Density Residential District	
P-The use is permitted by right SE -Special Exception Use, requires approval by the Board of Adjustment C-Conditional use, requires approval by the Planning Commission A blank cell indicates the use is not permitted	
USES	R-1
Single-family dwellings	P
Accessory residential dwelling units in single-family dwellings only subject to §4.01	P
Accessory uses and buildings subject to §3.04	P

Home occupations subject to §4.04	P
Non-commercial agriculture	P
Public parks, playgrounds, community buildings, and similar public service facilities serving residential areas	P
Athletic fields or swimming pools	P
Boat docks and boat houses, as accessory uses to a residential use	P

D. DIMENSIONAL REQUIREMENTS:

Table 5.6 – Area and Dimensional Requirements for Low-Density Residential District						
	Min Lot Size	Min Lot Width	Min Required Setbacks			Max Height
			Front	Rear	Side	
R-1	15,000 sq ft ^{1,2}	100 ft	30 ft	10 ft	10 ft	50 ft
1. Areas served by sewer 2. Lots not served by municipal sewer shall contain at least 0.5 acres, plus any additional area deemed necessary by the Cherokee County Health Department						

§5.06.03 R-2 MEDIUM-DENSITY RESIDENTIAL DISTRICT

A. **DISTRICT INTENT:** This zoning district is intended to promote moderate-density residential development for single-family, duplex, and single and double-wide manufactured homes on individual lots in areas that have access to extensive municipal infrastructure and are in close proximity to commercial districts.

B. MINIMUM STANDARDS FOR ALL DWELLINGS.

- a. **MINIMUM DWELLING UNIT GROSS FLOOR AREA:** One thousand square feet
- b. **MINIMUM EXTERIOR WIDTH OF DWELLING:** Fourteen feet.
- c. **MINIMUM REQUIRED ROOF PITCH:** 3:12
- d. **LANDSCAPING:** All dwelling sites shall be landscaped in a manner consistent with other adjoining residential home sites in the area or neighborhood.
- e. **UTILITY INSTALLATION:** All electrical service shall be attached to the exterior wall of the dwelling. No temporary service poles shall be used for permanent residential service. Water service as approved by the Water Department of the Town or other providers.
- f. **PARKING:** Off-street parking for residential single family provided at two vehicle spaces per unit.

C. **PERMITTED USES:** The following table identifies the uses permitted in the R-2: Medium-Density Residential District.

Table 5.7 – Uses Permitted in Medium-Density Residential District
P-The use is permitted by right SE -Special Exception Use, requires approval by the Board of Adjustment C-Conditional use, requires approval by the Planning Commission A blank cell indicates the use is not permitted

USES	R-2
All uses permitted in the R-1: Low-Density Residential Zoning District	P
Class A Manufactured Homes subject to §2.02.64 and §4.05	P
Two-family or duplex dwelling units	P
Campers and Recreational vehicles occupied on seasonal basis only ¹	C
Class B Manufactured Homes	C
Two-family group homes	C
1. Only allowed when lot is part of the Lakefront Recreational Overlay Zone. Otherwise, campers and RVs are not permitted except when parked in the yard and not connected to water, sewer or electricity.	

D. DIMENSIONAL REQUIREMENTS:

Table 5.8 – Area and Dimensional Requirements for Medium-Density Residential District ¹						
	Min Lot Size	Min Lot Width	Min Required Setbacks			Max Height
			Front	Rear	Side	
R-2	10,000 sq ft ² 15,000 sq ft ³	75 ft for 10,000 sq ft 80 ft for 15,000 sq ft	25 ft	10 ft	8 ft	50 ft
<p>1. Structures may be built on lots with smaller widths (not less than 50 feet) if the lot meets all setback requirements, there are sewer connections available, the resulting structure covers less than 60 percent of net space (total lot square footage minus required setback square footage), and the resulting structure fits with the residential nature of the neighborhood. Enforcement Officer will make that determination in writing. A copy will be provided to the Planning Commission.</p> <p>2. Single-family lots</p> <p>3. Two-family lots served by sewer</p>						

§5.06.04 R-3: HIGH-DENSITY RESIDENTIAL DISTRICT

A. DISTRICT INTENT. The purpose of this district shall be to provide opportunities for a broad range of residential environments, including single-family, duplex, manufactured homes (on individual lots), and multi-family (including townhouse and condominium developments) housing in areas that are served by the full array of municipal facilities and services offered by the Town and that are immediately adjacent to places of employment and commercial districts. This zone also may be used by the Town as a transitional buffer zone between commercial and lower intensity residential zones.

B. MINIMUM STANDARDS FOR ALL DWELLINGS.

- a. **MINIMUM DWELLING UNIT GROSS FLOOR AREA:** Eight hundred square feet for all single-family dwellings attached and detached, seven hundred fifty square feet per unit for multi-family dwelling structures.
- b. **MINIMUM EXTERIOR WIDTH OF DWELLING:** Fourteen feet.
- c. **MINIMUM REQUIRED ROOF PITCH:** 3:12
- d. **LANDSCAPING:** All dwelling sites shall be landscaped in a manner consistent with other adjoining residential home sites in the area or neighborhood.
- e. **UTILITY INSTALLATION:** All electrical service shall be attached to the exterior wall of the dwelling. No temporary service poles shall be used for permanent residential service. Water service as approved by the Water Department of the Town or other providers.
- f. **PARKING:** Tenants must be provided with adequate parking. As guests are expected to visit, allowances are required to accommodate residents and guests alike. For that purpose, the parking to

bedroom ratio will be utilized for the parking calculation. The number of bedrooms in each development multiplied by one hundred and twenty percent shall be the determination of the number of required parking spaces.

- g. **ACCESSIBILITY:** All dwelling units must be provided ingress and egress to publicly dedicated right-of-way.

C. PERMITTED USES: The following table identifies the uses permitted in the R-3: High-Density Residential District.

Table 5.9 – Uses Permitted in High-Density Residential District	
P-The use is permitted by right SE -Special Exception Use, requires approval by the Board of Adjustment C-Conditional use, requires approval by the Planning Commission A blank cell indicates the use is not permitted	
USES	R-3
All uses permitted in R-2: Medium-Density Residential Zoning District ¹	P
Multi-family dwellings (including group homes housing three or more families)	P
Condominiums	P
Townhouses	P
Boarding and rooming houses	P
Educational, training, health, medical or nursing uses of public, charitable, or philanthropic nature, including rest homes and sanitariums	P
Nursing Homes	P
College or School Dormitories	P
Bed and Breakfast Inns	P
Residential Care Homes, Domiciliary Care Facilities, or Board and Care Homes	P
1. Except temporary use of campers and recreational vehicles	

D. DIMENSIONAL REQUIREMENTS:

Table 5.10 – Area and Dimensional Requirements for High-Density Residential District										
	Min Lot Size ¹	Min Lot Width	Min Develop. Site Size ³	Max Density ³	Min Required Setbacks		Min Buffer Along Single-Family Zones ³	Min Sep. Distance Between All Bldgs. On a Single Lot	Max Height	Max % of Lot Covered by Impervious Surfaces
					Front	Rear & Side				
R-3	8,000 sq ft ²	65 ft for 8,000 sq ft	1 ¾ acres	20 Dwelling units per acre	25 ft	8 ft	30 ft	10 ft	60 ft	30%
1. For single-family, manufactured homes, group homes, and two-family dwellings only 2. Areas served by sewer 3. For multi-family dwellings										

§5.06.05 MHP MANUFACTURED HOME PARK

A. **DISTRICT INTENT:** The purpose of this district is to provide opportunities for the development of high-intensity manufactured home parks, where units are placed on rented lots. Tiny Homes are permitted.

B. **PERMITTED USES:** The following table identifies the uses permitted in the MHP Manufactured Home Park District

Table 5.11 – Uses Permitted in Manufactured Home Park Districts	
P-The use is permitted by right SE -Special Exception Use, requires approval by the Board of Adjustment C-Conditional use, requires approval by the Planning Commission A blank cell indicates the use is not permitted	
USES	MHP
Class A, Class B, Class C Manufactured Homes and Tiny Homes ¹	P
A one-family dwelling for the exclusive use of a watchman, caretaker, owner, or manager of a manufactured home park	P
Office, maintenance, and storage buildings incidental to a manufactured home park	P
Storage facility for boats, etc., for residents	P
Personal Service facilities, such as laundromats (including coin-operated dry cleaning) and refuse disposal areas, accessory to and intended to serve residents of the manufactured home park only.	P
Recreational facilities designed and intended for use by residents of the manufactured home park only	P
In addition to the manufactured home spaces, off-street parking and loading spaces for vehicles in operating condition and properly registered only	P
Restaurants	C
1. Tiny homes may be prefabricated or constructed on-site.	

C. DIMENSIONAL REQUIREMENTS

Table 5.12 – Area and Dimensional Requirements for Manufactured Home Park Districts								
	Min Rental Lot Size ¹	Min Lot Width	Min Develop. Site Size	Min Required Setbacks	Min Buffer Along All Boundaries of the Site	Min Sep. Distance Between All Bldgs.	Max Height	Max % of Lot Covered by Impervious Surfaces
				Front				
MHP	5,000 sq ft	40 ft	2 acres	20 ft	30 ft ¹ , 15 ft ²	40 ft	25 ft	30%
1. Along any Single-Family Zoning District (RR and R-1) boundary 2. Along all other boundaries of the Manufactured Home Park								

D. **MANUFACTURED HOME PARK PLAN.** A manufactured home park preliminary site plan shall be submitted to the Planning Commission for review and approval prior to the issuance of a Building Permit by the Enforcement Officer. The Plan shall be drawn to scale and shall contain or include the following information.

- a. A legend containing a site location map, the proposed name of the manufactured home park, the names of the developer, owner, and plan preparer, a north arrow, a scale, and an explanation of all symbols used on the plan.

- b. The location of all rights-of-way, streets, utility lines, hydrants, garbage containers, and other infrastructure improvements.
- c. The boundaries and dimensions of all rental lots in the park.
- d. The boundaries of all buffers and common open spaces, including all proposed recreational improvements.
- e. Proposed drainage and stormwater management improvements.
- f. The boundaries of all floodplains on the site.
- g. The location of any proposed office, showroom, or personal service facilities in the park.

E. SITE DEVELOPMENT REQUIREMENTS: In addition to the Dimensional Requirements listed in §5.06.04. B, each Manufactured Home Park shall comply with the following requirements.

- a. All proposed lots and buildings in a Manufactured Home Park shall be served by municipal water and sewer. Each manufactured home space shall be provided with water and sewage services, installed as prescribed by utility providers.
- b. The proposed park shall be located on a site properly graded and improved to ensure proper drainage and freedom from standing water.
- c. All driveways and walkways within the park shall be adequately lighted and consist of a stabilized level area suitable for all-weather usage, improved with gravel, asphalt, pavers, or suitable grass turf.
- d. All manufactured homes placed in the park shall bear a seal certifying compliance with the Manufactured Home Construction and Safety Standards Act promulgated by the U.S. Department of Housing and Urban Development. Any existing mobile home or manufactured home not bearing such seal shall be deemed a nonconforming structure and shall be subject to the regulations established in §3.15 of this Ordinance.
- e. All manufactured homes placed in the park shall be properly anchored to the ground, and all tow bars and axles shall be removed and stored in a location on the site where they will not be seen from the street or neighboring homes.
- f. All manufactured homes placed in the park shall be skirted with a weather-resistant material. All skirting shall be adequately vented.
- g. All manufactured homes placed in the park shall have a minimum roof pitch of not less than 1:3 (one foot of height for every three feet of length along the roof line).
- h. Not less than Ten (10) percent of the total site area of a manufactured home park shall be reserved for common open space. Such common open space shall, at a minimum, be landscaped and may be improved for recreational use by the park's tenants only.
- i. No portion of a manufactured home park site that is located within a floodplain shall be improved for residential use.
- j. Each manufactured home park shall provide adequate on-site containers for the collection of household garbage generated by the tenants of the park. All garbage containers shall be placed and kept within three-sided enclosures with walls at least six (6) feet high to provide proper screening of the containers.
- k. All private streets within the park shall comply with all applicable street standards for the Town.
- l. Every park shall be always equipped with fire hydrant equipment in good working order, of such type, size, and number and so located within the park as to satisfy applicable regulations of the Town. No

open fires shall be permitted at any place which may endanger life or property. No fires shall be left unattended at any time.

F. TINY HOMES

- a. Minimum Development Size. Ten residential lots or two acres, whichever is greater.
- b. Manufactured homes and tiny homes may be mixed in the same subdivision.
- c. Each home must be on its own subdivided lot.
- d. All dwellings must be on permanent foundations.

Section 5.07 – Non-Residential Districts

§5.07.01 C-1: NEIGHBORHOOD BUSINESS DISTRICT

A. **DISTRICT INTENT:** This district is designed for small-scale, limited-impact commercial activities. As the growth of the community continues, commercial areas tend to expand to adjacent older, established residential areas. The expansion results in additional traffic, which is recognized as creating greater business opportunities. In most instances, this clearly indicates a demand for additional commercial opportunities. As the process occurs over time, the Neighborhood Business District provides a period of transition that permits commercial activities to occur that have a minimal impact on the residential neighborhood. Those are activities that do not contribute to increasing the traffic, such as offices for accountants, lawyers, real estate, and similar low-impact services. As the use of residential property declines, zoning changes permit an increase in land use by a higher commercial zone.

In most instances these neighborhoods are streets that are already arterial roadways or connector streets that readily lend themselves to commercial activities as a result of traffic flows. The increase in traffic decreases the attraction of the homes for residential use. In many instances the homes built there represents some of the older housing stock in the community.

B. **PERMITTED USES.** The following table identifies the uses permitted in the C-1 – Neighborhood Business District

Table 5.13 – Uses Permitted in Neighborhood Business Districts	
P-The use is permitted by right SE -Special Exception Use, requires approval by the Board of Adjustment C-Conditional use, requires approval by the Planning Commission A blank cell indicates the use is not permitted	
USES	C-1
Retail establishments customarily serving residential neighborhoods	P
Personal or professional service establishments and businesses repairing and servicing small equipment	P
Professional offices	P
Dine-in or carry-out restaurants ¹	P
Family entertainment and cultural uses ²	P
Clubs or lodges, public and private	P

Public and private educational institutions and associated accessory uses	P
Bed and breakfast inns	P
Hotels and motels	SE
Group homes, subject to the standards established in §4.03	C
Nursing Homes	P
Multi-family apartment buildings	P
Loft, efficiency, and studio apartments ³	P
Public utility structures and lands	P
Accessory off-street parking and loading spaces, subject to the standards established in Article 6 ⁴	P
1. Not including drive-through restaurants 2. At least 300 ft. buffer from churches and schools for alcohol sales 3. Must meet requirements in §5.07.01. F 4. No equipment or inoperable or unregistered vehicles may be externally parked or stored	

C. DIMENSIONAL REQUIREMENTS

	Max Business Size	Min Setback from the Mean High-Water Mark of Weiss Lake	Min Required Setbacks	Max Height	Max % of Lot Covered by Impervious Surfaces
			Front		
C-1	5,000 sq ft	25 ft	10 ft	50 ft	75% ¹ 50% ²
1. All lots not fronting on Weiss Lake 2. All lots with frontage along the mean high-water mark of Weiss Lake					

D. SPECIAL EXCEPTION OCCUPANCY OF EXISTING STRUCTURES: When an existing residential unit is converted from residential use to some commercial activity permitted in the Neighborhood Business District, the unit should comply with the standards of commercial zones. As existing structures were likely built prior to the demand for commercial activity, neither the structure nor the site are likely to comply with current requirements for the structure or the site. In those instances, the existing structure will be considered and accepted as in compliance with the standards established for the Neighborhood Business District or the General Business District.

E. LOFT, EFFICIENCY, AND STUDIO APARTMENTS, provided that all of the following requirements are satisfied:

- a. Such residential uses are located above the first floor of a multi-story commercial use
- b. Appropriate soundproofing or sound attenuation measures have been installed to limit noise impacts that may be generated by ground-floor commercial uses,
- c. Adequate off-street parking for all proposed apartment units is provided in the rear yard of the lot,
- d. Separate building entrances are available for the proposed apartments,
- e. All exterior apartment windows and doors are secured by appropriate locks/devices.
- f. Adequate fire escape ladders are available for each apartment unit and hard-wired fire alarms and sprinkler systems are provided on all floors of the building, and
- g. The lower floor commercial uses in the building will not operate between the hours of 9:00 p.m. and 7:00 a.m.

§5.07.02 C-2: GENERAL BUSINESS DISTRICT

A. DISTRICT INTENT: This district is designed to provide for almost every type of retail, wholesale, financial, and service activity. This zone is directed toward accommodating the needs of the community for the trade area as the market may demand. The locations are almost exclusively along the major highways and streets of the community or areas in which the market would indicate commercial potential areas, the intent being areas that are likely to develop into commercial areas.

B. MINIMUM STANDARDS:

- a. PARKING, as described in Article 6.
- b. LANDSCAPING, as described in §3.13.
- c. UTILITIES, sufficient water supply for health and sanitary uses. Depending on size and occupancy, a sprinkler system may be required.
- d. SAFETY, fire lanes, depending on the structure, size, and use, fire lanes may be required.

C. PERMITTED USES. The following table identifies the uses permitted in the C-2: General Commercial District.

Table 5.15 – Uses Permitted in General Business Districts	
P-The use is permitted by right SE -Special Exception Use, requires approval by the Board of Adjustment C-Conditional use, requires approval by the Planning Commission A blank cell indicates the use is not permitted	
USES	C-2
Retail establishments	P
Service establishments and repair shops	P
Professional offices	P
Restaurants including dine-in, carry-out, and drive-through restaurants and dining establishments	P
Family entertainment and cultural uses ¹	P
Clubs or lodges, public and private	P
Public and private educational institutions and associated accessory uses	P
Churches and cemeteries	P
Public and semi-public institutions and offices, including government offices	P
Bed and breakfast inns	C
Hotels and motels	P
Residential structures, boarding or rooming houses	C
Hospitals and medical clinics	P
Miniature golf courses	P
Indoor gun clubs and shooting ranges	C
Marinas	P
Campgrounds and Recreational Vehicle parks	P
Golf courses, public and private	P
Shopping plazas, shopping malls, and office parks	P
Public utility structures and lands	P
Wholesale business establishments	C
Mini-storage facilities	P
Accessory off-street parking and loading spaces, subject to the standards established in Article V ²	P
Temporary mobile or modular office buildings ³	P

1. At least 300 ft. buffer from churches and schools for alcohol sales

- 2. No equipment or inoperable or improperly registered vehicles may be externally parked or stored
- 3. Term not to exceed 1 year unless probable cause can be shown

D. DIMENSIONAL REQUIREMENTS:

Table 5.15 – Area and Dimensional Requirements for General Business Districts					
	Min Setback from the Mean High-Water Mark of Weiss Lake	Min Required Setbacks		Max Height	Max % of Lot Covered by Impervious Surfaces
		Front	Side & Rear		
C-2	30 ft ¹	30 ft	25 ft 10 ft ⁴	50 ft	60% ² 50% ³
1. All required lakefront setback areas shall be maintained in a natural vegetated state and shall be kept free of all materials and supplies associated with the commercial use. 2. All lots not fronting on Weiss Lake 3. All lots with frontage along the mean high-water mark of Weiss Lake 4. From any property line that abuts a residential zoning district (RR, R-1, R-2, R-3, or MHP). All required setbacks along residential zoning districts shall be improved and maintained as a vegetated buffer to provide an effective year-round visual screen between the commercial use and the neighboring residential uses.					

§5.07.03 TC: TOWN CENTER DISTRICT

A. DISTRICT INTENT: This zoning district's intent is to provide development opportunities for a mixture of general small- to medium-sized business establishments in the downtown core. The district is also designed to enhance the town center's architecturally and historically unique character. To achieve those goals, a few requirements are imposed to encourage the best use of the buildings.

B. PERMITTED USES: The following table identifies the uses permitted in the TC: Town Center District.

Table 5.17 – Uses Permitted in Town Center District	
P-The use is permitted by right SE -Special Exception Use, requires approval by the Board of Adjustment C-Conditional use, requires approval by the Planning Commission A blank cell indicates the use is not permitted	
USES	TC
All uses permitted in the C-2: General Business Zoning District	P

TOWN CENTER DISTRICT ILLUSTRATION



C. DIMENTIONAL REQUIREMENTS

Table 5.18 – Area and Dimensional Requirements for Town Center District

	Curb Cut Access	Design Review	Min Required Setbacks			Buffer	Max Height	Off-Street Parking
			Front	Rear	Side			
TC	1	2	3	4	5	Buffer Screening shall be provided in accordance with §3.13	65 ft	None required unless stipulated by the Planning Commission
<p>1. Access to non-residential lots shall allow for the placement of one (1) curb cut for lots with less than seventy-five (75) feet of street frontage. Lots with seventy-five feet of street frontage and less than four hundred (400) feet are permitted a total of two (2) curb cuts. Lots with four hundred (400) feet or more street frontage are permitted a total of three (3) curb cuts provided a traffic impact analysis demonstrates the need and is approved by the Planning Commission. Maximum width of curb cuts for non-residential lots: 75 ft.- (1) curb cut of 40 ft., 75-400 ft.- (1) curb cut of 80 ft. or (2) curb cuts 40 ft., 400 or more- (3) curb cuts 40 ft. or (1) curb cut of 120 ft, excluding the necessary turning radius.</p> <p>2. Where there is a substantial alteration of an existing structure or the development of a new structure or building façade, site development plans for each alteration or development shall be submitted to the Planning Commission for action prior to the building permit being issued. The Planning Commission shall act to approve, with conditions, or disapprove the submitted plans based on the assessment of the plan’s contribution to the historical and design integrity of the Town Center.</p> <p>3. None specified, although a minimum setback may be required under the conditions specified in §3.07. Where a sidewalk exists along the front yard, the building storefront shall not be located more than fifty (50) feet away from the right-of-way line. Any buildings that will be constructed on a vacant lot between two pre-existing buildings shall not be located closer to or farther from the right-of-way line than the buildings on the immediate adjoining side lots.</p> <p>4. None required. Where the side yard of a property adjoins a residential zoning district, a side yard buffer along the residential zoning district line shall be provided. Where a building will be constructed to share a common wall with a building on an adjoining lot, a protective fire wall shall be installed within the common wall in compliance with all applicable fire codes.</p> <p>5. None required. However, where the rear yard of a TC property adjoins a residential zoning district, a rear yard buffer along the residential zoning district line shall be provided.</p>								

Section 5.08 – Industrial Districts

§5.08.01 LM: LIGHT MANUFACTURING DISTRICT

A. **DISTRICT INTENT:** The purpose of this district is to provide opportunities for the development of industrial operations that will have minimal impacts on the natural environment, and that will be located in areas served by all necessary municipal facilities and services. Such uses shall not produce discharges that require the issuance of a National Pollutant Discharge Elimination System (NPDES) permit and shall not emit potentially noxious fumes, odors, or particulate matter into the air. The district also will provide opportunities for developing limited commercial uses that are accessory and complementary to the associated primary industrial use.

B. **MINIMUM STANDARDS:**

a. **PARKING:** Off-street parking is provided to accommodate the vehicles of all workers in the industry of use. Also, adequate parking space shall be provided as necessary to accommodate, overnight, all vehicles incidental to the operation of the industry or use. Subject to Article 6.

C. **PERMITTED USES.** The following table identifies the uses permitted in the LM: Light Manufacturing District.

Table 5.20 – Uses Permitted in Light Manufacturing District	
P-The use is permitted by right SE -Special Exception Use, requires approval by the Board of Adjustment C-Conditional use, requires approval by the Planning Commission A blank cell indicates the use is not permitted	
USES	LM
Any industrial enterprise engaged in a manufacturing, assembly, or processing activity that does not produce discharges that require the issuance of a National Pollutant Discharge Elimination System (NPDES) permit and does not emit fumes, odors, or particulate matter into the air that would be discernable beyond the boundaries of the property.	P
Accessory commercial activities limited to the sale or servicing of products manufactured by the primary industrial use ¹	P
Indoor and outdoor gun clubs and shooting ranges (outdoor shooting range for law enforcement use only) ²	P
Warehousing and storage facilities	P
Truck terminals and shipping facilities	P
Lumber yards and mills	P
Accessory off-street parking and loading spaces, subject to the standards established in Article 6 ³	P
Temporary mobile or modular office buildings	P
1. Provided such commercial activities occupy not more than twenty-five (25) percent of the total floor area of the principal use building. All commercial activities shall be conducted entirely within the principal use building. 2. Provided that all activities involving the discharge of firearms shall be conducted more than two hundred fifty (250) feet from any property line and directed away from any established residential uses. 3. Provided that no equipment or inoperable or unregistered vehicles are externally parked or stored.	

D. DIMENSIONAL REQUIREMENTS

Table 5.21 – Area and Dimensional Requirements for Light Manufacturing District						
	Min Lot Size	Min Setback from the Mean High-Water Mark of Weiss Lake	Min Required Setbacks		Max Height	Max % of Lot Covered by Impervious Surfaces
			Front	Side & Rear		
LM	1 acre	100 ft ¹	30 ft	25 ft ²	50 ft	60% ³ 50% ⁴
<p>1. All required lakefront setback areas shall be maintained in a natural vegetated state and shall be kept free of all materials and supplies associated with the industrial use.</p> <p>2. Twenty-five (25) feet from all adjoining property lines and an additional twenty-five (25) feet from any property line that abuts a residential zoning district (RR, R-1, R-2, R-3, or MHP). All required setbacks along residential zoning districts shall be improved and maintained as a vegetated buffer to provide an effective year-round visual screen between the commercial use and the neighboring residential areas.</p> <p>3. All lots not fronting on Weiss Lake.</p> <p>4. All lots with frontage along the mean high-water mark of Weiss Lake.</p>						

Section 5.09 – Special Districts

§5.09.01 FH: FLOOD HAZARD AREA ZONE

A. DISTRICT INTENT. Within floodplain areas, special land use restrictions are desired to: minimize human exposure to flood hazards, prevent excessive pollution or contamination of surface water resources during floods, provide maximum transmission and absorption of flood waters by restricting the intensity of impervious surfaces and man-made obstructions within floodplains, ensure that structures built within floodplains are properly floodproofed, to minimize private investment losses due to flooding, and ensure the Town’s continued participation in the National Flood Insurance Program. This “overlay zone” aims to impose special development standards and restrictions in areas identified by the Federal Emergency Management Agency as subject to special flood hazards to serve the objectives mentioned above. An “overlay zone” imposes special development requirements and restrictions in addition to the provisions of the underlying regular zoning district. Where the requirements of this district conflict with the requirements of an underlying regular zoning district or with other applicable ordinances and regulations, the more restrictive requirements shall be followed. All land use and development activities on lands within the FH: Flood Hazard Area Zone shall also comply with all requirements of the Town Flood Damage Prevention Ordinance.

B. MINIMUM STANDARDS:

- a. The boundaries of the Flood Hazard Area Zone shall encompass all areas of Cedar Bluff lying within a Special Flood Hazard Area or 100-year floodplain, as shown on the latest published Flood Hazard Boundary Map or Flood Insurance Rate Map for the subject property, prepared for the National Flood Insurance Program by the Federal Emergency Management Agency.
- b. Sewage storage in these areas shall be handled as prescribed by the Cherokee County Health Department.

C. **PERMITTED USES.** The following table identifies the uses permitted in the FH: Flood Hazard Area Zone.

Table 5.22 – Uses NOT Permitted in Flood Hazard Area Zone	
P-The use is permitted by right SE -Special Exception Use, requires approval by the Board of Adjustment C-Conditional use, requires approval by the Planning Commission A blank cell indicates the use is not permitted	
USES	FH
Open air storage or holding pits, bunkers, or ponds for the storage of animal manure or wastes	
Sanitary landfills and other solid waste facilities	
Junkyards	
Animal corrals, stockyards, and poultry houses	
Multi-family residential structures	
Nonresidential buildings exceeding twenty thousand (20,000) square feet in gross floor area ¹	
Mini-storage facilities	
Group homes, nursing homes, and other congregate care facilities	
Public and private schools or educational facilities	
Hotels, motels, and bed and breakfast inns	
Warehouse facilities used for the storage of hazardous waste or materials	
Residential uses not otherwise prohibited within the FH: Flood Hazard Area Zone shall not be permitted within the floodway, nor shall any such residential structure encroach upon the floodway.	
1. However, a nonresidential building containing more than twenty-thousand (20,000) square feet of floor area may be partially located within a floodway fringe area, provided that not more than twenty-thousand square feet of total building floor area is located within said floodway fringe area, no portion of the building encroaches upon or extends into the floodway, and the building has been properly floodproofed in accordance with all applicable requirements of the Flood Damage Prevention Ordinance.	

D. **DIMENSIONAL REQUIREMENTS:** Development activities and land uses within the FH: Flood Hazard Area Zone shall comply with all requirements contained in the Town Flood Damage Prevention Ordinance in addition to the specific requirements contained in this Zoning Ordinance. Maximum Percentage of Lot Covered by Impervious Surfaces should not exceed Twenty (20) percent.

Table 5.23 – Area and Dimensional Requirements for Flood Hazard Area Zone¹	
	Maximum Percentage of Lot Covered by Impervious Surfaces
FH	20%
1. Development activities and land uses within the FH: Flood Hazard Area Zone shall comply with all requirements contained in the Town Flood Damage Prevention Ordinance in addition to the specific requirements contained in this Zoning Ordinance.	

§5.09.02 LR: LAKEFRONT RECREATIONAL ZONE

A. **DISTRICT INTENT.** The purpose of this “overlay zone” is to impose special standards and restrictions to govern recreational use and development in areas governed by the Alabama Power Flood Easement along the shores of Weiss Lake that will balance private property rights with the need to protect and enhance the aesthetic quality of the lakefront. An “overlay zone” imposes special development requirements and restrictions in addition to the provisions of the underlying regular zoning district. **Where the requirements of this district conflict with the requirements**

of an underlying regular zoning district or with other applicable ordinances and regulations, the more restrictive requirements shall be followed.

B. MINIMUM STANDARDS:

- a) The boundaries of the LR: Lakefront Recreational Zone shall encompass all areas of Cedar Bluff lying within the Alabama Power Flood Easement along the shores of Weiss Lake.
- b. REVIEW BY ALABAMA POWER. All proposed land uses and development activity that is located within the LR: Lakefront Recreational Zone shall be approved by Alabama Power prior to the issuance of a building permit from the Enforcement Officer. All property owners in the LR: Lakefront Recreational Zone shall furnish written documentation of Alabama Power approval of the specific land uses or development activities proposed for the subject property as an attachment to the Building Permit application.
- c. Landscaping in the parking lot buffer: a minimum of ten feet between a building and parking lot.
- d. Parking behind buildings may utilize a zero setback.
- e. BUFFER, a buffer strip of fifteen feet shall be placed between a parking lot and primary streets and ten feet for side streets. No less than four feet of landscaping shall be applied with no plants, shrubs or trees greater than three feet in height. This applies to public maintained streets and roads.
- f. LARGE PARKING AREAS. Large parking area shall be divided into smaller areas with intermittent landscaping and/or buildings. For parking lots over four thousand square feet at least five percent of interior of the lot shall be landscaped so as to define aisles and limit unbroken rows of parking. End of aisles and corner areas shall be curbed and landscaped. Unbroken parking rows shall not exceed two hundred feet.
- g. RIGHT-OF-WAY LANDSCAPING. Landscaping of all street rights-of-way contiguous to the proposed development site not used for street pavements, curbs, gutters, sidewalks, or driveways shall be required. Within private property a landscaping plan should include some trees and planted areas.
- h. LANDSCAPING. For each development within the LR, Lakefront Recreational Zone, a landscaping plan must be presented to the Planning and Zoning Commission for approval. This applies to any new LR District as existing landscaping plans or applications may continue in use.
- i. REVIEW BY ALABAMA POWER. All proposed land uses and development activity that is located within the LR: Lakefront Recreational Zone shall be approved by Alabama Power prior to the issuance of a building permit from the Enforcement Officer. All property owners in the LR: Lakefront Recreational Zone shall furnish written documentation of Alabama Power approval of the specific land uses or development activities proposed for the subject property as an attachment to the Building Permit application.
- j. In order to ensure public safety and protection of personal property and to protect the aesthetic qualities of the Weiss Lake shoreline, the following special requirements shall be satisfied by all land use activities within the LR: Lakefront Recreational Zone.
 - i. All seasonal homes shall be maintained in an immediately transportable or moveable condition. No permanent buildings or additions to seasonal homes shall be permitted.
 - ii. All seasonal homes shall be oriented on the lot so that the tow bar or windshield of the home faces the adjoining street or is on the opposite side of the structure from the lakeshore.
 - iii. Any clothes lines or external accessory improvements shall be located within a side yard and shall be located in such a manner as to minimize their visibility from either the lake

or the adjoining street. No barbecue pits or other cooking apparatus designed to support an open flame shall be located within ten (10) feet of a residential structure.

- iv. No on-site septic systems and external temporary sewage holding tanks shall be permitted on any land within the LR: Lakefront Recreational Zone. All sewage shall be connected to a Town sewer line or contained in a holding tank within or immediately attached to the residential structure and shall be properly disposed at an off-site sewage treatment facility.
- v. LR: Lakefront Recreational Zone limits the number of campers or recreational vehicles to one (1) per lot.

C. PERMITTED USES. The following table identifies the uses permitted in the LR: Lakefront Recreational Zone.

Table 5.24 – Uses Permitted in Lakefront Recreational District	
P-The use is permitted by right SE -Special Exception Use, requires approval by the Board of Adjustment C-Conditional use, requires approval by the Planning Commission A blank cell indicates the use is not permitted	
USES	FH
Homes on stilts that meet all requirements (including setback and height) from Alabama Power and that meet all building requirements in this Ordinance	P
Campers and Recreational Vehicles occupied on a seasonal basis only	P
Campgrounds and Recreational Vehicle Parks	P
Cultivation of agricultural crops ¹	P
Harvesting of timber ²	P
Public or private parks, playgrounds, community buildings, and similar public service facilities serving residential areas	P
Public utility structures and lands ³	P
Public or private golf course	P
Boat docks and boat houses, as accessory uses to a residential use	P
1. Provided that such activities comply with applicable Best Management Practices promoted by the U.S. Department of Agriculture 2. Provided that such activities comply with applicable Best Management Practices promoted by the U.S. Department of Agriculture, and no clear cutting shall occur within one hundred fifty (150) feet of the mean high-water mark of Weiss Lake 3. Provided that there is no outside storage area and a natural or landscaped buffer not less than twenty (20) feet in width is provided for the side and rear yards	

D. DIMENSIONAL REQUIREMENTS:

Table 5.25 – Area and Dimensional Requirements for Lakefront Recreational Districts¹						
	Min Lot Size	Mean Distance Between Structures	Min Required Setbacks	Max Percentage of Lot Covered by Impervious Surfaces	Min. Setback from the Mean High Watermark of Weiss Lake	Max Height
			Front			
LR	1 All dimensional requirements are the same as regular underlying zoning district. Dimensions must conform to all restrictions imposed by Alabama Power. If Alabama Power restrictions are stricter, they must be followed.					

§5.09.03 CC: COMMERCIAL CAMPGROUND

A. **DISTRICT INTENT.** The purpose of this district is to impose standards and restrictions to govern the use and development of commercial campgrounds. To provide a clean, safe, and healthy living environment in campgrounds, the following standards guide the development of these sites. The Planning Commission will approve plans meeting these minimum specifications in districts permitting either Commercial Campgrounds. This district is established to provide developed areas that contain sites for the temporary location of assorted camping units including travel trailers, motor homes, truck campers, and tents. Such facilities may cover short, overnight stops to longer destination-type stays of several days to weeks. All site plans must be in compliance with all onsite sewage disposal and tourist court development standards as required by the Cherokee County Health Department or the Town. Plans meeting the minimum specifications in this section will be approved by the Enforcement Officer.

B. **MINIMUM STANDARDS:** In addition to the Dimensional Requirements listed in Table 5.27, each Commercial Campground shall comply with the following Site Development Requirements.

a. **VEHICLE CONTROL:**

- i. **Access:** Commercial Campgrounds shall be located and designed so that no entrance or exit would require traffic movement to or from the facility through a residential subdivision.
- ii. **Street Design:** The principal vehicular road shall be paved and clearly marked for internal circulation and direction of travel. All private streets within the facility must comply with all valid street standards applicable to the Town.

iii. **Parking Requirements:**

1. Each Commercial Campground rental lot intended for recreational vehicles shall contain a stabilized level vehicle parking pad made of suitable all-weather wearing surface material. The parking pad shall be located at least five (5) feet from a designated lot line.
2. Each Commercial Campground rental lot shall contain two (2) parking spaces measuring at least nine (9) feet wide by eighteen (18) feet deep upon which to park vehicles other than recreational vehicles.
3. The Commercial Campground shall provide adequate paved parking spaces for all service buildings or recreational facilities. The total additional parking requirement ratio is one (1) parking space for every five (5) rental lots.
4. All parking pads and spaces listed above shall consist of a stabilized level area suitable for all-weather usage, improved with gravel, asphalt, pavers, or suitable grass turf.
5. Retail establishments and restaurants shall comply with the off-street parking and loading standards established in Article 6, provided that no equipment or inoperable vehicles are externally parked or stored.
6. No parking is allowed on the streets or roads fronting the Commercial Campground / RV Park lots.

b. **UTILITIES:**

- i. **Sewer:** Sewage collection and/or sanitary treatment facilities shall be provided in accordance with the requirements of the Alabama Department of Environmental Management. The location of sanitary facilities must be indicated on the plan and marked on the site.
- ii. An individual sewer hookup or a centralized dump station shall service each rental lot designed for recreational vehicle use.

- iii. Rental lots designed for tent use only shall be served by a centralized restroom facility. Each tent rental lot shall be within one hundred (100) feet of a restroom facility.
 - iv. **Water:** Each Commercial Campground shall provide individual service lines or a common service area line delivering safe, pure, potable water.
 - v. When providing a common service area water line, each rental lot shall be within one hundred (100) feet of a water outlet.
 - vi. **Electricity:** Each Commercial Campground rental lot shall be provided with an individual electrical service mounted on a pole or pedestal and shall have a disconnecting means consisting of a circuit breaker or a switch and fuses housed in a panel approved for exterior use. A minimum combination of thirty (30) AMP must be provided for each lot.
 - vii. **Garbage and Trash:** Each Commercial Campground shall have adequate on-site containers to collect garbage generated by campground tenants. Central trash collection points shall be completely screened from view from outside the campground.
 - viii. **Fire Hydrant Equipment:** Each Commercial Campground shall be equipped at all times with fire hydrant equipment in good working order, of such type, size, and number, and located within the campground to satisfy the Town's regulations.
- c. **SITE CONDITIONS:**
- i. **Environmental:**
 1. Conditions of soil, groundwater, drainage, and topography shall not create hazards to the property or safety of the occupants.
 2. The Commercial Campground spaces shall not be exposed to objectionable smoke, noise, odors, or other adverse influences.
 3. No portion of the campground / park subject to flooding, subsidence, or erosion shall be used for any purpose which would expose persons or property to hazard.
 4. All Commercial Campground rental spaces which are located in any designated flood zone prior to adoption of this Section shall conform to Federal Emergency Management Agency (FEMA) codes and restrictions and/or Alabama Power, whichever is more restrictive.
- d. **OTHER REQUIREMENTS.**
- i. **Lot Identification:** Commercial Campground lots shall be staked off and marked. Each lot shall be permanently numbered so they may be easily read from the street.
 - ii. **Facilities and Equipment:** All facilities and equipment on site must meet the Fire Safety Standards latest edition, NFPA 1194 Standards for Recreational Vehicle Parks and Campgrounds.
 - iii. **Camper Permits:** Permits are required for all recreational vehicles and can be obtained at Cedar Bluff Town Hall.
- e. **USE RESTRICTIONS.**
- i. **Removal of Vehicle Equipment Prohibited:** Removal of vehicle tag, wheels, tongue, hitch or A-frame, gas tanks, or other vehicular equipment from a recreational vehicle shall be prohibited and shall be considered prima facie evidence of permanent occupancy.
 - ii. **Attachments to Recreational Vehicles Prohibited:** Attachments to recreational vehicles are prohibited, with the sole exception of pop-up units and similar structures that are integral to the recreational vehicle as originally manufactured.

C. **PERMITTED USES.** The following table identifies the uses permitted in the CC: Commercial Campground / RV Park Zone.

Table 5.26 – Uses Permitted in Commercial Campground / RV Park Zone	
P-The use is permitted by right SE -Special Exception Use, requires approval by the Board of Adjustment C-Conditional use, requires approval by the Planning Commission A blank cell indicates the use is not permitted	
USES	CC
Recreational Vehicles	P
Tents	P
Retail establishments, such as convenience stores associated with recreational activities	P
Restaurants, including dine-in, carry-out, and drive-thru establishments	P
Service building to contain such services for campground users as lot rental office, toilets, showers, and laundry room	P
Retail and non-retail establishments associated with recreation facilities	P

D. DIMENSIONAL REQUIREMENTS

Table 5.27 – Area and Dimensional Requirements for Commercial Campground / RV Park Zone									
	Min Development Park Standards				Min Required Setbacks		Min Lot Standard		Max Height
	Develop. Site Area	Street Frontage	Front Yard Setback	Open Space	Front	Side & Rear	Lot Size	Lot Width	
CC / RV	3 acres	60 ft	50 ft	10%	50 ft	20 ft	2,100 sq ft	35 ft	30 ft

Section 5.10 – Animal Equivalent Units

Animal Equivalent Unit: A unit of measurement to compare various animal types based on forage needs or waste generation. The keeping and raising of livestock and poultry is limited to one animal equivalent unit per acre (see table below) and the following:

Table 5.28 – Animal Equivalent Units per Acre¹			
Cattle, Mules, and Donkeys	Chickens, Ducks, and Turkeys	Horses	Sheep and Goats
1	0.1	1.25	0.33
1 Acre as used in this table refers to the available land in the rear and sides of the lot. Animals are not allowed in the front of the lot.			

- A. Other domesticated animals are allowed at the same rate as the one in the table to which they are most similar. For purposes of this document miniature horses, mules and donkeys are considered most similar to sheep and goats.
- B. Dairying and livestock raising: all buildings used for storing grain, feed, or processing products shall not be located closer than twenty-five (25) feet to any property line.

- C. Structures or fenced areas for the storage of manure must be set back at least 150 ft from any residential district boundary or property line of a lot used exclusively for residential purposes. Fence enclosures adjoining an agricultural district are not required to be set back from the property line.
- D. No livestock or poultry may be kept forward of the front building line on properties with a front yard less than 75 ft deep that adjoins a residential property nor on properties under 0.5 acres in area.

Article VI - Off-Street Parking Requirements

Section 6.01 - Basic design requirements for parking lots.

As set forth below, required parking spaces shall provide not less than two hundred square feet of total parking lot area per space and shall be located entirely off-street rights-of-way. Each individual parking space shall be a minimum of eight feet and six inches in width between the lines delineated for each space. Required spaces shall have an all-weather surface, an unobstructed maneuvering space, and access lanes of adequate width leading to a street or alley. Overflow or reserve parking areas in excess of the minimum spaces required herein may be constructed of permeable surface materials, including gravel, crushed stone, or other porous pavement materials designed to serve the anticipated intensity or frequency of overflow parking and to prevent excessive soil erosion. Except for one and two-family dwellings with access from local or minor collector streets only, maneuvering and turning areas shall be provided so that no vehicles will be required to back into a street. The following items identify the minimum number of automobile parking spaces for specified uses.

NOTE:

- Where a particular use is not specifically mentioned, the requirements of a similar or related use shall apply.
 - Where more than one use will be conducted on a specific site, the site shall satisfy the combined requirements of all specified uses.
 - Required parking spaces shall include spaces designated for people with disabilities, the number and design of which shall be in accordance with the standards set forth by the Americans with Disabilities Act.
-
- A. AUTOMOBILE SERVICE/GARAGE/QUICK OIL – Three parking spaces for each grease rack, vehicle lift, or similar facility, plus one for each attendant.
 - B. DWELLINGS – Two parking spaces per dwelling unit on detached or attached homes. Residential structures containing three or more dwelling units shall have one and one-quarter parking spaces per bedroom. A garage or carport may count toward the required parking space.
 - C. HOSPITALS, MENTAL HEALTH FACILITIES, OR NURSING HOMES – One space for each four beds intended for patients, plus one space for each staff member employed during the peak work shift.
 - D. MANUFACTURED HOME PARKS – Two parking spaces located on each manufactured home site, plus one-half parking space per site to be located to serve the parking needs of visitors to the park and of occupants who have more than two automobiles. However, for each manufactured home space that fronts along a private road that does not provide through-traffic service, the minimum space required for each off-street parking space on the lot shall be reduced to one hundred square feet, and the requirement to provide off-street space for vehicle turn-around without backing into the street shall be waived.
 - E. MOTELS AND HOTELS – One and a quarter parking space for each room leased for guest accommodation, plus one additional space per full-time equivalent employee during the peak work shift.
 - F. OFFICES, OR PROFESSIONAL OR PUBLIC BUILDINGS – One parking space for each two hundred fifty square feet of gross floor area or four parking spaces for each separate office or work cubicle, whichever is greater. Travel lanes for drive-through services are not to be included in the minimum area required for a parking lot.
 - G. PLACES OF WORSHIP, THEATRES, AUDITORIUMS, STADIUMS, OR OTHER PLACES OF PUBLIC ASSEMBLY – One parking space for every four seats in the principal assembly room or area.
 - H. PRIVATE CLUB OR LODGE – One space for every ten members.

- I. RESTAURANT OR OTHER EATING PLACE – One parking space for every two seats. Travel lanes for drive-through services shall not be included in the minimum area required for the parking lot.
- J. RETAIL OR SERVICES – One parking space for each three hundred square feet of gross floor area devoted to trade or service activity including administrative areas but not including inventory storage area.
- K. ROOMING HOUSES, BOARDING HOUSES, AND BED AND BREAKFAST INNS – One parking space for each rental room, plus one space for each resident manager unit.
- L. SCHOOLS – One parking space for each administrative employee working at the school. Two parking spaces for each classroom serving students below grade ten. One parking space for every five students of classroom seating capacity for each classroom serving students in grade ten or higher.
- M. SHOPPING CENTERS – Four parking spaces for each 1,000 square feet of area devoted to trade or service activity.
- N. WAREHOUSING, MANUFACTURING, AND INDUSTRIAL ESTABLISHMENTS – Three parking spaces for every two employees working during the peak work shift.
- O. WHOLESALE ESTABLISHMENTS – One parking space for every one thousand square feet of gross floor area.
- P. RECREATIONAL VEHICLE PARKS – An area suitable for the parking of two vehicles on each site.

The Enforcement Officer may approve up to a ten percent deviation of the required parking areas when such approval is indicated due to special conditions. The Planning Commission may approve up to a deviation of twenty-five percent of the parking area needed due to special conditions. The percent of deviations may not be combined.

§6.01.01 PLANS AND SPECIFICATIONS REQUIRED FOR OFF-STREET PARKING SPACES. Plans and specifications showing required off-street parking spaces or other parking areas, including the means of access and interior circulation, shall be submitted to the Enforcement Officer for review at the time of application for a building permit.

Section 6.02 - Location of Parking Spaces.

- A. Parking areas shall be constructed in such a manner as to facilitate access to the principal use of the improvements on the site.
- B. Parking spaces designated for use by people with disabilities shall be located in close proximity to the main entrance of the building with which they are associated, in accordance with the standards set forth by the Americans with Disabilities Act.

Section 6.03 -Truck Parking Restrictions.

Trucks with no more than three axles shall be permitted to park in any residential district, except that a truck or commercial vehicle may be parked in an accessory structure within a residential district.

Section 6.04 -Joint Use of Off-Street Parking Areas.

Nothing in this Ordinance shall be construed to prevent the joint use of an off-street parking area or facility by two or more buildings or uses if the total of such spaces, when used together, shall not be less than the sum of the requirements for the various individual uses or buildings computed separately.

§6.04.01 LANDSCAPING. All paved surface parking lots containing more than one hundred parking spaces shall incorporate, within the paved area, landscaped islands constituting not less than ten percent of the total paved portions of the parking lot. The area of any required islands shall not be counted as part of the required minimum parking area for the off-street parking lot. Landscaped islands shall be distributed broadly throughout the parking lot and designed to provide sufficient unpaved areas to support healthy plant growth and root structures. Shrubs, flowers, and other ornamental plants or ground cover shall be incorporated into the landscaping on each island. Special consideration shall be given to the location of trees and tall shrubs concerning above-ground power lines, light poles, and other possible obstructions to prevent the need for excessive pruning as the trees and shrubs grow and mature. See also §3.13.\

Section 6.05 - Off-Street Loading and Unloading.

§6.05.01 PLANS AND SPECIFICATIONS REQUIRED FOR OFF-STREET LOADING AND UNLOADING SPACES. Plans and specifications showing required loading and unloading spaces, including the means of ingress and egress and interior circulation, shall be submitted to the Enforcement Officer for review at the time of application for a building permit.

- A. All commercial and industrial structures hereafter erected or created are required to provide and maintain adequate off-street space for loading and unloading materials or goods and for delivery and shipping. Such off-street space shall be designed so that service and delivery vehicles may use this space without encroaching on or interfering with the public use of streets and alleys by pedestrians and other vehicles. All such structures must also have sufficient off-street parking space for all vehicles such establishments utilize.
- B. Where any commercial or industrial structure is enlarged or any such use is expanded, the full amount of off-street loading space shall be provided and maintained for the structure or use in its enlarged size.
- C. Where the use of a structure or land, or any part thereof, is changed to a use requiring off-street loading space under this article, the full amount of off-street loading space shall be provided and maintained to comply with this section.
- D. Off-street loading space shall be at least twelve feet wide by forty-five feet long with fourteen and one-half feet of vertical clearance. Off-street loading spaces shall be provided and maintained in accordance with the following schedule:
 - a. For each retail store, storage warehouse, wholesale establishment, industrial plant, freight terminal, market, restaurant, funeral home, laundry, dry cleaning plant, or similar use which has an aggregate floor space of:
 - i. Less than 6,000 square feet – One designated off-street loading area in the parking area required;
 - ii. 6,000 square feet to less than 20,000 square feet - One space of off-street loading is required outside the parking area;
 - iii. 20,000 square feet to less than 60,000 square feet - Two spaces of off-street loading are required;
 - iv. For each additional 50,000 square feet, or fraction thereof, over 60,000 square feet - One additional off-street loading space is required.
 - b. For each auditorium, convention hall, hotel, office building, stadium, sanitarium, or similar use which has an aggregate gross floor area of:
 - i. Less than 10,000 square feet – One designated off-street loading area required in the parking area;
 - ii. 10,000 square feet to less than 40,000 square feet - One space of off-street parking is required;

- iii. For each additional 50,000 square feet, or fraction thereof, over 40,000 square feet - One additional off-street loading space is required.
- c. The off-street loading requirements specified above for the most similar use shall apply for any use not specifically mentioned herein.
- E. No area or facility supplied to meet the required off-street parking facilities shall be utilized for or deemed to meet the requirements of this article for off-street loading facilities.
- F. Nothing in this article shall prevent the collective, joint, or combined provision of off-street loading facilities for two or more buildings or uses, provided that such off-street loading facilities are equal in size and capacity to the combined requirements of the several buildings or uses and are so located and arranged as to be usable thereby.
- G. Plans for buildings or uses requiring off-street loading facilities under the provisions of this article shall indicate the location, dimensions, clearance, and access of all such required off-street loading facilities.

Section 6.06 - Emergency Vehicle Access.

The Enforcement Officer shall require separate additional emergency vehicle access lanes, if deemed necessary, at the specific request of the Police Chief or Fire Chief to provide adequate emergency vehicle access to the principal structures on the property. Where required, emergency vehicle access lanes shall be located as close as possible to the main entrance of the principal structures of the property, shall be a minimum of fourteen feet in width, and shall be visibly designated for exclusive emergency use, either by painting, appropriate signage, or both.

Section 6.07 - Continuing Character of Obligation.

Required off-street parking and loading spaces associated with newly erected or altered buildings or newly established uses of land shall be a continuing obligation of the owner of said building or land so long as the structure or use exists or its use requiring such parking or loading facilities continues. Apart from the discontinuance, sale, or transfer of the building or use, it shall be unlawful for said owner to discontinue, change, dispense with, or cause the discontinuance or change of the required vehicle parking or loading space without establishing alternative vehicle parking or loading space that meets the requirements of and is in compliance with this Ordinance; or for any person to use a building or lot without providing vehicle parking or loading spaces that meet the requirements of and are in compliance with this Ordinance.

Article VII - Sign Regulations

Section 7.01 - Purpose of Sign Regulations.

The public has a legitimate interest in and concern for the construction, maintenance, and regulation of outdoor advertising within the Town. While Cedar Bluff acknowledges the legitimate public need for business visibility, local businesses must also recognize the need for a beautiful and uncluttered community. Cedar Bluff has determined that it is desirable to prescribe the manner of sign construction and to compel the use of safe materials; limit the number, type, surface area, height, and location of signs; and require maintenance of signs to protect and promote the public health, safety, and welfare of the community. Further, these sign regulations are intended to lessen hazards to pedestrian and vehicular traffic, preserve property values, prevent unsightly and detrimental development that has a blighting influence on the community, and, in general, preserve the character and aesthetic quality of the various zones within the Town.

SIGN TERMS DEFINED. The following sign terms, when used in this Ordinance, shall have the meanings defined by this section.

§7.01.01 ADVERTISER. Any person, corporation, or other entity that seeks to convey a visual or audio message to the public.

§7.01.02 ANIMATED SIGN. Any sign which all or any part thereof visibly moves, imitates movement, or changes appearance in any fashion whatsoever.

§7.01.03 BALLOON SIGN. Any device that is inflated by gas or air and intended to serve as a sign or to direct attention to a specific property or location.

§7.01.04 BANNER. A temporary sign intended to be hung with or without a frame or suspended from wires, cables, or rope. Banners generally possess letters, characters, illustrations, or ornamentations applied to paper, plastic, or fabric. Banners shall include pennants but shall not include official flags of a government entity or political subdivision.

§7.01.05 BEACON OR SEARCHLIGHT. Any light with one or more beams (including laser beams), which may be stationary, moving, or rotating, directed into the atmosphere or directed at one or more points not on the same property as the light source.

§7.01.06 BUILDING NAMEPLATE. A small memorial plaque, usually composed of metal or wood, affixed flush to an exterior wall near the main entrance of a building and bearing the name of the building or occupant, the date of construction, and/or the persons, entities, or corporations that financed its construction.

§7.01.07 BILLBOARD. Any sign owned by a person, corporation, or other entity that is erected for the purpose of selling, leasing, or donating the display space on that sign to an advertiser.

§7.01.08 CANOPY. Any permanent roof-like structure projecting from the wall surface of a building or structure, generally located at or below the roof line and designed to provide shelter from the elements. A canopy shall include all structures commonly known as awnings and marquees.

§7.01.09 CANOPY SIGN. Any sign attached to or made part of the front, top, or side of a canopy.

§7.01.10 COPY. The permanent or removable wording and/or graphics placed upon, painted upon, or bonded to the display surface of a sign.

§7.01.11 ERECT A SIGN. To build, construct, attach, hang, place, suspend, paint, or affix a sign.

§7.01.12 EXEMPT SIGN. A sign that does not require a sign permit, in accordance with §7.02.01 (Signs Exempt from Sign Permits).

§7.01.13 FACE. That portion of a sign upon which the copy is placed, attached, bonded, or painted.

§7.01.14 FLASHING SIGN. Any lighted sign or sign containing a reflective surface that changes color, twinkles, or flashes regularly or intermittently. Flashing signs may include signs displaying the current time and temperature or traffic control signs.

§7.01.15 FREESTANDING SIGN. Any permanent sign that is either mounted independently upon the ground or supported by one or more columns or poles, and independent of support from any other building or structure on the site. Freestanding signs shall include, but shall not be limited to, all signs commonly known as ground signs, pole signs, pylon signs, A-frame signs, sandwich signs, and billboards.

§7.01.16 HANGING SIGN. Any sign that is attached to and projects down or dangles from a roof, canopy, or projecting brace that is attached to the face of an exterior building wall.

§7.01.17 HISTORIC MARKER. A sign prepared in accordance with National Trust for Historic Preservation guidelines and approved by the Town Council identifying a historic landmark or district on the property. Such a sign may contain a narrative describing the historic significance of the landmark or district.

§7.01.18 NUMBER OF SIGNS. This definition regulates the number of signs on a lot. To determine the number of signs, each sign shall be considered a single display surface or display device containing elements organized, related, and composed to form a unit. Where a copy is displayed in a random manner without the organized relationship of elements, each element shall be considered a single sign. A multi-sided sign shall be considered one sign.

§7.01.19 PERMANENT SIGN. A sign intended for display for an unidentified period of time. Any sign, other than a temporary sign, designed with a permanent display face. If a sign face is permanent but the copy displayed is subject to periodic changes, that sign shall still be regarded as permanent.

§7.01.20 PORTABLE SIGN. Any sign that is not attached to a stationary object or structure that has a footing or that is not implanted beneath the soil's surface. Such signs are commonly mounted on wheels or a frame resting on the ground. Portable signs shall include vehicles or portions of vehicles upon which signs or sign copy have been affixed that are permanently parked or displayed in one or more locations to serve exclusively as a business advertisement.

§7.01.21 PROJECTING SIGN. Any sign containing not more than two (2) faces, that is affixed directly to the exterior wall of a building or structure or to a solid brace or frame that is attached to the exterior wall of a building or structure in such a manner that the sign face extends outward from the wall surface.

§7.01.22 ROOF SIGN. Any sign that is mounted upon, affixed to, or painted upon the roof of a building or structure or that extends above the building or structure roof line.

§7.01.23 SIGN. Any identification, structure, illustration, or device, illuminated or non-illuminated, that is visible to the general public and directs attention to a product, message, service, place, activity, person, institution, business, or solicitation. A sign may include any emblem, painting, flag, statue, banner, pennant, balloon, or placard designed to advertise, identify, or convey information to the public.

§7.01.24 SIGN AREA. That gross area, in square feet, of the advertising copy surface of a sign, as delineated by one continuous perimeter line, enclosing the extreme limits of the writing, representation, or other display. Where a sign contains multiple faces, only one (1) face of the sign shall be used in computing the sign area.

§7.01.25 SIGN STRUCTURE. Any construction used or designed to support a sign.

§7.01.26 SNIPE SIGN. A temporary sign of any material that is attached in any way to a utility pole, tree, fence, rock, or other similar object located on public or private property.

§7.01.27 TEMPORARY SIGN. Any sign fabricated of paper, plywood, fabric, window whitewash, or other light, impermanent material and intended to be displayed for a limited duration. If a sign display area is permanent but the message displayed is subject to periodic changes, that sign shall not be regarded as temporary.

§7.01.28 TRAFFIC CONTROL SIGN. A sign or electronic device, such as a traffic signal or signs denoting stop, danger, handicap parking, one-way traffic, no parking, fire lane, etcetera, for the purpose of directing or regulating the movement of traffic and/or pedestrians.

§7.01.29 WALL SIGN. Any sign displaying only one face that is mounted flat upon, affixed flat to, or painted upon an exterior wall surface of a building or structure and is located entirely below the roof line.

§7.01.30 WINDOW SIGN. A sign placed inside or upon a building or structure window and intended to be seen from the exterior of the building or structure.

Section 7.02 - Required Permits, Fees, and Inspections.

- A. Except where this chapter explicitly exempts a sign, all signs erected shall require a sign permit issued by the Enforcement Officer. In addition, whether a sign is exempt or not, Town building and electrical codes may require additional permits. A sign permit shall not be required for routine maintenance or painting of a permitted or pre-existing, nonconforming sign, provided that such maintenance or painting activities do not alter the original size of the sign or result in any increase in the sign's existing sign area or height.
- B. Each application for a permanent sign permit shall include the following items:
 - a. Name, signature, and address of the property owner, authorized agent of the property owner, if any, and sign contractor.
 - b. Address of the property where the sign is to be erected.
 - c. Lot area, zoning, and principal land use(s) on the subject lot.
 - d. A complete description of the sign(s) to be erected, including, but not limited to, number, type, freestanding or attached, method of illumination, on or off-premises display, and setbacks.
 - e. A dimensioned sketch of the sign and a plot plan showing the location of each sign on the lot.
 - f. Other details sufficient for the Enforcement Officer to determine compliance with the requirements of this chapter.
 - g. The required application fee.
- C. A fee shall accompany each application for a sign permit. For new construction for any sign shown on the proposed building or site no permit fee is required. Applicable fee information can be obtained at Town Hall.
- D. The Enforcement Officer shall inspect each sign authorized by permit to determine compliance with the permit application.

§7.02.01 SIGNS EXEMPT FROM SIGN PERMITS. The following signs are exempt from required sign permits and all associated fees and are permitted in accordance with the standards contained within this section and any other applicable provisions of these regulations. Exempt signs are permitted in any district if related to a permitted activity on a lot.

- A. **HISTORIC MARKERS.** Where approved by the Town Council.
- B. **TRAFFIC CONTROL SIGNS.** Such signs may include legal notices required by law, warning signs and no trespassing signs, and identification, informational, or directional signs erected by any governmental agency or public utility.
- C. **DIRECTIONAL SIGNS.** Such signs may indicate direction, off-street parking, vehicular or pedestrian traffic control, restroom identification and direction, drive-thru window direction, telephone identification, and similar directional information. Such signs shall not exceed four square feet in total sign area.
- D. **FLAGS.** Any official flag of a government entity or banners of a religious, charitable, or fraternal organization.
- E. **ARTISTIC DISPLAYS.** Such displays may include decorative or architectural features of a building, public artworks or displays, and similar artistic displays.
- F. **REAL ESTATE OR RENTAL SIGNS.** Each property may have up to one non-illuminated real estate or rental sign in compliance with the following requirements:
 - a. The maximum sign area shall not exceed six square feet for signs in a residential zone or twelve square feet for signs in a non-residential zoning district.

- b. Multiple listing strips, sale pending, and sold signs shall be allowed when attached to the real estate sign as long as the combined sign area does not exceed the maximum allowed in §7.02.01.F.a.
 - c. One on-premises 'open house' or 'open for inspection' sign may be allowed per property, not exceeding eight square feet in sign area. Similar off-premises signs for directional purposes shall be allowed within the public right-of-way at subdivision entrances, intersections or on other private properties with the property owner's consent. These signs must be removed when the premises are no longer open for inspection.
 - d. Real estate signs shall be removed when ownership or occupancy of the property changes and the property is no longer listed for sale or rent.
- G. CONSTRUCTION SITE IDENTIFICATION SIGN. Each construction site shall be allowed to erect two non-illuminated, temporary construction signs. Said signs shall be freestanding, and the sign area shall not exceed twenty square feet within any residential zone or thirty-two square feet within any non-residential zoning district. Construction signs must be at least ten feet from all property lines. The sign may include the names of the persons and firms performing services or labor, financing, or supplying materials for the construction project. Temporary construction signs for residential developments shall be allowed to remain erect until all residential lots have been sold or until a permanent identification sign has been erected, whichever occurs first.
- H. WINDOW SIGNS. Properties not located within a residential zoning district (RR, R-1, R-2, R-3, and MHP) may display window signs
- I. POLITICAL SIGNS. Temporary political signs advertising campaigns of candidates for political offices or advertising, proposing, opposing, or relating views or positions upon a political question appearing upon an official election ballot may be erected in connection with political campaigns. No political signs shall be allowed within or upon a public right-of-way. The total sign area for any political sign shall not exceed thirty-two square feet. Political signs shall not be erected more than ninety days prior to the date of any election, whether general or special. Such signs must be removed within fifteen days after the date of the election or run-off election has occurred.
- J. GARAGE OR YARD SALE SIGN. A temporary sign advertising the sale of personal property on a lot may be erected on the lot where the sale is to take place. Such signs shall be displayed only on three days immediately prior to and during which day the sale is conducted.
- K. SPECIAL EVENT SIGN AND DECORATIONS. A temporary sign indicating a special event such as a grand opening, traveling public exhibits, fair, carnival, circus, festival, personal announcements of births, marriages, birthdays, or similar events may be erected on the lot where the event is to take place, provided that such signs do not exceed the maximum applicable height and surface area requirements for the type of sign used and the sign is installed not more than thirty days prior to the event and removed not more than ten days after the event has occurred.
- L. FARM INFORMATION SIGN. Such signs may include farm logos or product information affixed to vehicles, equipment, buildings, silos, tanks, and similar non-freestanding agricultural displays.
- M. VEHICLE SIGNS. Such signs may depict identifying names, businesses, products, services, logos, and similar information painted or otherwise affixed to a registered vehicle in operating condition and used regularly for business transportation.
- N. BUILDING NAMEPLATES. No more than one nameplate per non-residential building, which shall not exceed four square feet in total sign area.

- O. LEGAL NOTICES AND OFFICIAL INSTRUMENTS. Legal notices and instruments required by a government or public regulatory entity to be posted or displayed shall be exempt from all these regulations.
- P. RESIDENTIAL FAMILY NAME AND/OR HOUSE NUMBER SIGNS. A sign of less than two square feet in area located on a parcel of property used for residential purposes if that sign announces the name of the occupants or the street number of the property only.

§7.02.02 SIGN PROHIBITIONS. Except where qualified below, the following signs are prohibited explicitly throughout the Town:

- A. Any sign or advertising structure which, by reason of location, position, shape, or color, interferes with, obstructs the view of, resembles, or can be confused with an authorized traffic control sign, signal, or device, or which incorporates the words “stop,” “look,” “danger,” “turn back,” detour or any other word, phrase, or symbol or character that would interfere with, mislead, or confuse motorists.
- B. Signs posted on any utility pole, tree, rock, road sign, or other existing feature not intended for such signs.
- C. Any sign incorporating any noisy mechanical device (whistles, horns, sirens, or any other noisy audible devices) or emitting smoke or steam.
- D. Any sign of any type or support thereof placed, extending, or projecting into or upon a public right-of-way, except as expressly authorized.
- E. Any sign located so that it substantially interferes with the view necessary for motorists to proceed safely through intersections or to enter onto or exit from public streets or private drive.
- F. Any sign with illegal, obscene, or prurient words, scenes, or graphics.
- G. Any sign that blocks another sign, fire escape, door, window, parking, or loading aisle or space.
- H. Any sign that is damaged or not in a structurally safe condition and in a good state of repair.

§7.02.03 TREATMENT OF ABANDONED SIGNS AND SIGNS ADVERTISING ABANDONED USES, PRODUCTS, OR SERVICES.

- A. Any sign copy or billboard copy identifying or announcing a use or business activity that has been abandoned, closed, or relocated, or which advertises a product, service, or entertainment the production, sale, or provision of which has been discontinued or canceled, shall be removed within six calendar months of the date of abandonment or discontinuance.
- B. If a sign's face is left blank for a continuous period of one hundred twenty days, that sign shall be considered abandoned. Within thirty days after abandonment, the owner of the property where the sign is located shall cause the sign to be removed or replace the sign face or copy with an appropriate display or advertisement.

§7.02.04 NONCONFORMING SIGNS.

- A. GRANDFATHER STATUS. Any permanent sign legally existing on or before the date of adoption of these regulations, or any future amendment to it, that does not conform with the requirements of these regulations may be continued and maintained.
- B. ALTERATIONS. A nonconforming sign shall not be rebuilt, expanded, or altered in a way that would increase the degree of nonconformity as it existed at the time the grandfather status was conferred. This

requirement shall not be interpreted to prohibit proper maintenance of a nonconforming sign or changes to the copy of the sign that does not increase the existing degree of nonconformity.

- C. EXPIRATION. A nonconforming sign shall not be rebuilt or re-established after its use has been discontinued for a period of one calendar year unless approved by the Town Council.
- D. DAMAGE REPAIR. A nonconforming sign shall not be reconstructed or repaired to a nonconforming status if it has sustained damage exceeding seventy-five percent of the current replacement cost of the sign immediately prior to damage unless approved by the Town Council.

Section 7.03 - Dimensional Requirements for Permitted Signs

- A. BILLBOARDS. In commercial districts, where billboards are permitted, billboards shall not be located one above the other or side by side. No billboards shall be closer than one thousand (1,000) feet to any other billboard on the same side of the street, on the route of travel. The distance shall be measured along the nearest edge of the pavement at points directly opposite the center of the sign and located on the same side of the street.
 - a. No billboards located in the Town shall exceed seven hundred (700) square feet in area.
- B. CANOPY SIGNS. In permitted zoning districts, canopy signs shall be allowed on the vertical faces of any canopy, awning, or marquee that is located directly above a building entranceway. The sign face or copy of any canopy sign is not allowed to extend beyond the edges of the vertical face of a canopy, awning, or marquee. In addition, the following absolute dimensional requirements shall apply.
 - a. Maximum sign area per single canopy face: twenty square feet.
 - b. Total cumulative sign area for all sign faces on an individual canopy, awning, or marquee: forty-eight square feet.
 - c. Maximum sign face or copy height: four feet.
 - d. Maximum sign face or copy width: eight feet.
- C. FREESTANDING SIGNS. In zoning districts where freestanding signs are permitted, each lot may have not more than one freestanding sign as an accessory structure to a principal use structure on the property. Freestanding signs shall be securely fastened to the ground or some other metallic or concrete supportive structure so that there is no danger that the sign or the supportive structure may be moved by the wind or other forces of nature and cause injury to persons or property. The Planning Commission may approve one additional freestanding sign for any existing lot accessed by more than one collector or arterial street on opposing sides of the property. Furthermore, if a development is located on a corner lot with at least two hundred feet of frontage on each of the two intersecting public streets, then two freestanding signs are permitted along each side of the development site bordered by such streets. Freestanding signs shall be located as close as possible to the primary traffic access to the property. Still, they shall not be located closer than four feet to the right-of-way of a public street nor closer than ten feet to any property boundary. In addition, no freestanding sign shall be located less than fifty feet from another freestanding sign on the same side of the street or less than one hundred feet from another freestanding sign on the same property. All freestanding signs shall comply with the following dimensional requirements.
 - a. Maximum sign area:
 - i. thirty-two square feet for buildings containing less than two thousand, five hundred square feet of gross floor area;
 - ii. forty-eight square feet for buildings containing at least two thousand, five hundred, but less than fifteen thousand square feet of gross floor area; and

- iii. eighty square feet for all buildings containing at least fifteen thousand square feet of gross floor area. However, the Town Council may increase the maximum sign area to a total sign area of not more than one hundred and sixty square feet for a freestanding sign that will serve all businesses in a shopping plaza or office park containing not less than three businesses.
 - b. Maximum sign height, including the supporting structure and sign face: fourteen feet along a street in a residential zoning district (RR, R-1, R-2, R-3, and MHP), and twenty-five feet in all other districts. However, the Town Council may increase the maximum height of a freestanding sign to ensure sign visibility from an adjoining public street, where the elevation of the street exceeds the elevation of the property by more than five feet at the point where the freestanding sign will be erected. In no instance shall the increased height allow the top of the freestanding sign face or copy to extend more than twenty feet above the nearest surface elevation of the paved street.
 - c. Maximum sign face or copy height: Twelve feet.
 - d. Maximum sign face or copy width: Twelve feet.
- D. HANGING AND PROJECTING SIGNS. In zoning districts where hanging and/or projecting signs are allowed, each building may have not more than five hanging or projecting signs per building wall with an exterior entrance. Hanging or projecting signs may not extend into a public right-of-way and shall not extend any closer than two feet to the inside face of a street curb or the outer edge of the paved travel lane of a street, whichever is applicable. Hanging or projecting signs shall be located as close as possible to said exterior building entrance in accordance with the following requirements:
- a. Maximum sign area: sixteen square feet.
- E. WALL SIGNS. In zoning districts where wall signs are allowed, no portion of a wall sign shall extend above the building roof line or beyond the edges of the wall. In addition, no portion of a wall sign shall obscure any portion of an entranceway to any building. Each wall sign shall be affixed flush to the wall and shall not project more than four inches away from the wall surface, exclusive of any approved lighting fixtures. The following dimensional requirements shall also apply to all permitted wall signs:
- a. Maximum sign area of any individual wall sign: thirty-two square feet.
 - b. Maximum cumulative sign area of all wall signs on a single building: one hundred and twenty-eight square feet, or not more than sixty percent of the surface area of an affected wall.
 - c. Maximum sign face or copy height and width: six feet

Section 7.04 Signs Allowed Within Residential Zoning Districts. Within Agricultural and Residential zoning districts (AG, RR, R-1, R-2, R-3, and MHP) the only signs allowed are those classified as exempt from these regulations under §7.02.01 and residential subdivision entrance signs in accordance with the following requirements:

- A. Permanent freestanding ground signs to residential subdivision developments may be erected at principal entrances to the project. One sign shall be permitted at each principal entrance to the development.
- B. Entrance signs shall not exceed thirty-two square feet in sign area and five feet in height as measured from the base of the sign.
- C. Entrance signs shall be securely fastened to the ground or to some other substantial supportive structure so that there is no danger that either the sign or the supportive structure may be accidentally toppled or moved by the wind or other forces of nature and cause injury to persons or property.
- D. Development entranceways, and, specifically, the area adjoining the entrance sign, should be appropriately landscaped and maintained to provide an attractive and inviting entrance to the subdivision.

Section 7.05 Signs Allowed Within Non-Residential Zoning Districts. All signs that are exempt from these regulations shall be permitted in any non-residential zoning district in accordance with the conditions specified. In addition, owners of land within a non-residential zoning district may erect any sign identified in §7.03 in accordance with all dimensional requirements prescribed therein. However, in no instance shall the cumulative total sign area for all signs permitted, excluding billboards, erected on a single lot exceed the limits specified below for the applicable non-residential zoning district. Where a lot is divided by two or more non-residential zoning districts, the cumulative total sign area limitation of the less restrictive zoning district shall apply to the entire non-residentially zoned area of the subject lot.

- A. C-1- Neighborhood Business District. Sixty-four square feet of cumulative total sign area.
- B. C-2 - General Business District. One hundred and sixty-four square feet of cumulative total sign area.
- C. LM - Industrial District. One hundred square feet of cumulative total sign area.
- D. CC -The total permitted cumulative sign area allowed shall be determined by the underlying zoning district requirements.
- E. In addition to these signs, portable signs shall be allowed as temporary signs by obtaining the required permit from the Enforcement Officer. Such signs may remain for a period not to exceed thirty (30) days and may not be replaced on the same zone lot for a period of sixty (60) days. Portable signs may not be illuminated. Banners shall be allowed as temporary signs. Such signs may remain in place for no more than sixty (60) days, and must be affixed to a permanent structure.

Section 7.06 Traffic Visibility Provisions. No permanent or temporary sign exceeding four square feet in area shall be permitted within the clear sight triangle of an intersection, as defined in §3.11, Traffic Visibility at Intersections, or within sixteen feet from the front lot line. This limitation may be waived if such sign does not obstruct visibility between a height of thirty-six inches and eight feet above the nearest street grade level or otherwise does not interfere with traffic visibility for entrance onto and exit from the lot and adjacent lots and the visibility of traffic flow through nearby intersections, as determined by the Enforcement Officer. In any event, no sign, regardless of size, height, or design, shall extend into any right-of-way except as expressly authorized.

Section 7.07 Construction and Maintenance of Signs.

- A. All signs shall conform with applicable Town building codes, which provide a comprehensive set of construction standards for signs. These specifications include wind loads, vibration resistance, seismic loads, acceptable supports, allowable stresses, materials, and electrical wiring.
- B. All signs and components, including structural supports, shall be kept in a state of good repair.
- C. The area surrounding the base of any freestanding sign shall be kept clear of all debris and undergrowth.
- D. To increase or enhance the visibility of any sign, vegetation may be trimmed, cut, or removed within any right-of-way except only by express written authorization obtained from the agency having jurisdiction over the right-of-way.

Article VIII - Administration and Enforcement

Section 8.01 - Building / Land Disturbance Permit Required

§8.01.01 BUILDING PERMIT: Repairs or maintenance to a structure (e.g. roof repair, siding repair, rot remediation, painting, wall papering, general landscaping, etc.) do not require the issuance of a building permit. If a contractor / builder is doing the repairs or maintenance, they must have a Cedar Bluff business license (a business license is not required if the contractor / builder is the homeowner or an individual doing the work at no charge).

Any construction, renovation (including the addition of siding to a structure that currently does not have it), additions (including decks and deck coverings), reconstruction, or other development activity governed by this Ordinance requires the issuance of a building permit by the Enforcement Officer prior to starting work. Also, any changes resulting in gas, electric, mechanical or plumbing upgrades exceeding \$2,500 in value require a building permit issued by the Enforcement Officer prior to starting work.

In all cases where a building permit is required, the work must be done by a licensed contractor / builder (or licensed subcontractor if the work is more than \$10,000), who is bonded, insured and has a Cedar Bluff business license (a business license and contracting license requirements are not required if the contractor is the homeowner or an individual doing the work at no charge for the homeowner. A building permit is still required and any work completed must pass inspection.).

§8.01.02 LAND DISTURBANCE PERMIT: No land disturbance activities (significant land changes such as new construction, building expansions, gradings, multiple tree removals - 15 or more mature trees with stumps pulled out of the ground, or new driveways), governed by this Ordinance shall be conducted prior to the issuance of a Land Disturbance Permit by the Enforcement Officer. The permit will be issued at minimal to no cost.

Section 8.02 - General Administration

§8.02.01 ENFORCEMENT OFFICER. The provisions of this Ordinance shall be administered and enforced by the Building Inspector or other officer of the Town as may be designated. This official shall have the right to enter upon any premises for which a permit has been issued at any reasonable time to make inspections of the buildings or premises necessary in carrying out the duty in enforcing this Ordinance.

§8.02.02 INVALID PERMITS.

- A. No **land disturbance permit**, building permit, certificate of occupancy, or business license, or any other permit or license shall be issued by any Town department, official, or employee except in full compliance with this Ordinance.
- B. Any permit or license issued by any Town department, official, or employee, where issued in conflict with or violation of any terms of this Ordinance or other applicable codes or ordinances, shall hereby be declared null and void.
- C. Building permits may expire or become null and void if the work authorized by the permit is not completed within 12 months after issuance. Permits that have been expired for over 180 days may not be renewed except under extenuating circumstances and as approved by the Building Inspector. Otherwise, a new permit application, all fees, and compliance with all current codes and regulations will be required.

§8.02.03 APPROVAL OF PLANS AND ISSUANCE OF BUILDING PERMIT.

- A. The Enforcement Officer shall not issue a building permit for any proposed development activity until an application and accompanying plans or documentation have been filed and reviewed in conformance with this Ordinance. To this end, the Enforcement Officer shall require that every application for a building permit for construction, use of land, moving, or alteration be accompanied by appropriate documentation of compliance with all other applicable codes, ordinances, and regulations and a map or plat drawn to scale and showing the following information outlined below in sufficient detail to enable the Enforcement Officer to ascertain whether the proposed construction, use of land, moving, or alteration is in conformance with this Ordinance. Clearing of a site for potential development is not required when the activity is limited to the removal of trees, undergrowth, and other vegetation. For other activities, the following applies:
- a. The actual shape, proportion, and dimensions of the lot to be built upon.
 - b. The shape, size, and location of all buildings or other structures to be erected, altered, or moved and any buildings or other structures already on the lot.
 - c. The existing and intended use of all such buildings or other structures.
 - d. The setback and side lines of buildings on adjoining lots and such other information concerning the lot or the adjoining lots as may be essential for determining whether the provisions of this Ordinance are being observed.
 - e. The locations of all existing zoning district boundaries that apply to the lot.
- B. If the proposed excavation, construction, moving, or alteration, as outlined in the application, conforms with the provisions of this Ordinance and other Town codes, the Enforcement Officer shall issue a building permit accordingly. The issuance of a building permit shall, in no case, be construed as waiving any provision of this Ordinance.
- C. If the application is rejected, the Enforcement Officer shall state the reason for rejection in writing on the application.

§8.02.04 CERTIFICATE OF OCCUPANCY REQUIRED.

- A. No land or building or other structure or part thereof hereafter constructed, moved, or altered in accordance with a building permit shall be occupied until the Enforcement Officer has issued a Certificate of Occupancy stating that such land or structure or part thereof is found to be in conformity with the provisions of this Ordinance.
- B. Within three regular business days after the owner or his agent has notified the Enforcement Officer that a building or premises or part thereof is ready for occupancy or use, it shall be the duty of the Enforcement Officer to make final inspection of the development site, and to issue a Certificate of Occupancy if the building or premises or part thereof is found to conform with the provisions of this Ordinance and other Town codes.
- C. If a Certificate of Occupancy is denied, the Enforcement Officer shall state the reason for rejection in writing.

Section 8.03 - Temporary Land Uses

§8.03.01 Temporary uses, as set forth below, are declared to possess characteristics that require certain controls to ensure compatibility with other uses in the districts where they are proposed for location. The

Enforcement Officer is authorized to issue a Temporary Certificate of Zoning Compliance for any of the following temporary uses:

- A. Carnival, circus, or fair in any commercial district for a period not to exceed twelve days, subject to the approval of the Town Council.
- B. Religious meeting in a tent or other temporary structure in any district for a period not exceeding thirty days.
- C. Open lot sale of Christmas trees in any district for a period not to exceed forty-five days.
- D. Real estate sales office in any district, for a period not to exceed one year, provided that such office is placed on the property to which it is appurtenant.

§8.03.02 All Temporary Certificates of Zoning Compliance may be renewed if it is determined that said use is clearly of a temporary nature, will cause no traffic congestion, and would not create a nuisance to surrounding uses.

Section 8.04 - Violation Procedures

Where a violation of the requirements of this Ordinance has been identified, either by complaint or by Town staff inspection, the following procedures shall be followed.

§8.04.01 INVESTIGATION. If a complaint is received regarding an alleged violation of this Ordinance, the Enforcement Officer shall investigate the complaint and document the extent of the violation.

§8.04.02 INITIAL NOTIFICATION OF VIOLATION. Once a violation has been confirmed and documented by investigation, the Enforcement Officer shall issue a stop work order (if applicable) and/or prepare a letter to the owner of record of the property stating the nature of the violation, the date that the violation was verified, and requiring that the property owner cure the violation within a specified number of days from the date that the letter was mailed. The deadline for correction of the violation shall be established by the Enforcement Officer with due consideration and respect for the nature of the violation, the amount of work necessary to correct the violation, and the need for expeditious remedy of the violation to prevent undue public impacts. However, in no instance shall the deadline for correction of the violation be less than fifteen days nor more than thirty days from the date the letter was mailed. The letter also shall state that the owner must correct the violation, or the Town will issue a citation. Finally, the letter shall allow the offending property owner to schedule a meeting with the Enforcement Officer within five business days to discuss objections to the violation or to make special arrangements to cure the violation. Such notification letter shall be sent to the property owner via certified mail, return receipt requested. The Town may, at the discretion of the Enforcement Officer, send a copy of the letter to the developer or tenant of the property (as the case may be) by first class mail.

§8.04.03 RE-INSPECTION. At the expiration of the prescribed deadline for correction of the violation, the Enforcement Officer shall re-inspect the property for compliance with the notification of violation.

§8.04.04 NOTICE OF CITATION. If, upon re-inspection, the Enforcement Officer confirms that the violation has not been cured as ordered, the Enforcement Officer shall prepare a notice of citation, which shall be sent

to the offending property by certified mail, return receipt requested. The notice shall state the date upon which the initial violation was confirmed, the nature of the violation (including references to the specific code provisions that have been violated), the required corrective measures, the dates upon which the initial notification of violation was sent and received, the time frame afforded to the property owner for correction of the violation, the date that the failure to correct the violation was confirmed, and the amount of the applicable fine, which shall be calculated from the date of citation and full payment of which shall constitute an additional remedial action for correction of the violation. The notice also shall require the property owner to fully correct the violation within ten days of the date of citation, or the owner will be required to appear before the Municipal Court, at a time and date to be determined by the Municipal Court, to answer the charge of violation as explained in the notice of citation.

§8.04.05 COURT ACTION. If the Enforcement Officer confirms that the violation has not been cured within the time frame specified in the notice of citation, the Enforcement Officer shall file a written complaint for relief of the violation with the Municipal Court.

Section 8.05 – Amendments

§8.05.01 PROCEDURES - The regulations and the number, area, and boundaries of districts established by this Ordinance may be amended, supplemented, changed, modified, or repealed by the Town Council, but no amendment shall become effective until it is first submitted to the Planning Commission for its recommendation. The Planning Commission, upon its own initiative, shall hold public hearings, public notice of which shall be provided, for the consideration of any proposed amendment to the provisions of this Ordinance or to the Zoning Map of Cedar Bluff, and report its recommendations to the Town Council. The provisions of Section 78 of Title 11 of the 1975 Code of Alabama, as the same may be amended, shall apply to all changes and amendments.

§8.05.02– AUTHORIZED PETITIONERS - A petition for amendment of this Ordinance or the zoning district boundaries may be initiated by the Town Council, the Planning Commission, or the owner of a property or his agent.

§8.05.03 - PETITION FOR AMENDMENT - A petition for amendment, when initiated by the property owner or authorized agent of such owner, shall meet the application requirements of this section. Any persons, firm, or corporation desiring to petition for rezoning under the authority of this section must present such petition to the Enforcement Officer in writing at least eighteen days prior to the Planning Commission hearing. The following information and materials shall accompany the petition:

- A. Name, signature, and address of the property owner and agent of the property owner, if any.
- B. Address and legal description of the property under consideration, accompanied by a copy of the applicable tax maps clearly identifying the property subject to rezoning.
- C. Present and proposed zoning and land use of the property under consideration.
- D. Reason for the rezoning request.
- E. A site plan, drawn to scale and dimensioned, showing the size and location of the property boundaries, public rights-of-way, and the proposed use and development layout, if proposed.
- F. A payment to the Town in the amount of \$100.00.

§8.05.04 - PLANNING COMMISSION ACTION

- A. **NOTICE OF PUBLIC HEARING.** Where a property owner petitions a zoning amendment or rezoning, the Town Clerk shall post, at least fifteen days prior to the date of the scheduled Planning Commission hearing, a public hearing notice regarding the proposed rezoning in four conspicuous places within the Town or in a newspaper of general circulation. The notice shall state the following information:
- a. The name of the petitioner.
 - b. The location of the property and the nature of the petition.
 - c. The current and proposed zoning and land use of the property.
 - d. The time, date, and location of the Planning Commission hearing of the proposed zoning amendment.
- B. **SCHEDULING OF HEARING.** The Planning Commission shall hold a public hearing at the first regularly scheduled meeting after compliance with this Ordinance's application and notice requirements.
- C. **PLANNING COMMISSION RECOMMENDATION.** The Planning Commission, by majority vote, shall recommend approval or denial of the requested zoning amendment or rezoning. Once a recommendation has been approved, the Planning Commission will report its recommendations and findings to the Town Council. The Planning Commission report shall be transmitted to the Town Council within thirty days of the hearing unless the Town Council grants an extension period. Otherwise, the proposed amendment shall be considered to have been recommended by the Planning Commission. To obtain an extension period from the Town Council, the Planning Commission shall entertain a motion to request such extension and immediately forward such request to the Town Council for consideration at the next regularly scheduled Town Council meeting.

§8.05.05 TOWN COUNCIL ACTION

- A. **PUBLIC HEARING NOTICE.** At least fifteen days in advance of the passage of the amendment to the Zoning Ordinance, a notice of a public hearing on the proposed amendment shall be posted in full in four conspicuous places within the Town or in a newspaper of general circulation, together with a notice stating the time and place that the amendment is to be considered by the Town Council and stating further that at such time and place all persons who desire shall have opportunity of being heard in opposition to or in favor of such amendment. The Town Council shall hold a public hearing at the first regularly scheduled meeting after compliance with the notice requirements of this Ordinance.
- B. **SCHEDULING OF PUBLIC HEARING.** Upon receipt of the Planning Commission's recommendation, the Town Council shall schedule a public hearing on the proposed amendment at the next regularly scheduled Town Council meeting unless there is not sufficient time for the public notice to be posted or unless the Town Council elects not to hear the request.
- C. **APPROVAL OR DENIAL.** After the public hearing on a rezoning petition or proposed amendment to the zoning ordinance, the Town Council shall vote to approve or deny the amendment. Failure by the Town Council to vote in favor of a proposed amendment shall constitute a denial of the amendment without a formal vote.

§8.05.06 TIME LIMIT

After the Town Council has voted on an application for rezoning or other amendment to the Zoning Ordinance, another application for rezoning of the same tract or parcel of land or change of the same portion of the Zoning Ordinance will not be considered until a period of one year has elapsed from the date of such action by the Town Council. However, the Town Council may adjust this time period if, in the opinion of a majority of the Town Council, an unusual situation or circumstance exists.

§8.05.07 INITIAL ZONING OF ANNEXED PROPERTY

- A. APPLICATION FOR ZONING. An application for zoning of property to be annexed shall accompany each petition for annexation. The application for zoning shall be made on a form available from the Town and be filed with the Town Clerk at least three regular business days prior to the Planning Commission hearing. The Town Clerk shall transmit such petition and application to the Planning Commission, which shall hold a public hearing and give notice of such hearing in accordance with the notice requirements in §8.05.04.
- B. PLANNING COMMISSION ACTION. The Planning Commission shall hold a public hearing at the first regularly scheduled meeting after submission and acceptance of the application. The Planning Commission, by majority vote, shall report its recommendations to the Town Council as to whether the property to be annexed should be brought into the Town in the zoning district requested by the applicant or, if the Planning Commission believes the requested zoning designation to be inappropriate, in the AG: Agricultural Zoning District (AG district will be assigned as the default zoning district and subject to all zoning regulations therein unless rezoned as part of the annexation process). The Planning Commission report shall be transmitted to the Town Council within thirty days of the hearing date, unless the Town Council grants an extension of such period. Otherwise, the zoning classification requested by the applicant shall be deemed to have been recommended by the Planning Commission.
- C. TOWN COUNCIL ACTION. Upon receipt of the recommendation of the Planning Commission, the Town Council shall schedule and hold a public hearing on the recommended zoning of the property to be annexed. Such hearing shall not be held until the Town Council has annexed said property into the Town but may be conducted immediately following adoption of the annexation ordinances. The Town Council shall give public notice of the hearing on the recommended zoning in accordance with §8.05.05. Following such hearing, the Town Council shall decide by majority vote to accept or reject the recommended zoning. If the recommended zoning is accepted, such property shall be added to the Cedar Bluff Zoning Map. If the recommended zoning is rejected, such ordinances shall be remanded to the Planning Commission for reconsideration.
- D. PLANNING COMMISSION RECONSIDERATION. If the Town Council rejects the zoning recommended by the Planning Commission, the Planning Commission, within thirty days following annexation, shall review the zoning of the newly annexed property and, if determined necessary, initiate a petition to rezone the property to the most appropriate district, in accordance with §8.05.03. The applicant shall pay no fee for any reconsideration and rezoning action by the Planning Commission conducted in accordance with this Subparagraph. In determining the most appropriate zoning, the Planning Commission shall duly consider the following minimum items:
 - a. The Cedar Bluff Comprehensive Plan, as adopted by the Planning Commission, as well as other relevant land use and planning studies;
 - b. The desires of the property owner subject to rezoning, as well as concerns of adjacent property owners;

- c. The purposes and considerations of zoning, as required by this ordinance and Section 11-52-72 of the Code of Alabama, as amended.
- E. Action on Planning Commission petition. The Planning Commission and Town Council shall act on the Planning Commission petition to rezone the newly annexed property in accordance with the procedures outlined in §8.05.04 and §8.05.05.

Section 8.06 - Conditional Uses

Conditional uses are defined as those with a unique impact, in contrast to potential impacts from permitted uses. This can include exceeding permitted uses in intensity or having such singularity that the use's effect on the surrounding area cannot be determined prior to implementing the proposed use. Therefore, conditional uses must be reviewed considering existing zoning and land uses in the area. This includes consistency with the Comprehensive Plan, this Ordinance, and any other development policies and/or Town regulations; in addition, consideration should be given to what extent the developer has exhausted other steps to minimize adverse effects on surrounding properties and the health, welfare, and safety of the public in general.

§8.06.01 APPLICATION. Conditional use applications must be first submitted to the Planning Commission for consideration. Applications should include a Site Plan and be filed at least 20 business days prior to the application hearing date. Notice should also be given to adjoining landowners. The Planning Commission must approve, approve with conditions, or deny the request within 60 days, unless the applicant agrees upon an extension. In addition, the Planning Commission must hold a public hearing and give sufficient public notice. Should the Planning Commission fail to provide a decision within the 60-day period, it is assumed to have approved the proposed conditional use.

§8.06.02 CRITERIA. The Planning Commission will review the proposal for consistency with the Comprehensive Plan, this ordinance, and any other applicable Town policies or regulations. The Planning Commission must determine whether the proposal has made satisfactory provisions concerning the following:

- A. Access into and out of the property and the proposed structures/use, giving particular consideration to vehicular and pedestrian safety, accessibility, traffic flow and control, and emergency access
- B. The location and convenience of off-street parking and loading areas
- C. The location and convenience of refuse and service areas, including consideration of possible adverse effects on the surrounding properties
- D. The screening and buffering of possible adverse appearances and activities on surrounding properties
- E. The control of potential noise, glare, odor, water runoff, and other impacts on surrounding properties
- F. The location, availability, and capacity of utilities in the area
- G. The location and scale of signs and/or lighting, considering traffic safety, glare, and consistency with surrounding properties
- H. The bulk, density, and lot coverage of structures/yards/open areas, considering consistency with surrounding properties

§8.06.03 CONDITIONS. The Planning Commission may institute conditions for approval that it deems necessary to protect the public interest; this can be in relation to the topics discussed above, and/or to any other consideration that is determined applicable. The approval and conditions will be connected and run with

the property, and not with any particular person. Violations of conditions attached to uses are considered violations of this ordinance.

Section 8.07 Penalties, Remedies

Fines for violating any provision of this ordinance are defined below. Each day a violation is committed or continues constitutes a separate offense. Violation conviction and fine charging do not exempt the violation from compliance.

§8.07.01 If corrections are made within 72 hours of correction notice receipt, there will be no monetary penalty.

§8.07.02 If no corrections are made within 72 hours, a second correction notice will be delivered, and the property owner will be subject to a fine of \$100.

§8.07.03 If no corrections are made within 72 hours of the second correction notice receipt, a final notice will be delivered. This will include an additional fine of \$100-500 per day until the violation is corrected, in addition to any further penalties as determined through court proceedings.

When a structure is erected, constructed, reconstructed, altered, repaired, converted or maintained or a structure or land is used in violation of this Ordinance, the Enforcement Officer or an adjacent property owner, who would be especially damaged by the violation, in addition to other remedies, may institute injunction, mandamus or other appropriate action or proceeding to prevent, correct or abate the violation.

Article IX - Board of Adjustment

Section 9.01 - Creation

A Board of Adjustment is hereby established. The appointment, procedure, powers, and action of said Board of Adjustment shall be governed and controlled by Title 11, Chapter 52, Article 4, Section 80, Code of Alabama 1975, as amended.

Section 9.02 - Composition and Appointment

The Board of Adjustment shall consist of five members, each to be appointed for a term of three years, except in the first instance as provided by law. In addition, two supernumerary members shall be appointed to serve on the Board at the call of the Chairman in the absence of regular members. Such supernumerary members shall be appointed to serve three-year terms and shall be eligible for reappointment. Appointed members may be removable for cause by the appointing authority upon written charges and after a public hearing. Vacancies shall be filled for the unexpired term of any member whose term becomes vacant.

Section 9.03 - Procedures of The Board of Adjustment

§9.03.01 BYLAWS. The Board of Adjustment shall adopt rules necessary to conduct its affairs in keeping with the provisions of this Ordinance. Meetings shall be held at the call of the Chairman and at any other time that the Board may determine. The Chairman or, in his absence, the Acting Chairman may administer oaths and compel the attendance of witnesses. All meetings shall be open to the public.

§9.03.02 RECORDS. The Board of Adjustment shall keep minutes of its proceedings, showing the vote of each member upon each question, or if absent or failing to vote indicating such fact, and shall keep the records of its examination and other official actions, all of which shall be of public record and be immediately filed in the office of the Town Clerk.

Section 9.04 - Appeals to the Board of Adjustment

Appeals to the Board of Adjustment may be filed by any person aggrieved or by any officer, department, board, or bureau of the Town affected by any decision of the Enforcement Officer. Such appeal and subsequent hearing of the appeal by the Board of Adjustment shall proceed as established by Section 80 of Title 11 of the Code of Alabama 1975, as amended, and by the rules of the Board. All appeals shall be submitted within a reasonable time, as provided by the rules of the Board, by filing with the officer from whom the appeal is taken and with the Board of Adjustment a notice of appeal specifying the grounds thereof. The officer from whom the appeal is taken shall transmit forthwith to the Board all papers constituting the record upon which the action appealed was taken. An appeal stays all proceedings in furtherance of the action appealed from unless the officer from whom the appeal is taken certifies to the Board of Adjustment after the notice of appeal has been filed with him that because of facts stated in the certificate, a stay would, in his opinion, cause imminent peril to life or property. Such proceedings shall not be stayed otherwise than by a restraining order which may be granted by the Board of Adjustment or by a court of record on application on notice to the officer from whom the time for the hearing of the appeal, give public notice thereof, as well as due notice to the parties in interest, and decide the same within a reasonable time. Upon the hearing, any party may appear in person by an agent, or by an attorney.

Section 9.05 - Powers and Duties of the Board of Adjustment

§9.05.01 ADMINISTRATIVE REVIEW. To hear and decide appeals where it is alleged there is an error in order, requirement, decision, or determination made by the Enforcement Officer in the enforcement of this Ordinance.

§9.05.02 SPECIAL EXCEPTIONS. To hear and decide special exceptions to the terms of this Ordinance upon which such Board is required to pass under this Ordinance. In approving a use allowed by special exception, the Board of Adjustment may impose any of the following special conditions as may be reasonable and necessary, based on specific findings of fact, to mitigate potential negative impacts of the special exception use on neighboring permitted uses in the neighborhood or zoning district.

- A. Special setback requirements (to alleviate potential use conflicts, to provide safe isolation distances, or to facilitate traffic access and mobility);
- B. Special buffer, landscaping, or fencing requirements (to screen potentially conflicting uses);
- C. Special lighting or light shielding requirements (to prevent excessive glare on neighboring properties);
- D. Special parking requirements (to address special traffic or parking needs);
- E. Special limitations on signage (to enhance or soften the appearance of the proposed use);
- F. Special limitations on traffic access points to the property (to prevent traffic congestion and promote proper traffic circulation);
- G. Special restrictions on operating hours (to reduce potential use conflicts);
- H. Special soundproofing requirements (to prevent potential noise impacts); and
- I. Special stormwater management requirements (to prevent excessive flooding or erosion impacts and/or to protect affected water resources).

§9.05.03 VARIANCES.

- A. A variance from the terms of this Ordinance may be authorized on appeal in specific cases when the public interest will not be negatively impacted, where, owing to special conditions, a literal enforcement of the provisions of this Ordinance would result in unnecessary hardship. A variance from the terms of this Ordinance shall not be granted by the Board of Adjustment unless and until a written application for a variance is submitted demonstrating the following:
 - a. That special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district.
 - b. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this Ordinance.
 - c. That special conditions and circumstances do not result from the actions of the applicants or the legal owners of the property.
 - d. That granting the variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other lands, structures, or buildings in the same district.
- B. No variance may be granted for a use of land or building or structure that is not permitted by this Ordinance.
- C. In granting any variance, the Board of Adjustment may prescribe appropriate conditions and safeguards in conformity with this Ordinance. Violations of such conditions and safeguards, when made a part of the terms under which the variance is granted, shall be deemed a violation of this Ordinance.

D. A variance fee of \$75.00 will apply with application submission.

§9.05.04 DECISIONS OF THE BOARD OF ADJUSTMENT. In exercising the above-mentioned powers, the Board of Adjustment may, so long as such action is in conformity with the terms of this Ordinance, reverse or affirm, wholly or partly, or may modify the order, requirement, decision, or determination as ought to be made, and to that end shall have the powers of the Enforcement Officer from whom the appeal is taken. The concurring vote of four members of the Board shall be necessary to reverse any order, requirement, decision, or determination of the matter upon which it is required to pass under this Ordinance or to affect any variation in the application of this Ordinance.

Section 9.06 - Appeals From Actions by the Board of Adjustment

Any interested party who is aggrieved by any action or decision of the said Board of Adjustment may make an appeal as provided by law.

Article X- Legal Provisions

Section 10.01 - Conflicts with Other Ordinances

Where other ordinances or regulations which may be adopted hereafter impose greater restrictions than those specified herein, compliance with such other ordinances or regulations is mandatory. Whenever the requirements of this ordinance conflict or are in any way inconsistent with the requirements of any other lawfully adopted statutes, rules, regulations, or ordinances, the most restrictive, or that imposing higher standards, shall govern, unless otherwise specifically stated in this Ordinance. No certificate of zoning compliance or plat approval shall be issued or considered valid for any use or activity which is or would be otherwise illegal under the terms of any applicable local, State, or Federal Law. This Ordinance shall not lower the restrictions of plats, deeds, or private contracts.

Section 10.02 - Repeal of Conflicting Ordinances

All previously adopted zoning ordinances or parts of zoning ordinances are hereby repealed to give this Ordinance full force and effect.

Section 10.03 - Severability

If any section, clause, provision, or portion of this Ordinance shall be held to be invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, provision, or portion of this Ordinance which is not, in and of itself, invalid or unconstitutional.

Section 10.04 – Violations and Penalties

Any failure to comply with the applicable requirements of this Ordinance shall constitute a violation of these Regulations under Title 11, Chapter 52, Section 83 of the Code of Alabama, 1975, as amended. Any such violation shall be punishable by a fine of up to five hundred dollars and or imprisonment of not more than six months, as provided in accordance with Title 11, Chapter 45, Section 9 of the Code of Alabama, 1975, as amended. Where such a violation has been confirmed to exist by the Enforcement Officer, the violation shall be cured in accordance with the administrative procedures outlined in §8.04 of these Regulations.

Section 10.05 - Restrictive Covenants and Bylaws

A property owner may impose bylaws, covenants, and deed restrictions upon any private property. Once any such bylaws, covenants, and deed restrictions have been recorded, they can be administered only by the owner of the property, and they may be enforced only by private legal action through a court of competent jurisdiction. The Town and the Cedar Bluff Planning Commission are in no way liable for and assume no responsibility to approve, enforce, amend, or administer any duly adopted or recorded bylaws, covenants, and deed restrictions. Furthermore, advance knowledge by the Town prior to Final Plat approval that any such bylaws, covenants, and deed restrictions will be imposed by the landowner shall in no way constitute implied authority or responsibility to approve, enforce, amend, or administer any subsequently adopted or recorded restrictive covenants or bylaws. Finally, no such authority shall be implied by the granting of a building permit for any development activity on a property for which special bylaws, covenants, or deed restrictions have been or will be imposed.

Section 10.06 - Effective Date

This Ordinance shall take effect immediately upon its adoption and publication by the Town Council, in accordance with Title 11, Chapter 45, Section 8 of the Code of Alabama, 1975, as amended.

Appendix A
Forms

BUILDING PERMIT APPLICATION

All property owners within the Town of Cedar Bluff must apply for and receive a Building Permit before undertaking any construction activities, which shall include site preparation and excavation for the construction of new buildings (including accessory or temporary structures), moving any structures onto a property, relocating existing structures on a property, alteration or repair of a structure (excluding painting, interior remodeling, or any alteration or repair activity that will not change the character, size, or position of the structure as it exists on the property).

The purpose of this permit process shall be to establish compliance with the Zoning Ordinance prior to the commencement of construction activities. The approval of a Building Permit Application by the Zoning Administrator shall not imply or constitute approval of any other applicable permit requirements including, but not limited to, subdivision plat approval, building permits, septic system approval from the Cherokee County Health Department, and wetland permits from the U.S. Army Corps of Engineers. To apply for a Building Permit, please complete the following application and return the form with all necessary supporting documents to Town Hall. Incomplete applications will not be processed. For additional information, please call the Town of Cedar Bluff at (256) 779-6121 during regular business hours.

Applicant Information:

Name of Applicant: _____

Mailing Address: _____

Business Hours Telephone #: (_____) _____ - _____

Fax # (If available): (_____) _____ - _____

Property Information:

Name of Owner(s), if different from above: _____

Street Address of Subject Property: _____

Tax Map & Lot Number of Property: _____

Size of Subject Property: _____ [] Acres [] Square Feet

Current Zoning Classification of Subject Property: _____

Does the Subject Property Contain any Existing Structures? [] Yes [] No

Was the Property (if vacant) or Existing Improvements created or constructed prior to the effective date of the Zoning Ordinance? [] Yes [] No

Project Information:

Do you propose to: (Please check all activities that apply to your project)

[] Construct a new building or accessory structure on the property?

[] Move a new or used structure onto the property?

[] Construct an addition to an existing building or accessory structure on the property?

[] Move or relocate an existing building or accessory structure to a new location on the subject property?

[] Replace or repair a building or accessory structure that was damaged or destroyed by fire or act of God?

[] Other activity (please explain): _____

Please attach one reproducible copy of a site plan showing the proposed project activities. The site plan must show the entire boundaries of the subject property and must be drawn to scale in ink, preferably by a licensed and certified or registered surveyor, architect, or engineer. For single family residential projects, the required site plan may be drawn to scale on a survey plat contained in a closing document or a copy of the tax map showing the subject property. In addition, the site plan must contain or show the following information as may be applicable to the subject property or project (please contact the Zoning Administrator if you have any question as to whether one or more of the items listed below must be included on your site plan):

A. A north arrow.

B. A scale bar.

C. The length in feet of all property lines.

D. The outline of all existing buildings or structures and any proposed buildings, structures, or building additions on the property in their proper locations. (New buildings or additions should be hatched.)

E. The shortest distance in feet from all property lines to the closest point on any existing building or accessory structure or proposed new construction on the property.

F. The minimum width in feet (between opposing property lines of the property.

G. The maximum height in feet of any proposed new structure or addition.

H. The location of any existing or proposed street access or curb cut.

I. The location of any existing streams, lakes, ponds, or rivers on the property.

J. The boundaries of any floodway or 100-year Flood Hazard Area on the property as identified on the applicable Flood Insurance Rate Map.

K. Any boundaries of the Alabama Power Flood Easement on the property.

L. The outline and location of any existing or proposed septic system and associated leach field on the property.

Certifications:

Applicant:

Zoning Administrator's Review Checklist (To be completed by Zoning Administrator Only):

<i>Proposed Land Use:</i>	<input type="checkbox"/> <i>Allowed in Zone</i>	<input type="checkbox"/> <i>Not Allowed (Rezoning Required)</i>
<i>Lot Size/Area:</i>	<input type="checkbox"/> <i>Complies/Grandfathered</i>	<input type="checkbox"/> <i>Too small (Variance Required)</i>
<i>Lot Width:</i>	<input type="checkbox"/> <i>Complies/Grandfathered</i>	<input type="checkbox"/> <i>Too small (Variance Required)</i>
<i>Street Frontage:</i>	<input type="checkbox"/> <i>Complies/Grandfathered</i>	<input type="checkbox"/> <i>Too small (Variance Required)</i>
<i>Front Yard:</i>	<input type="checkbox"/> <i>Complies/Grandfathered</i>	<input type="checkbox"/> <i>Too small (Variance Required)</i>
<i>Side Yard:</i>	<input type="checkbox"/> <i>Complies/Grandfathered</i>	<input type="checkbox"/> <i>Too small (Variance Required)</i>
<i>Rear Yard:</i>	<input type="checkbox"/> <i>Complies/Grandfathered</i>	<input type="checkbox"/> <i>Too small (Variance Required)</i>
<i>Impervious Surfaces:</i>	<input type="checkbox"/> <i>Complies/Grandfathered</i>	<input type="checkbox"/> <i>Exceeds limits (Variance Needed)</i>
<i>Building Height:</i>	<input type="checkbox"/> <i>Complies/Grandfathered</i>	<input type="checkbox"/> <i>Too high (Variance Required)</i>

Special Requirements/Conditions (required buffers, setbacks, etc.):

Other Permits/Approvals Required:

Approval Conditions (if necessary):

Certificate of Zoning Compliance

The plans and specifications submitted with this Application are in conformity with the zone district requirements applicable to the subject property. Changes in plans or specifications shall not be made without written approval of the appropriate Town officials.

Failure to comply with the above shall constitute a violation of the provisions of the Town of Cedar Bluff Zoning Ordinance.

Permit issued this _____ day of _____, 20_____.

Signature: _____
Zoning Administrator

Temporary Certificate of Zoning Compliance

The plans and specifications submitted with this Application are in temporary conformity with the zone district requirements applicable to the subject property. Changes in plans or specifications shall not be made without written approval of the appropriate Town officials.

Failure to comply with the above shall constitute a violation of the provisions of the Town of Cedar Bluff Zoning Ordinance.

Permit issued this _____ day of _____, 20_____.

Signature: _____
Zoning Administrator

TOWN OF CEDAR BLUFF
ALABAMA REZONING APPLICATION

Property owners in the Town of Cedar Bluff who wish to request a change in the zoning classification that applies to one or more specific properties must complete a Rezoning Application form. To apply for a rezoning, please complete the following application and return the form with all necessary supporting documents to Town Hall. Incomplete applications will not be processed. For additional information, please call the Town of Cedar Bluff at 256-779-6121 during regular business hours.

Applicant Information:

Name of Applicant: _____

Mailing Address: _____

Business Hours Telephone #: (_____) _____ - _____

Fax # (If available): (_____) _____ - _____

Property Information:

Owner(s) of Record: _____

Street Address of Subject Property: _____

Tax Map & Lot Number of Property: _____

Size of Subject Property: _____ [] Acres [] Square Feet

Current Zoning Classification of Subject Property: _____

Proposed Zoning Classification of Subject Property: _____

Current Use of Subject Property: _____

Proposed Use of Subject Property: _____

Is the Subject Property Being Considered for Annexation? [] Yes [] No

Supporting Information:

Please submit the following items with the Rezoning Application form:

[] *A written request from the property owner stating the reasons for the rezoning.*

[] *A Certified Check or Cash payable to the Town of Cedar Bluff in the amount of \$100.00.*

[] *A reproducible plat or plan (site plan and tax map) drawn to a scale sufficient to clearly show the following items:*

- 1. The actual shape, proportion, and dimensions of the lot(s) proposed to be rezoned.*
- 2. The legal description of the lot.*
- 3. The shape, size, and location of all buildings or other structures existing on the lot and a description of any planned construction, improvement, alteration, or movement of structures.*
- 4. The existing and intended use of all such buildings or structures.*

Certifications:

Applicant:

I hereby certify and attest that, to the best of my knowledge and abilities, the information provided in this application is true and accurate. Further, I agree to provide any additional information within my powers that may be required by the Zoning Administrator, Planning Commission, or Town Council to determine the compliance of the proposed property construction or improvement activities with the Town of Cedar Bluff, Alabama Zoning Ordinance.

Date

Applicant's Signature

Property Owner:

I hereby certify and attest that I have reviewed this application, and that, to the best of my knowledge and abilities, the information provided in this application is true and accurate. Further, I agree to provide any additional information within my powers that may be required by the Zoning Administrator, Planning Commission, or Town Council to determine the compliance of the proposed property construction or improvement activities with the Town of Cedar Bluff, Alabama Zoning Ordinance.

Date

Property Owner's Signature

TOWN OF CEDAR BLUFF, ALABAMA

PETITION FOR VARIANCE

Property owners in the Town of Cedar Bluff who desire relief from certain requirements of the zoning ordinance that create a specific hardship for the property owner must file a Petition for Variance. To file a petition, please complete the following form and return it with all necessary supporting documents to Town Hall. Incomplete applications will not be processed. For additional information, please call the Town of Cedar Bluff at 256-779-6121 during regular business hours.

Applicant Information:

Name of Applicant: _____

Mailing Address: _____

Business Hours Telephone #: (_____) _____ - _____

Fax # (If available): (_____) _____ - _____

Property Information:

Owner(s) of Record: _____

Street Address of Subject Property: _____

Tax Map & Lot Number of Property: _____

Size of Subject Property: _____ [] Acres [] Square Feet

Current Zoning Classification of Subject Property: _____

Nature of the Hardship:

Nature of Relief Requested by Petitioner:

Certifications:

Applicant:

I hereby certify and attest that, to the best of my knowledge and abilities, the information provided in this petition is true and accurate. Further, I agree to provide any additional information within my powers that may be required by the Zoning Administrator or the Board of Adjustment to determine the need for a variance.

Date Applicant's Signature

Property Owner:

I hereby certify and attest that, to the best of my knowledge and abilities, the information provided in this petition is true and accurate. Further, I agree to provide any additional information within my powers that may be required by the Zoning Administrator or the Board of Adjustment to determine the need for a variance.

Date Property Owner's Signature

----- FOR TOWN OF CEDAR BLUFF USE ONLY -----

Zoning Administrator's Information:

Date Filed: _____

Received By: _____

Amount of Fee Received: \$ _____ [] Cash [] Check # _____

Date Reviewed: _____

Decision: [] Petition Approved [] Petition Denied

Board of Adjustment Findings and Conclusions:

Specific Relief Granted:

Chairman's Signature: _____ Date: _____

TOWN OF CEDAR BLUFF
ZONING VIOLATION COMPLAINT

Date of complaint: _____ Complaint received by: _____

Form of Complaint: _____ Citizen _____ Public Official _____ Inspector

Name of Person Filing Complaint: _____

Telephone: (_____) _____ - _____

Nature of Complaint:

Location:

Probable violation of Article _____ Section _____, of the Cedar Bluff Zoning Ordinance, described as follows:

Referred for inspection to: _____

Date of inspection: _____

Inspection findings: _____

_____ Violation found _____ No violation found _____ Other

Initial action following discovery of violation: _____

Notice of Zoning Violation sent on:

Other _____

Follow-up inspection due on: _____

Notes: _____

TOWN OF CEDAR BLUFF
NOTICE OF ZONING VIOLATION

Date of notice

Name of Property Owner

Mailing address

Town, State, Zip

Dear (*Name of property owner*):

On (*Date of investigation*), I investigated and confirmed a violation of the Cedar Bluff Zoning Ordinance on your property located at (*Street address of subject property*).

The nature of this violation is (*Description of the violation*), which violates Article (*Cite article number*), Section (*Cite section and subparagraph number*) of the Zoning Ordinance. I am writing to request that you take action to correct this violation on or before (*Specify date by which the violation must be corrected*), in order to avoid the issuance of a formal citation and penalty. If you feel that this notice has been issued in error or you feel that an extension to the deadline is necessary, please arrange a meeting with me on or before (*Date – five business days after the date of notice*). I will be happy to discuss this problem with you in greater detail.

Thank you for your help in addressing this problem. The Town of Cedar Bluff appreciates your cooperation.

Sincerely,

Signature: _____ .

Zoning Administrator

Contact Information:

Cedar Bluff Municipal Offices

3420 Spring St,

Cedar Bluff, Alabama 35959

Phone: 256-779-6121

Hours of Operation: 8:00 AM – 4:30 PM M-F

TOWN OF CEDAR BLUFF
NOTICE OF CITATION

Date of citation

Name of Property Owner Mailing address
Town, State, Zip

Dear (Name of property owner):

On *(Date upon which initial violation was confirmed)*, I investigated and confirmed a violation of the Cedar Bluff Zoning Ordinance on your property located at *(Street address of subject property)*. The nature of this violation is *(Description of the violation)*, which violates Article *(Cite article number)*, Section *(Cite section and subparagraph number)* of the Zoning Ordinance. Our records show that the Notice of Violation was sent to you on *(Date that the notice was mailed)* and received by you on *(Date of receipt by property owner)* explaining the nature of this violation and requesting that you correct the problem on or before *(Deadline for correction of violation specified in the notice of zoning violation)*.

On *(Dated of re-inspection)*, I performed a follow-up investigation to determine whether or not the violation had been corrected in accordance with the Notice of Zoning Violation. My inspection of the property revealed that the violation has not been corrected in accordance with the Zoning Ordinance. Therefore, the Town of Cedar Bluff is hereby issuing this Citation to you for failure to correct a violation of the Zoning Ordinance. To correct this violation, you must *(Specify corrective measures including the amount of the fine that must be paid by the property owner)* on or before *(Ten days after the date of citation)*. If this violation is not corrected in full by the aforementioned date, the Town of Cedar Bluff will be obligated to file a written complaint with the Municipal Court for relief. If such a complaint is filed, you will be required to appear before the Municipal Court, at a time and date to be determined by the Court, to answer the charge of violation as explained in this Citation. If you have any questions regarding this violation or the subsequent actions that the Town will take, please do not hesitate to contact me at *(Specify contact number and/or e-mail address)* during the hours of *(Specify business hours)*.

We appreciate your efforts to resolve this violation as soon as possible. Thank you for your cooperation.

Sincerely,

Signature: _____
Enforcement Officer



TOWN OF CEDAR BLUFF CERTIFICATE OF OCCUPANCY

Project street address: _____

Structure permit # _____ Mechanical permit # _____

Contractor _____ Contractor _____

License# _____ License# _____

Plumbing permit# _____ Electrical permit# _____

Contractor _____ Contractor _____

License# _____ License# _____

Structural permit holder (or owner) _____

Mailing address Street _____

City _____ State _____ Zip _____

Owner of structure (if other than structure permit holder) _____

Mailing address Street _____

City _____ State _____ Zip _____

The permit was issued and the residence was inspected based on the 2006 International Building Code. The structure has been inspected and complies with the applicable codes, regulations, and laws that were in effect at the time the permit was issued. All final inspections have been inspected and this dwelling is approved for occupancy.

Signed this _____ day of _____, 20_____

By _____ Building Official Cedar Bluff Al.

Note: The availability of plans, specifications, or drawings dealing with permits may be limited after two years.

Application for Planning Commission Review

Applicant Information

Name of Applicant: _____

Mailing Address: _____

Phone Number: (_____) _____ - _____

Signature: _____ Date: _____

Parcel Information

Owner of Record: _____

Mailing Address: _____

Signature of Authorization: _____

Date: _____

Tax Map I.D. #: _____ Parcel Area: _____

Zoning of Parcel: _____

Present Land Use: _____

Proposed Land Use: _____

Enclosure Check List

_____ Detailed statement describing the intended use of the parcel and the size of any proposed development.

_____ Site Plan

_____ Tax map showing the intended development

Notice: This application must be submitted to the Town Clerk at least ten (10) days before a regularly scheduled Planning Commission meeting. The applicant must be present at the hearings before the Planning Commission.



TOWN OF CEDAR BLUFF

PO BOX 38, CEDAR BLUFF, AL 35959, 256-779-6121

SIGN PERMIT APPLICATION

BUILDING DEPARTMENT

PERMIT # _____
CICT FEE _____
PERMIT FEE _____
TOTAL FEE _____

Project Address:

(Street) (City) (ST) (Zip)

Freestanding Sign(s) New Reface

Sign Face Dimensions	Area (sqft)	Height	Monument or Elevated

Building Sign(s) New Reface

Sign Face Dimensions	Area (sqft)	Sign Type (Open Letter, Cabinet, etc.)

Gross Job Cost: \$ _____

CONTRACTOR INFORMATION

Company Name: _____ Company Owner: _____

Address: _____
(Street) (City) (ST) (Zip)

Phone #: _____ E-mail Address: _____

Alabama General Contractor License #: _____ City License#: _____

PROPERTY OWNER INFORMATION

Name: _____

Address: _____
(Street) (City) (ST) (Zip)

Phone: _____

DIMENSIONED DRAWINGS OF ALL PROPOSED SIGNS MUST BE ATTACHED TO THIS APPLICATION.

All permit fees will be due at the time you collect your permit.

NOTE TO APPLICANT: Applications will not be processed until all required information is provided and applicant signs application.

Applicant (Print)

Signature of Applicant

Date



TOWN OF CEDAR BLUFF

P.O. BOX 38, Cedar Bluff, AL 35959

(256)779-6121

CAMPER PERMIT APPLICATION

PLACEMENT ADDRESS: _____

Make: _____ Model: _____

Length: _____ License Plate Number: _____ State: _____

OWNER INFORMATION

Name: _____

Address: _____ State: _____ ZIP Code: _____

Phone Number: _____ E-mail: _____

All campers that are used as residential/recreational campers must be registered with the Town of Cedar Bluff. A permit sticker must be obtained for each unit. The cost of the permit will be \$25.00 annually by January 31st payable to The Town of Cedar Bluff. A \$25.00 Late Fee will be assessed on February 1st. Individual lot owners and campground owners/managers will be responsible for these fees. Failure to comply will result in appearance in municipal court and additional fines will be applied. The following information is designed to aid both the Applicant and the Town in the processing of a request for the use of a camper within the planning jurisdiction of the Town of Cedar Bluff.

If the applicant has any questions or concerns regarding this application, please contact Town Hall at (256)779-6121.

I certify that the above information given is correct to the best of my knowledge and work authorized upon this application is to be done in accordance with all Town of Cedar Bluff Ordinances.

Signature of Applicant

Date

SHORT TERM RENTAL (STR) APPLICATION

Property owners in the Town of Cedar Bluff who wish to operate a short-term rental must complete a Rezoning Application form. To apply, please complete the following application and return the form with all necessary supporting documents to Town Hall. Incomplete applications will not be processed. For additional information, please call the Town of Cedar Bluff at (256)-779-6121 during regular business hours.

Application Information

Owner Name	_____	Date:	_____
	<i>Last First M.I.</i>		
Rental Address	_____	Phone:	_____
	<i>Street address Apt./Unit #</i>		
	_____	Email:	_____
	<i>City State Zip Code</i>		
Home Address	_____		
	<i>Street address Apt./Unit #</i>		

	<i>City State Zip Code</i>		
Property Management Company (if applicable)	_____	Contact Information:	_____
Emergency Contact	_____	Contact Information:	_____
	<i>Last First M.I.</i>		
Total Number of Parking Spaces	_____		
Total Number of Bedrooms	_____		
Zoning Classification of Property	_____		

Please attach the following documents to this application:

- Vacation Rental Liability Insurance
- Proof of Notification of Adjacent Property Owners and Town Clerk
- Floor Plan of Rental

APPENDIX B
RESOLUTION AND ORDINANCE

ORDINANCE No. 2025-11

AN ORDINANCE ADOPTING THE 2026 ZONING ORDINANCE AND A ZONING MAP FOR THE TOWN OF CEDAR BLUFF ALABAMA IN ACCORDANCE WITH THE PROVISIONS OF TITLE 11, CHAPTER 52 CODE OF ALABAMA. 1975, AS AMENDED. REPEALING ALL CONFLICTING ORDINANCE AND MAPS; AND PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE.

WHEREAS, Title 11, Chapter 52, Code of Alabama, 1975, as amended, authorizes the Town Council to enact a zoning ordinance to govern all territory within the corporate limits of the Town of Cedar Bluff, Alabama, and

WHEREAS, the Town of Cedar Bluff, Alabama desires to exercise its zoning powers in accordance with Alabama law; and

WHEREAS, the Planning Commission along with East Alabama Regional Planning and Development has prepared a zoning ordinance and zoning map for the Town; and

WHEREAS, the Planning Commission conducted a formal public hearing on the proposed zoning ordinance and map on 06/26/2025 and a committee meeting on 10/21/2025 and made the recommendation to adopt by the Town Council of the aforementioned zoning ordinance and zoning map; and

WHEREAS, the Cedar Bluff Town Council conducted a formal public hearing on December 8, 2025 to receive further public comments on the proposed zoning ordinance and zoning maps in accordance with Section 11-52-77 of the Code of Alabama, 1975, as amended;

NOW THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF CEDAR BLUFF, ALABAMA,

Section 1. That the Cedar Bluff Town Council hereby adopts the Cedar Bluff Zoning Ordinance and accompanying Zoning map for the Town of Cedar Bluff, Alabama entitled the Zoning Map of Cedar Bluff Alabama, attached hereto and made a part thereof, be adopted pursuant to the authority granted by Title 11, Chapter 52, Code of Alabama, 1975, as amended.

Section 2. That all conflicting ordinances and zoning maps adopted previously by the Town Council, be repealed.

Section 3. That the aforementioned zoning ordinance and zoning map effective five days from the date of final posting in accordance with Section 11458 of the Code of Alabama, 1975, as amended. Adopted, this 8th day of December, 2025.

Attest:

Jennifer Burt
Town Clerk

William Lane

Mayor

Council Members:

Tom Wall
Barbara Hicks
DeWayne
B. M. H.

CERTIFICATION OF ADOPTION

I hereby certify that the attached ordinance was duly adopted by the Cedar Bluff Town Council at the regular session assembled on the 8th day of December 2025 and is recorded in the official minutes of the Cedar Bluff Town Council.

12-8-25

Date

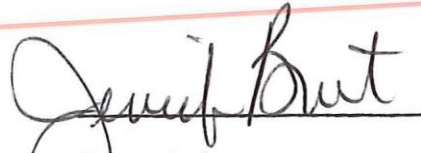
Jennifer Burt
Town Clerk

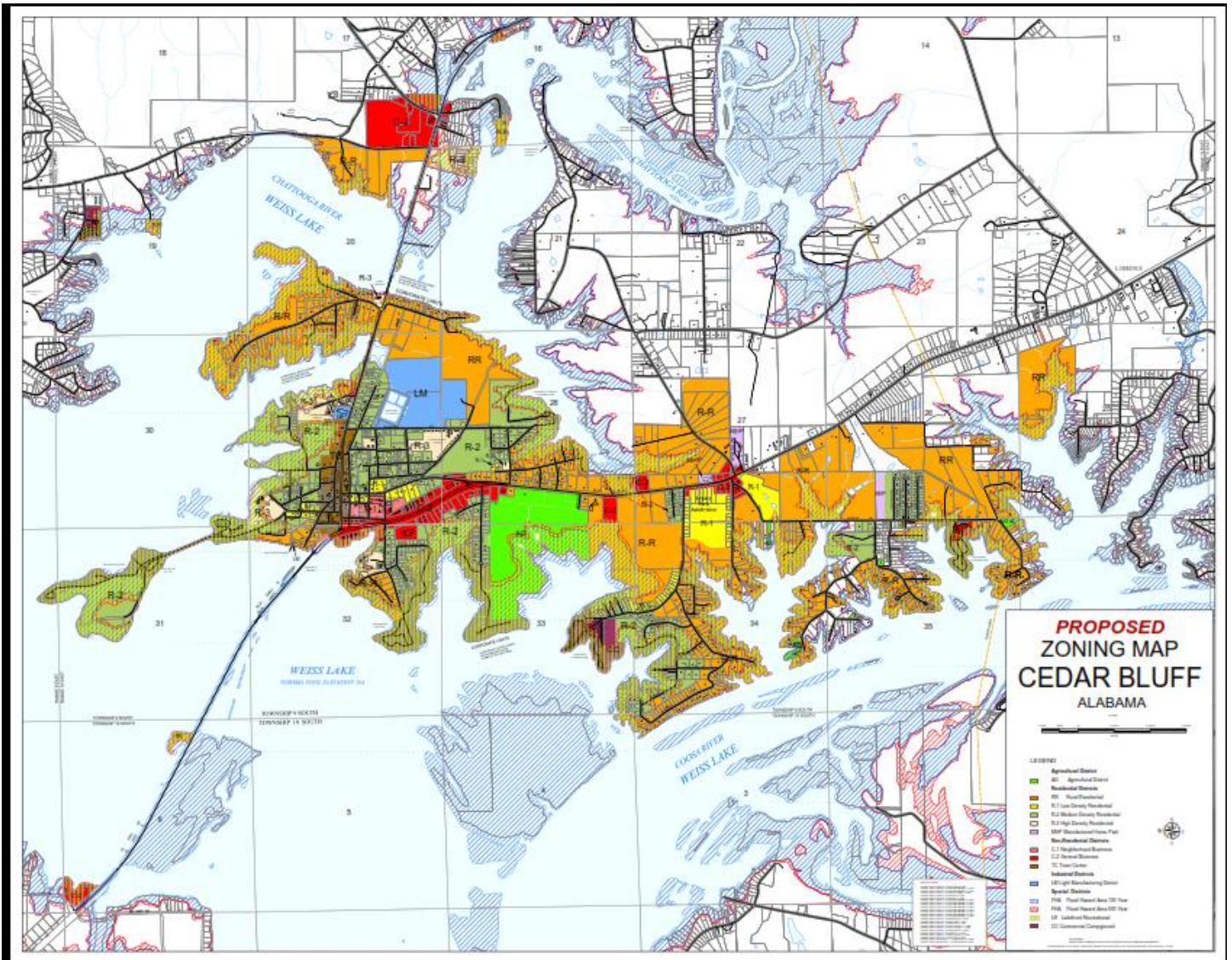
CERTIFICATION OF PUBLICATION

I, Jennifer Burt, Town Clerk for the Town of Cedar Bluff, Alabama, hereby certify that a notice for Ordinance No. 2025 - 11 adopted by the Town Council on December, 2025, was posted in the office of the Mayor, Cedar Bluff Post Office, Cedar Bluff utility Board and the Cedar Bluff Police Department beginning on the 9th day of December 2025 in accordance with the provisions of Code of Alabama (1975) Section 11-45-8

12-9-25

Date


Town Clerk



Cedar Bluff Zoning Map